

MINUTES OF THE 924th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. April 18, 2024

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Craig Green	Placentia
VICE PRESIDENT:	Cecilia Hupp	Brea
SECRETARY:	Robert Ruesch	Mission Viejo

TRUSTEES PRESENT:

Aliso Viejo	Richard Hurt	Lake Forest	Robert Pequeño
Anaheim	Carlos Leon	Los Alamitos	Tanya Doby
Brea	Cecilia Hupp	Mission Viejo	Robert Ruesch
Buena Park	Joyce Ahn	Newport Beach	Erik Weigand
Costa Mesa	Bill Turpit	Orange	Jon Dumitru
Cypress	Bonnie Peat	Placentia	Craig Green
Dana Point	John Gabbard	Rancho Santa Margarita	April Josephson
Fullerton	Shana Charles	Santa Ana	Nelida Mendoza
Garden Grove	Stephanie Klopfenstein	Stanton	Gary Taylor
Huntington Beach	Pat Burns	Tustin	Rebecca Gomez
Laguna Beach	Mark Orgill	Villa Park	Crystal Miles
Laguna Hills	Erica Pezold	Westminster	Amy Phan West
Laguna Niguel	Gene Johns	County of Orange	Lisa Fernandez

TRUSTEES ABSENT:

Fountain Valley	Kim Constantine	Laguna Woods	Shari Horne
Irvine	Tammy Kim	San Clemente	Steve Knoblock
La Habra	James Gomez	San Juan Capistrano	John Taylor
La Palma	Debbie Baker	Seal Beach	Nathan Steele
		Yorba Linda	Peggy Huang

Trustees Constantine, Baker, Horne, Knoblock, J. Taylor, Steele, and Huang had a notified absence.

OTHERS PRESENT:

Lora Young, District Manager
Miquel Jacobs, Director of Communications
Steve Shepherd, Director of Operations
Amber Semrow, Director of Scientific Technical Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Green called the meeting to order at 3:00 P.M.
2. **Pledge of Allegiance:** President Green asked Trustee Hurt to lead the Pledge of Allegiance.
3. **Roll Call:** Twenty-six Trustees were present out of the current Board membership of 35.

President Green announced that he was going to move the business items to after the presentations.

- B. **Public Comments:** One member of the public from the OC LAFCO Board gave an update about LAFCO activity and spoke on his candidacy running for a Board seat.

C. Presentations:

1. Staff gave a presentation entitled "Vector Management Plans: Achieving Compliance Through Collaboration".

F. Business Items:

1. **Adopted Resolution No. 575 Approving 1) the Addition of Deputy Director/Director of Finance Job Description to the District's Position Schedule; and 2) Removed the Finance Manager Position from the Position Schedule: (Exhibit A, B, C)** On motion from Trustee Josephson, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustees approved adding the position Deputy Director/Director of Finance and removing the Finance Manager position.

Ayes: Trustees Hurt, Hupp, Ahn, Turpit, Peat, Gabbard, Charles, Klopfenstein, Burns, Orgill, Pezold, Johns, Pequeño, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Mendoza, G. Taylor, R. Gomez, Miles, West, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Leon, Constantine, Kim, J. Gomez, Baker, Horne, Knoblock, J. Taylor, Steele, and Huang.

2. **Adopted Resolution No. 576 Approving 1) the Addition of Deputy Director/Director of Information Job Description to the District's Position Schedule; and 2) Removed the Information Technology Manager Position from the Position Schedule: (Exhibit A, B, C)** On motion from Trustee Josephson, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustees approved adding the position Deputy Director/Director of Information Technology and removing the Information Technology Manager position.

Ayes: Trustees Hurt, Hupp, Ahn, Turpit, Peat, Gabbard, Charles, Klopfenstein, Burns, Orgill, Pezold, Johns, Pequeño, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Mendoza, G. Taylor, R. Gomez, Miles, West, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Leon, Constantine, Kim, J. Gomez, Baker, Horne, Knoblock, J. Taylor, Steele, and Huang.

3. **Did Not Authorize Contract Extension Between Orange County Mosquito and Vector Control District and Kosmont Realty to Perform Brokerage Services: (Exhibit A)** During discussion on the Kosmont contract extension, Trustees decided they wanted to reconsider an RFP for brokerage services. District Counsel Burns stated, per Rosenberg's Rules of Order, since the motion to issue an RFP for brokerage services failed the month before, a Trustee from that majority could put forth the motion to reconsider issuing an RFP for brokerage services. On motion from Trustee Dumitru, seconded by Trustee Miles, and approved by majority vote, the Board of Trustee approved reconsidering an RFP for brokerage services.

Ayes: Trustees Hurt, Leon, Hupp, Ahn, Turpit, Peat, Gabbard, Charles, Klopfenstein, Burns, Orgill, Pezold, Johns, Pequeño, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Mendoza, R. Gomez, Miles, West, and Fernandez.

Noes: G. Taylor.

Abstained: None.

Absent: Trustees Constantine, Kim, J. Gomez, Baker, Horne, Knoblock, J. Taylor, Steele, and Huang.

On motion from Trustee Dumitru, seconded by Trustee Pezold, the Board of Trustees unanimously approved developing an RFP for brokerage services and releasing it for public bidding.

Ayes: Trustees Hurt, Leon, Hupp, Ahn, Turpit, Peat, Gabbard, Charles, Klopfenstein, Burns, Orgill, Pezold, Johns, Pequeño, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Mendoza, G. Taylor, R. Gomez, Miles, West, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Constantine, Kim, J. Gomez, Baker, Horne, Knoblock, J. Taylor, Steele, and Huang.

D. OCMVCD Committee Reports to the Board of Trustees:

1. Joint Committee: Budget & Finance and Building, Property, & Equipment Committees: Budget & Finance Committee Chair Hurt reported the committee toured the Dyer building as a potential District location. The committee asked staff to obtain utility costs for the property and crime rates in the area. The committee also asked for detailed cost estimates for a complete renovation on Dyer and a new build on the current property. The committee is touring the current property at the end of the month [April].
2. Operations Committee: Committee Chair Miles reported that the committee recommends continuing the SIT project and approving the funds for the SIT facility, for the addition of one limited term staff person, and three seasonal staff to be added into the budget for FY 2024-25. The two allocations are for the SIT project only.
3. Budget & Finance Committee: Committee Chair Hurt reported that the committee had a discussion about the Trustees reaching out to others to find funding to possibly make up for not raising the benefit assessments. The committee also discussed the upcoming budget and budget presentations.
4. Policy & Personnel Committee: Committee Chair Pezold reported that the items were already voted on.

E. Consent Calendar: Items for Approval by General Consent:

On motion from Trustee Dumitru, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.6 Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hupp, Ahn, Charles, and Doby).

Ayes: Trustees Hurt, Leon, Hupp, Ahn, Turpit, Peat, Gabbard, Charles, Klopfenstein, Burns, Orgill, Pezold, Johns, Pequeño, Doby, Ruesch, Weigand, Dumitru, Green, Josephson, Mendoza, G. Taylor, R. Gomez, Miles, West, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Constantine, Kim, J. Gomez, Baker, Horne, Knoblock, J. Taylor, Steele, and Huang.

1. **Approval of Minutes:** Approved, without reading, the minutes of 923rd Meeting of the Board of Trustees held March 21, 2024.
2. **Approved Warrant Register for February 2024: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for February 2024: (Exhibit A)** Received and filed.
4. **Adopted Resolution No. 573 Directing the Preparation of the Engineer's Reports for Fiscal Year 2024-25 for the Orange County Mosquito and Vector Control District, Vector Surveillance and Control Assessment District (District No. 1) and the Mosquito, Fire Ant and Disease Control Assessment District (District No. 2): (Exhibit A)**
5. **Approved the Fiscal Year 2022-23 Audited Financial Statements: (Exhibit A, B)**
6. **Adopted Resolution No. 574 Amending Investment Policy No. 38 for Monies of the Orange County Mosquito and Vector Control District: (Exhibit A, B, C)**

G. Informational Items Only (No Action Necessary):

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update on vector activity in Orange County.
2. **Staff Presentation:** Director of Operations Shepherd gave an update on operations activity in Orange County.
3. **Staff Presentation:** Director of Communications Jacobs gave an update on communications activity in Orange County.
4. **Received and Filed Laboratory Reports – Included in agenda packet.**

H. President's Report and Trustee Comments:

1. Trustee Turpit requested information on dengue to be distributed to the Board
2. Trustee Pezold asked if staff could provide information at the airports about travel-related mosquito diseases

- I. **District Manager's Report:** District Manager Young reported:
 - 1. There is a Joint Committee Tour of the District Facility on April 29, 2024
 - 2. Two Budget Workshops will be given on April 30 and May 1, 2024
 - 3. The Strategic Plan Ad hoc committee will meet to discuss the strategic plan. Trustees can still join the committee
 - 4. If any Trustee wants to do a ride along with an Inspector from their city, contact staff
 - 5. There is a vacancy in the Finance Department for the Deputy Director/Director of Finance
 - 6. The City of Anaheim made a proclamation for Mosquito Awareness Week

- J. **District Counsel Report: None**

- K. **Correspondence:**
 - 1. Trustee and Staff reports from conferences attended in March 2024

- L. **Future Agenda Items: None**

- M. **Adjournment:**
 - 1. President Green adjourned the meeting at 4:36 P.M. to a regular meeting on Thursday, May 16, 2024.

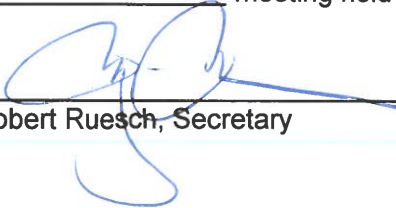
I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held April 18, 2024.



Lora B. Young, District Manager

Approved as written and/or corrected by the Board of Trustees at its 925th

Nine hundred and twenty-fifth meeting held May 16, 2024

ATTEST: 

Robert Ruesch, Secretary