

**MINUTES OF THE 918<sup>th</sup> MEETING**

**BOARD OF TRUSTEES  
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. October 19, 2023

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Peggy Huang	Yorba Linda
VICE PRESIDENT:	Craig Green	Placentia
SECRETARY:	Cecilia Hupp	Brea

**TRUSTEES PRESENT:**

Anaheim	Lucille Kring	Los Alamitos	Tanya Doby
Buena Park	Joyce Ahn	Mission Viejo	Bob Ruesch
Cypress	Bonnie Peat	Newport Beach	Erik Weigand
Fountain Valley	Kim Constantine	Orange	Jon Dumitru
Fullerton	Fred Jung	Placentia	Craig Green
Garden Grove	Stephanie Klopfenstein	Rancho Santa Margarita	April Josephson
Huntington Beach	Mike Posey	San Clemente	Steve Knoblock
Irvine	Tammy Kim	San Juan Capistrano	John Taylor
La Habra	James Gomez	Seal Beach	Nathan Steele
La Palma	Debbie S. Baker	Stanton	Gary Taylor
Laguna Beach	Mark Orgill	Tustin	Rebecca Gomez
Laguna Hills	Erika Pezold	Yorba Linda	Peggy Huang
Laguna Niguel	Gene Johns	County of Orange	Liz Guillen-Merchant
Laguna Woods	Shari Horne		

**TRUSTEES ABSENT:**

Aliso Viejo	Richard Hurt	Lake Forest	Robert Pequeño
Brea	Cecilia Hupp	Santa Ana	Nelida Mendoza
Costa Mesa	Bill Turpit	Villa Park	Crystal Miles
Dana Point	John Gabbard	Westminster	Amy Phan West

Trustees Hupp, Pequeño, and Miles had an excused absence.

**OTHERS PRESENT:**

Lora Young, District Manager  
Amber Semrow, Director of Scientific Technical Services  
Steve Shepherd, Director of Operations  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Alexandra Halfman, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** President Huang called the meeting to order at 3:00 P.M.
2. **Pledge of Allegiance:** President Huang asked Trustee Weigand to lead the Pledge of Allegiance.
3. **Roll Call:** Twenty-seven Trustees were present out of the current Board membership of 35.

**B. Public Comments: None****C. Presentations:**

1. Staff gave a presentation entitled "Invasive *Aedes* Update"

**D. OCMVCD Committee Reports to the Board of Trustees:**

1. Joint Committee Meeting: Budget & Finance and Building, Property, & Equipment Committees: Budget & Finance Committee Chair G. Taylor reported that Kosmont Realty gave a market update and discussed a potential new facility. Staff gave an update on the current facility and updates that will be needed in the next few years. Staff also presented on current funding and the capacity for a new facility. The committee also reviewed three SIT facility options.
2. Policy and Personnel Committee: Committee Chair R. Gomez reported that the committee recommended the board approve the HR Analyst series position and the Claims Policy update.

**E. Consent Calendar: Items for Approval by General Consent:**

On motion from Trustee Kring, seconded by Trustee Jung, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.3 Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustee Weigand).

Ayes: Trustees Kring, Ahn, Peat, Constantine, Jung, Klopfenstein, Posey, Kim, J. Gomez, Baker, Orgill, Pezold, Johns, Horne, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Huang, and Guillen-Merchant.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Hupp, Turpit, Gabbard, Pequeño, Mendoza, Miles, and West.

1. **Approval of Minutes:** Approved, without reading, the minutes of 917<sup>th</sup> Meeting of the Board of Trustees held August 17, 2023.
2. **Approved Warrant Register for July and August 2023: (Exhibit A, B)** Received and filed.
3. **Approved Monthly Financial Report for July and August 2023: (Exhibit A, B)** Received and filed.

**F. Business Items:**

1. **Adopted Resolution No. 565 Approving Addition of Human Resources Analyst Series Job Descriptions and the Positions in Orange County Mosquito and Vector Control District's Position Schedule: (Exhibit A, B, C)** On motion from Trustee J. Gomez, seconded by Trustee Jung, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 565 approving the addition of the Human Resources Analyst series job descriptions and adding the positions to the Orange County Mosquito and Vector Control District's position schedule.

Ayes: Trustees Kring, Ahn, Peat, Constantine, Jung, Klopfenstein, Posey, Kim, J. Gomez, Baker, Orgill, Pezold, Johns, Horne, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Huang, and Guillen-Merchant.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Hupp, Turpit, Gabbard, Pequeño, Mendoza, Miles, and West.

2. **Adopted Resolution No. 566 Approving Update to Policy No. 56: Claims Policy: (Exhibit A, B)** On motion from Trustee Ruesch, seconded by Trustee Kring, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 566 approving the update to Policy No. 56: Claims Policy.

Ayes: Trustees Kring, Ahn, Peat, Constantine, Jung, Klopfenstein, Posey, Kim, J. Gomez, Baker, Orgill, Pezold, Johns, Horne, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Huang, and Guillen-Merchant.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Hupp, Turpit, Gabbard, Pequeño, Mendoza, Miles, and West.

**G. Informational Items Only (No Action Necessary):**

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update of vector activity in Orange County.
2. **Staff Presentation:** District Manager Young gave an update of outreach activity in Orange County.
3. **Staff Presentation:** Director of Operations Shepherd gave an update of operations activity in Orange County.
4. **Received and Filed Laboratory Reports – Included in agenda packet**

**H. President's Report and Trustee Comments:**

1. President Huang introduced the new Trustee from Newport Beach, Trustee Weigand.
2. Trustee Pezold wants outreach on dog heartworm on our social media.

**I. District Manager's Report:** District Manager Young reported:

1. Some Seasonal Employees left today and the rest will be leaving in November.
2. The MVCAC Annual Conference is in Monterey January 21-24, 2024. Contact Clerk of the Board Pett if you want to attend the conference.

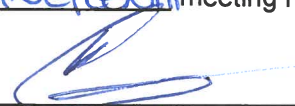
- J. **District Counsel Report:** District Counsel Halfman reported:
  - 1. The District acquired a forced entry inspection warrant for a property.
  
- K. **Correspondence:**
  - 1. Staff reports from conferences attended in August and September, 2023.
  
- L. **Future Agenda Items: None**
  
- M. **Adjournment:**
  - 1. President Huang adjourned the meeting at 3:43 P.M. to a regular meeting on Thursday, November 16, 2023.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held October 19, 2023.

  
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Lora B. Young, District Manager

Approved as written and/or corrected by the Board of Trustees at its 919<sup>th</sup> \_\_\_\_\_

NINE HUNDRED & NINETEENTH meeting held NOVEMBER 16, 2023

ATTEST:   
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Cecilia Hupp, Secretary