



Orange County Mosquito and Vector Control District

Serving Orange County Since 1947

LEGISLATIVE COMMITTEE: JUNE 20, 2024 AT 2:30 PM
POLICY & PERSONNEL COMMITTEE: JUNE 20, 2024 AT 2:30 PM

**NOTICE AND AGENDA
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY JUNE 20, 2024
926TH REGULAR MEETING 3:00 P.M.
13001 GARDEN GROVE BLVD.
GARDEN GROVE, CA 92843
WEBSITE ADDRESS: www.ocvector.org
REGULAR MEETING 3:00 P.M.**

A. PLEDGE OF ALLEGIANCE AND ROLL CALL

1. Call business meeting to order 3:00 p.m.
2. Pledge of Allegiance
3. Roll Call - (If absences occur, consider whether to deem those absences excused based on facts presented for the absence — such determination shall be the permission required by law.)

PRESIDENT:	Craig Green	Placentia
VICE-PRESIDENT:	Cecilia Hupp	Brea
SECRETARY:	Bob Ruesch	Mission Viejo

Aliso Viejo	Richard Hurt	Lake Forest	Robert Pequeño
Anaheim	Carlos Leon	Los Alamitos	Tanya Doby
Brea	Cecilia Hupp	Mission Viejo	Bob Ruesch
Buena Park	Joyce Ahn	Newport Beach	Erik Weigand
Costa Mesa	William Turpit	Orange	Jon Dumitru
Cypress	Bonnie Peat	Placentia	Craig Green
Dana Point	John Gabbard	Rancho Santa Margarita	April Josephson
Fountain Valley	Kim Constantine	San Clemente	Steve Knoblock
Fullerton	Shana Charles	San Juan Capistrano	John Taylor
Garden Grove	Stephanie Klopfenstein	Santa Ana	Nelida Mendoza
Huntington Beach	Pat Burns	Seal Beach	Nathan Steele
Irvine	Tammy Kim	Stanton	Gary Taylor
La Habra	James Gomez	Tustin	Rebecca Gomez
La Palma	Debbie S. Baker	Villa Park	Crystal Miles
Laguna Beach	Mark Orgill	Westminster	Amy Phan West
Laguna Hills	Erica Pezold	Yorba Linda	Peggy Huang
Laguna Niguel	Gene Johns	County of Orange	Lisa Fernandez
Laguna Woods	Shari Horne		

B. PUBLIC COMMENTS:

(Individual Public Comments may be limited to a 3-minute or less time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. Any person wishing to speak must come up and speak from the lectern. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the Board President.

C. PRESENTATIONS:

1. Staff will give a presentation entitled "Mosquito-borne Disease Response 2024"

D. OCMVCD COMMITTEE REPORTS TO THE BOARD OF TRUSTEES:

1. Legislative Committee
2. Policy & Personnel Committee

E. CONSENT CALENDAR:

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

1. Approve the DRAFT Minutes for the regular meeting on May 16, 2024
2. Approve Warrant Register for April 2024 (Exhibit A)
3. Approve Monthly Financial Report for April 2024 (Exhibit A)
4. Approve Purchase Order to Life Technologies for the Period July 1, 2024, to June 30, 2025 (Exhibit A)
5. Approve Purchase Order for Information Technology Software Renewal and Hardware Replacement for the Period July 1, 2024, to June 30, 2025 (Exhibit A)
6. Approve Purchase Order for Boardroom Audio Visual Equipment Replacement System and Installation (Exhibit A)
7. Approve Purchase Order to K'WEST for Outreach Material Printing to be Completed for the Period July 1, 2024, to June 30, 2025 (Exhibit A)
8. Approve Purchase Order for Vector Control Products for the Period July 1, 2024 to June 30, 2025 (Exhibit A)
9. Adopt Resolution No. 580 Approving the Update of the Fleet and Equipment Maintenance Coordinator Job Description to be Fleet, Building, and Equipment Maintenance Coordinator (Exhibit A, B, C)
10. Adopt Resolution No. 581 Approving Changes to the Accounting Specialist Job Description (Exhibit A, B, C)

F. BUSINESS ITEMS:

1. Provide Further Direction to Staff Pertaining to the District Office Relocation Plan
2. Approve Cancelling the July 18, 2024 Board of Trustees Meeting and Adjourn to August 15, 2024 Meeting (Exhibit A)

G. INFORMATIONAL ITEMS ONLY: (NO ACTION NECESSARY)

1. Staff Presentation: Staff will give an update on vector activity in Orange County
2. Staff Presentation: Staff will give an update on operations activity in Orange County
3. Staff Presentation: Staff will give an update on outreach activity in Orange County

H. PRESIDENT'S REPORT AND TRUSTEE COMMENTS:

I. DISTRICT MANAGER REPORT: Discussion and Possible Action

J. DISTRICT LEGAL COUNSEL REPORT: Discussion and Possible Action

K. CORRESPONDENCE: Discussion and Possible Action:

1. Staff reports from meetings and conferences attended in May 2024

L. FUTURE AGENDA ITEMS:

M. ADJOURNMENT:

1. Adjourn to the next regular meeting on August 15, 2024 starting at 3:00 p.m. at the Orange County Mosquito and Vector Control District offices, 13001 Garden Grove Blvd., Garden Grove, CA 92843.



**LEGISLATIVE COMMITTEE
MEETING NOTICE
JUNE 20, 2024
2:30 P.M.**

TO: Legislative Committee
Richard Hurt
Carlos Leon
Joyce Ahn
Shana Charles
Stephanie Klopfenstein
Mark Orgill
Erik Weigand
Steve Knoblock
Lisa Fernandez

Aliso Viejo
Anaheim
Buena Park
Fullerton
Garden Grove
Laguna Beach
Newport Beach
San Clemente
County of Orange

FROM: Tawnia Pett, Executive Assistant/Clerk of the Board

RE: Legislative Committee Meeting:
2:30 p.m., Thursday June 20, 2024
www.ocvector.org

AGENDA

1. Call Meeting to Order and Roll Call
2. Select Committee Chair
3. Public Comments
4. Discuss update on legislative meetings with Electeds in Orange County
5. Discuss options for federal funding and grants
6. Adjourn

tep



**POLICY AND PERSONNEL COMMITTEE
MEETING NOTICE
JUNE 20, 2024
2:30 P.M.**

TO: Policy and Personnel Committee
Tammy Kim
Erica Pezold (Chair)
Shari Horne
Tanya Doby
Jon Dumitru
April Josephson
Nelida Mendoza
Rebecca Gomez
Amy Phan West
Irvine
Laguna Hills
Laguna Woods
Los Alamitos
Orange
Rancho Santa Margarita
Santa Ana
Tustin
Westminster

FROM: Tawnia Pett, Executive Assistant/Clerk of the Board

RE: Policy and Personnel Committee Meeting:
2:30 p.m., Thursday June 20, 2024
www.ocvector.org

AGENDA

1. Call Meeting to Order and Roll Call
2. Public Comments
3. Approve minutes from April 18, 2024 meeting
4. Discuss revised Fleet & Equipment Service Coordinator job description **(E.9 Agenda Item)**
5. Discuss revised Accounting Specialist job description **(E.10 Agenda Item)**
6. Adjourn

tep

MINUTES OF POLICY AND PERSONNEL COMMITTEE MEETINGS

Orange County Mosquito and Vector Control District

TIME: 2:30 P.M., April 18, 2024

PLACE: Orange County Mosquito and Vector Control District

Policy and Personnel Committee Members Present:

Erica Pezold (Chair)	Laguna Hills
Tanya Doby	Los Alamitos
Rebecca Gomez	Tustin

Policy and Personnel Committee Members Absent:

Tammy Kim	Irvine
Shari Horne	Laguna Woods
Jon Dumitru	Orange
April Josephson	Rancho Santa Margarita
Nelida Mendoza	Santa Ana
Amy Phan West	Westminster

Others Present:

Lora Young	District Manager
Sandra Vera	Director of Human Resources
Christine Austerman	Administrative Assistant

The meeting was called to order at 2:30 P.M.

1. Call the Meeting to Order and Roll Call: Three members of the committee were present out of nine members.
2. Public Comments: None
3. Approve Minutes from March 21, 2024 meeting: On motion from Trustee Gomez, seconded by Trustee Doby, and approved by unanimous vote, the committee approved the March 21, 2024 minutes.
4. Discuss addition of Deputy Director/Director of Finance Job Description: On motion from Trustee Pezold, seconded by Trustee Doby, and approved by unanimous vote, the committee recommended the full Board of Trustees approve the position in the Orange County Mosquito and Vector Control District's position schedule (F.1 Agenda Item).
5. Discuss addition of Deputy Director/Director of Information Technology Job Description: On motion from Trustee Doby, seconded by Trustee Pezold, and approved by unanimous vote, the committee recommended the full Board of Trustees approve the

position in the Orange County Mosquito and Vector Control District's position schedule (F.2 Agenda Item).

6. Discuss change to the IT Analyst job description to include Data Applications Specialist Series: The committee discussed the recommended changes to the IT Data Application job description to include a Data Applications Specialist Series. No immediate action has been taken. This item will be added to the next Board of Trustees meeting for approval.

7. Adjourned: Meeting adjourned at 2:49 P.M.

MINUTES OF THE 925th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. May 16, 2024

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Craig Green	Placentia
VICE PRESIDENT:	Cecilia Hupp	Brea
SECRETARY:	Robert Ruesch	Mission Viejo

TRUSTEES PRESENT:

Anaheim	Carlos Leon	Laguna Woods	Shari Horne
Brea	Cecilia Hupp	Mission Viejo	Robert Ruesch
Buena Park	Joyce Ahn	Newport Beach	Erik Weigand
Cypress	Bonnie Peat	Orange	Jon Dumitru
Dana Point	John Gabbard	Placentia	Craig Green
Fountain Valley	Kim Constantine	Rancho Santa Margarita	April Josephson
Fullerton	Shana Charles	San Clemente	Steve Knoblock
Garden Grove	Stephanie Klopfenstein	San Juan Capistrano	John Taylor
Huntington Beach	Pat Burns	Seal Beach	Nathan Steele
La Habra	James Gomez	Stanton	Gary Taylor
La Palma	Debbie S. Baker	Tustin	Rebecca Gomez
Laguna Hills	Erica Pezold	Villa Park	Crystal Miles
Laguna Niguel	Gene Johns	Yorba Linda	Peggy Huang
		County of Orange	Lisa Fernandez

TRUSTEES ABSENT:

Aliso Viejo	Richard Hurt	Lake Forest	Robert Pequeño
Costa Mesa	Bill Turpit	Los Alamitos	Tanya Doby
Irvine	Tammy Kim	Santa Ana	Nelida Mendoza
Laguna Beach	Debbie Baker	Westminster	Amy Phan West

Trustees Turpit, Kim, Pequeño, and Mendoza had a notified absence.

OTHERS PRESENT:

Lora Young, District Manager
Miquel Jacobs, Director of Communications
Steve Shepherd, Director of Operations
Amber Semrow, Director of Scientific Technical Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Green called the meeting to order at 3:02 P.M.
2. **Pledge of Allegiance:** President Green asked Trustee J. Gomez to lead the Pledge of Allegiance.
3. **Roll Call:** Twenty-seven Trustees were present out of the current Board membership of 35.

B. Public Comments: None**C. Presentations: None****D. OCMVCD Committee Reports to the Board of Trustees:**

1. **Joint Committee: Budget & Finance and Building, Property, & Equipment Committees:** Board President Green reported the committee toured the current District property and asked staff to follow up on the following items: research if there an avenue to have cities loan the District money for construction; meet with the Board of Supervisors to find alternate funding options; provide an analysis on what is currently in need of immediate repair on the current site; research the installation of electronic billboards, cellular phone towers, and solar panels for additional revenue/cost savings; develop an RFP to investigate a tiered/phased construction of the current facility.
2. **Budget and Finance Committee:** Committee Member Miles reported that the committee recommends approving both financial items that are on the agenda.

E. Consent Calendar: Items for Approval by General Consent:

On motion from Trustee Miles, seconded by Trustee J. Gomez, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.6 Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Constantine, J. Gomez, Baker, Horne, Knoblock, J. Taylor, Steele, and Huang).

Ayes: Trustees Leon, Hupp, Peat, Gabbard, Constantine, Charles, Klopfenstein, Burns, J. Gomez, Baker, Pezold, Johns, Horne, Ruesch, Weigand, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Miles, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Ahn, Turpit, Kim, Orgill, Pequeño, Doby, Josephson, Mendoza, West, and Huang.

1. **Approval of Minutes:** Approved, without reading, the minutes of 924th Meeting of the Board of Trustees held April 18, 2024.
2. **Approved Warrant Register for March 2024: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for March 2024: (Exhibit A)** Received and filed.
4. **Adopted Resolution No. 577 Approving Changes to the Data Application Specialist Job Description: (Exhibit A, B, C)**
5. **Received and Filed Annual Health Benefit Broker Fees and Commission Disclosure:**
6. **Received and Filed Annual Report of Expense Reimbursements for 2023: (Exhibit A)**

F. Business Items:

1. **Adopted Resolution No. 578 Approving the Operating, Capital, and Revenue Budgets for Fiscal Year 2024-25: (Exhibit A, B, C, D)** On motion from Trustee Miles, seconded by trustee Klopfenstein, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 578 approving the Operating, Capital, and Revenue Budgets for Fiscal Year 2024-25.

Ayes: Trustees Leon, Hupp, Peat, Gabbard, Constantine, Charles, Klopfenstein, Burns, J. Gomez, Baker, Pezold, Johns, Horne, Ruesch, Weigand, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Miles, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Ahn, Turpit, Kim, Orgill, Pequeño, Doby, Josephson, Mendoza, West, and Huang.

2. **Public Hearing to Consider the Ordering of a Program of Services and Levy for the Assessments for Fiscal Year 2024-25 in Connection with the District's Vector Surveillance and Control Assessment ("District No. 1 Assessment") and the District's Mosquito, Fire Ant and Disease Control Assessment ("District No. 2 Assessment"); adopted Resolution No. 579 Approving the Engineer's Report and Ordering Levy of District No. 1 Assessment, and Ordering Levy of District No. 2 Assessment: (Exhibit A, B, C)**

F.2.1 Public Hearings:

Public Hearing for District No. 1 Assessment

Opened: 3:08 PM

Closed: 3:11 PM

Public Hearing for District No. 2 Assessment

Opened: 3:11 PM

Closed: 3:12 PM

On motion from Trustee Weigand, seconded by Trustee Miles, and approved by unanimous vote, the Board of Trustees approved the ordering of services and projects, and the levy assessments for fiscal year 2024-25 in the amount of \$1.92 per Equivalent Swelling Unit for the District's District No. 1 Assessment, and the levy of the assessment for fiscal year 2024-25 in the amount of \$8.81 per Equivalent Dwelling Unit for the District's District No. 2 Assessment; the Board of Trustees adopted Resolution No. 579 entitled "Approving the Engineer's Reports, Confirming the Assessments for Fiscal Year 2024-25 in Connection with the District's Vector Surveillance and Control Assessment ("District No. 1 Assessment") and for the District's Mosquito, Fire Ant and Disease Control Assessment ("District No. 2 Assessment").

Ayes: Trustees Leon, Hupp, Peat, Gabbard, Constantine, Charles, Klopfenstein, Burns, J. Gomez, Baker, Pezold, Johns, Horne, Ruesch, Weigand, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Miles, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Ahn, Turpit, Kim, Orgill, Pequeño, Doby, Josephson, Mendoza, West, and Huang.

3. **Approved up to \$600,000 for the Construction of a Prefabricated Sterile Insect Technique (SIT) Rearing Facility: (Exhibit A)** On motion from Trustee Burns, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustee approved using up to \$600,000 of District funds to build a prefabricated SIT mosquito rearing facility.

Ayes: Trustees Leon, Hupp, Ahn, Peat, Gabbard, Constantine, Charles, Klopfenstein, Burns, J. Gomez, Baker, Pezold, Johns, Horne, Ruesch, Weigand, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Miles, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Turpit, Kim, Orgill, Pequeño, Doby, Josephson, Mendoza, West, and Huang.

4. **Voted for Special District Representative to the Orange County Local Agency Formation Commission (OC LAFCO): (Exhibit A, B) Before discussion began, President Green announced that one of the candidates, Joe, Muller, removed himself as a candidate.** On motion from Trustee J. Gomez, seconded by Trustee Weigand, and approved by unanimous vote, the Board of Trustees voted for James Fisler to be a representative on the OC LAFCO board.

Ayes: Trustees Leon, Hupp, Ahn, Peat, Gabbard, Constantine, Charles, Klopfenstein, Burns, J. Gomez, Baker, Pezold, Johns, Horne, Ruesch, Weigand, Dumitru, Green, Knoblock, J. Taylor, Steele, G. Taylor, R. Gomez, Miles, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Turpit, Kim, Orgill, Pequeño, Doby, Josephson, Mendoza, West, and Huang.

G. Informational Items Only (No Action Necessary):

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update on vector activity in Orange County.
2. **Staff Presentation:** Director of Operations Shepherd gave an update on operations activity in Orange County.
3. **Staff Presentation:** Director of Communications Jacobs gave an update on communications activity in Orange County.

H. President's Report and Trustee Comments: None

I. District Manager's Report: District Manager Young reported:

1. She would be attending the CSDA Legislative Days in Sacramento, CA May 21-22, 2024
2. The CSDA Annual Conference is September 9-12, 2024, in Indian Wells, any Trustees interested in attending should contact the Clerk of the Board
3. Board President Green and District Manager Young have discussed if there are no Business Items for July, there will be an item on the June agenda to cancel the July 18, 2024, Board Meeting

- J. **District Counsel Report:** District Counsel Burns reported:
1. The Tax Payer Protection and Government Accountability Act was in front of the State Supreme Court to decide if it's constitutional but they decided to let it go to the voters in November
 2. The State of California vs. Epi case discussed the deliberative process privilege ruled that calendars are considered public records and therefore available for a public records request
 3. The State Attorney General has declared that events like City Town Halls or Mayor's Breakfasts are considered a meeting that is subject to the Brown Act and therefore must comply with Brown Act meeting postings, etc.
 4. There have been recent cases of Zoombombing at public meetings that used AI to create persons
- K. **Correspondence: None**
- L. **Future Agenda Items:**
1. Trustee Weigand asked for a subcommittee, or ad hoc committee to be made to meet with legislators to find funding opportunities for the District's building project.
- M. **Adjournment:**
1. President Green adjourned the meeting at 3:35 P.M. to a regular meeting on Thursday, June 20, 2024.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held May 16, 2024.



Lora B. Young, District Manager

Approved as written and/or corrected by the Board of Trustees at its 926th

Nine hundred and twenty-sixth meeting held June 20, 2024

ATTEST: _____
Robert Ruesch, Secretary



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.2

Prepared By: Tan Nguyen, Deputy Director of Finance
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Warrant Register for April 2024

Recommended Action:

Receive and file.

Executive Summary:

Receive and file payment of April warrant register dated June 20, 2024, in the amount of \$680,164.24 as presented by in-house check runs dated April 1, 4, 11, 18, 24, 25, 26, and 30, 2024.

Strategic Plan Compliance:

Complies with PRIORITY AREA 11: Fiscal Responsibility/Financial, GOAL 11.1: Conduct the Business and Operational Functions of the District in the most cost efficient and effective manner that prioritizes both fiscal and fiduciary responsibility to the residents of Orange County by ensuring a robust system of financial checks and balances are in place.

Fiscal Impact:

What Amount is being requested? N/A

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

Exhibits:

Exhibit A: April 2024 Warrant Report

ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

REGISTER OF DEMANDS June 20, 2024

ACCOUNTS PAYABLE REGISTER

ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

REGISTER OF DEMANDS - AP REGISTER 06/20/24

AP/Check Run	4/1/2024	106,938.14
AP/Check Run	4/4/2024	91,703.57
AP/Check Run	4/11/2024	105,209.93
AP/Check Run	4/18/2024	24,586.46
AP/Check Run	4/24/2024	9,933.99
AP/Check Run	4/25/2024	52,328.92
AP/Check Run	4/30/2024	8,493.17
P/R CalPERS1	4/11/2024	45,280.27
P/R EDD	4/11/2024	11,704.86
P/R EDD	4/11/2024	116.53
P/R EEASSOC	4/11/2024	705.00
P/R ICMA	4/11/2024	38,463.88
P/R IRS	4/11/2024	36,552.26
P/R IRS	4/11/2024	696.06
P/R NATION	4/11/2024	5,085.00
P/R TASC	4/11/2024	2,089.48
P/R USB	4/11/2024	112.10
P/R EDD	4/25/2024	1,384.98
P/R IRS	4/25/2024	3,747.64
P/R CalPERS1	4/26/2024	182.65
P/R CalPERS1	4/26/2024	44,984.94
P/R EDD	4/26/2024	11,132.55
P/R EDD	4/26/2024	26.79
P/R EEASSOC	4/26/2024	690.00
P/R ICMA	4/26/2024	10,170.00
P/R ICMA	4/26/2024	25,439.78
P/R IRS	4/26/2024	35,039.79
P/R NATION	4/26/2024	5,085.00
P/R TASC	4/26/2024	2,089.48
P/R USB	4/26/2024	191.02
Total		680,164.24

I hereby certify that the claims or demands covered by the foregoing listed warrants have been audited as to the accuracy and availability of funds for payment thereof. Subscribed and sworn on this 20th day of June 2024.


Lora Young, District Manager


Tan Nguyen, Deputy Director of Finance

Accounts Payable

Checks by Date - Summary by Check Date

User: dmedina@ocvector.org
 Printed: 5/21/2024 8:33 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	CalPERS	Calif. Public Employees' Retirement	04/01/2024	90,280.83
28368	AFLAC	American Family Life Assurance Co., of C	04/01/2024	2,215.80
28369	Guard	Guardian - Appleton	04/01/2024	13,473.99
28370	VSP	Vision Service Plan	04/01/2024	967.52
Total for 4/1/2024:				106,938.14
ACH	ADAPCO	ADAPCO, INC.	04/04/2024	31,044.93
ACH	IRON	Iron Mountain Records Mgmt, Inc.	04/04/2024	656.27
ACH	LINDE	LINDE GAS & EQUIPMENT INC.	04/04/2024	650.36
ACH	Steri	STERICYCLE	04/04/2024	1,102.50
ACH	TARGET	Target Specialty Products	04/04/2024	10,279.13
ACH	VERIZON	Verizon Wireless Services LLC	04/04/2024	5,919.65
ACH	WESTCOAS	RJ International	04/04/2024	344.76
ACH	WESTCOAS	RJ International	04/04/2024	1,726.87
ACH	SCE	Southern Calif. Edison	04/04/2024	5,947.51
28371	ATT2	AT&T	04/04/2024	322.52
28372	GFS	Governmental Financial Services	04/04/2024	1,050.00
28373	HARPER	Harper & Burns, LLP	04/04/2024	2,716.05
28374	SMART	Smart & Final Stores Corp	04/04/2024	378.03
28375	STAPLES	Staples Business Advantage	04/04/2024	63.07
28376	ATT2	AT&T	04/04/2024	322.54
28377	CHAMBERS	SCOTT CHAMBERS	04/04/2024	200.00
28378	CINTAS	Cintas Corporation No. 2	04/04/2024	4,768.65
28379	CLARKE	Clarke Mosquito Control Prod Inc.	04/04/2024	2,310.94
28380	DOORKING	DOORKING INC	04/04/2024	43.95
28381	GENESEE	Genesee Scientific Corporation	04/04/2024	236.20
28382	HARPER	Harper & Burns, LLP	04/04/2024	1,406.00
28383	JKI	Francisco Brito	04/04/2024	116.34
28384	N14808	Thomas Scientific	04/04/2024	55.71
28385	NEARMAP	NEARMAP US INC.	04/04/2024	19,000.00
28386	QDOXS	Q Document Solutions, Inc,	04/04/2024	183.67
28387	STAPLES	Staples Business Advantage	04/04/2024	80.21
28388	VWR	VWR International LLC	04/04/2024	161.09
28389	XEROX	Xerox Financial Services	04/04/2024	616.62
Total for 4/4/2024:				91,703.57
ACH	EEASSOC	OCVCD Employee Association	04/11/2024	705.00
ACH	ICMA	MissionSquare Retirement (ICMA)	04/11/2024	38,463.88
ACH	USB	PARS/U.S. Bank N.A. Minnesota	04/11/2024	112.10
ACH	CalPERS1	CalPERS	04/11/2024	45,280.27
ACH	EDD	Employment Development Dept.	04/11/2024	11,704.86
ACH	IRS	Internal Revenue Service	04/11/2024	36,552.26
ACH	NATION	Nationwide Retirement Solutions	04/11/2024	5,085.00
ACH	TASC	Total Administrative Services Corp.	04/11/2024	2,089.48
ACH	EDD	Employment Development Dept.	04/11/2024	116.53

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	IRS	Internal Revenue Service	04/11/2024	696.06
ACH	MILLER K	Kara A. Miller	04/11/2024	368.06
ACH	DT HILTN	DT ONTARIO HOTEL PARTNERS	04/11/2024	34,881.08
ACH	GG DISP	Republic Waste Svcs of So. Calif., LLC	04/11/2024	1,965.24
ACH	GRAINGER	Grainger	04/11/2024	151.28
ACH	HASLER	MAIL FINANCE INC.	04/11/2024	597.86
ACH	ULINE	Uline Shipping Supply Specialists	04/11/2024	62.83
28390	ADVENTUR	Tender Corporation	04/11/2024	4,826.25
28391	AMAZON	AMAZON CAPITAL SERVICES	04/11/2024	2,761.82
28392	AT&T	AT&T	04/11/2024	64.52
28393	BLACKHL	BLACKHOLE TECHNOLOGIES INC	04/11/2024	93.40
28394	CINTAS	Cintas Corporation No. 2	04/11/2024	1,295.81
28395	CLARKE	Clarke Mosquito Control Prod Inc.	04/11/2024	35,169.75
28396	GFS	Governmental Financial Services	04/11/2024	2,030.00
28397	GG WATER	City of Garden Grove	04/11/2024	921.38
28398	LIVESCAN	A Livescan Center OC Inc.	04/11/2024	220.00
28399	LPA	LPA Inc.	04/11/2024	18,525.00
28400	S&R	S & R A/C And Heating, Inc.	04/11/2024	977.14
28401	SPARK	Sparkletts	04/11/2024	290.35
28402	VERITIV	VERITIV OPERATING COMPANY	04/11/2024	8.16
Total for 4/11/2024:				246,015.37
ACH	ADAPCO	ADAPCO, INC.	04/18/2024	5,275.44
ACH	LINDE	LINDE GAS & EQUIPMENT INC.	04/18/2024	1,250.16
ACH	NEOGOV	GovernmentJobs.com, Inc.	04/18/2024	3,917.60
ACH	SPECTRUM	Charter Communications	04/18/2024	1,494.00
ACH	WESTCOAS	RJ International	04/18/2024	2,508.13
28403	AUTO Z	Auto Zone, Inc.	04/18/2024	2,520.35
28404	CASH	CASH	04/18/2024	486.76
28405	CINTAS	Cintas Corporation No. 2	04/18/2024	1,771.63
28406	DOJ	State of California	04/18/2024	539.00
28407	GG WATER	City of Garden Grove	04/18/2024	839.12
28408	Griffin	Griffin Hardware Company	04/18/2024	115.72
28409	HOME DEP	Home Depot Credit Services	04/18/2024	1,283.68
28410	MARTIN D	Daniel Martinez	04/18/2024	575.00
28411	OC FIRE	Orange County Fire Protection	04/18/2024	1,117.05
28412	PARS	Public Agency Retirement Svcs	04/18/2024	324.77
28413	SCG	Southern Calif. Gas Co.	04/18/2024	568.05
Total for 4/18/2024:				24,586.46
ACH	ARIASA	Adina Arias	04/24/2024	234.05
ACH	BENNETT	Stephen Bennett	04/24/2024	234.05
ACH	BLAYLOCK	Viki Blaylock	04/24/2024	234.05
ACH	BOBBITT	Catherine Bobbitt	04/24/2024	234.05
ACH	CAMPBELL	JAMES CAMPBELL	04/24/2024	74.96
ACH	Cavileer	Raymond Cavileer	04/24/2024	234.05
ACH	CUMMINGS	Robert F. Cummings	04/24/2024	234.05
ACH	EDISON	SUZANNE R. EDISON	04/24/2024	129.70
ACH	EVER	SANDRA EVERINGHAM	04/24/2024	174.70
ACH	FOGARTY	Carrie Fogarty	04/24/2024	234.05
ACH	Goedhart	Gerard Goedhart	04/24/2024	234.05
ACH	HOWARD	RICHARD J HOWARD	04/24/2024	727.84
ACH	Huff	Robert Huff	04/24/2024	234.05
ACH	KELLER	JUSTINE KELLER	04/24/2024	74.96
ACH	Kimball	Deborah Kimball	04/24/2024	234.05

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	KOENIG	Steve Koenig	04/24/2024	234.05
ACH	LACHANCE	Glenn LaChance	04/24/2024	227.20
ACH	LOUGHNER	LINDA LOUGHNER	04/24/2024	174.70
ACH	McCarty	Danny McCarty	04/24/2024	234.05
ACH	MILLER J	Jon Miller	04/24/2024	234.05
ACH	MONTANI	Karen Montani	04/24/2024	58.03
ACH	Niewola	Urszula Niewola	04/24/2024	234.05
ACH	PARSONS	John Parsons	04/24/2024	234.05
ACH	Plummer	John Clark Plummer	04/24/2024	234.05
ACH	POSPISIL	Terry Pospisil	04/24/2024	234.05
ACH	REES	JETTE REES	04/24/2024	174.70
ACH	Rehders	Renee Rehders	04/24/2024	234.05
ACH	Reinig	Allyson Reinig	04/24/2024	234.05
ACH	Reisin	Caroline Reisinger	04/24/2024	234.05
ACH	Rincon	Claudio Rincon	04/24/2024	234.05
ACH	RODRIG	Agripino Rodriguez	04/24/2024	234.05
ACH	SHAW	LAWRENCE SHAW	04/24/2024	234.05
ACH	Sipe	Russell Sipe	04/24/2024	234.05
ACH	AHNJ	JOYCE AHN	04/24/2024	100.00
ACH	BURNSP	PATRICK BURNS	04/24/2024	100.00
ACH	CHARLESS	SHANA CHARLES	04/24/2024	100.00
ACH	DOBYT	Tanya Doby	04/24/2024	100.00
ACH	DUMITRU	Jonathan Dumitru	04/24/2024	100.00
ACH	GABBARDJ	JOHN GABBARD	04/24/2024	100.00
ACH	GOMEZR	REBECCA GOMEZ	04/24/2024	100.00
ACH	GREEN C	Craig S. Green	04/24/2024	100.00
ACH	HUPP	Cecilia T. Hupp	04/24/2024	100.00
ACH	HURT	RICHARD HURT	04/24/2024	100.00
ACH	JOHNS	FOSTER JOHNS	04/24/2024	100.00
ACH	JOSEPH	April Josephson	04/24/2024	100.00
ACH	KLOPFEN	Stephanie L. Klopfenstein	04/24/2024	100.00
ACH	LEONC	CARLOS LEON	04/24/2024	100.00
ACH	MENDOZAN	NELIDA MENDOZA	04/24/2024	100.00
ACH	MILESC	Crystal Miles	04/24/2024	100.00
ACH	ORGILLM	MARK ORGILL	04/24/2024	100.00
ACH	PEATB	BONNIE PEAT	04/24/2024	100.00
ACH	PEQUENOR	ROBERT PEQUENO	04/24/2024	100.00
ACH	PEZOLDE	Erica Pezold	04/24/2024	100.00
ACH	RUESCH	Robert J. Ruesch	04/24/2024	100.00
ACH	TAYLORG	Gary Taylor	04/24/2024	100.00
ACH	TURPIT	WILLIAM TURPIT	04/24/2024	100.00
ACH	WEIGAND	ERIK WEIGAND	04/24/2024	100.00
ACH	WESTA	AMY PHAN WEST	04/24/2024	100.00
Total for 4/24/2024:				9,933.99
ACH	KRUEGER	LAURA KRUEGER	04/25/2024	14.74
ACH	MORENO	Antonio J. Moreno	04/25/2024	46.50
ACH	Newton	John Newton	04/25/2024	41.54
ACH	CLA	CLIFTON LARSON ALLEN LLP	04/25/2024	11,570.00
ACH	COSTCO M	COSTCO MEMBERSHIP	04/25/2024	120.00
ACH	FEDEX	Federal Express Corp.	04/25/2024	180.99
ACH	TARGET	Target Specialty Products	04/25/2024	1,323.24
ACH	SBOE	California Department of Tax Fee Administ	04/25/2024	2,831.79
ACH	EDD	Employment Development Dept.	04/25/2024	1,384.98
ACH	IRS	Internal Revenue Service	04/25/2024	3,747.64
ACH	FM	CARDMEMBER SERVICE	04/25/2024	20,815.85

Check No	Vendor No	Vendor Name	Check Date	Check Amount
28414	BLACKHL	BLACKHOLE TECHNOLOGIES INC	04/25/2024	182.04
28415	BUI DAN	Danny Bui	04/25/2024	46.63
28416	CINTAS	Cintas Corporation No. 2	04/25/2024	1,327.40
28417	DOORKING	DOORKING INC	04/25/2024	43.95
28418	Drews	John Drews	04/25/2024	41.54
28419	Harries	Todd Harries	04/25/2024	45.56
28420	HASFIN	Quadient Finance USA, Inc	04/25/2024	317.25
28421	HILL	John Hill	04/25/2024	50.92
28422	LIEBERT	Liebert Cassidy Whitmore	04/25/2024	2,682.50
28423	MEHRBROI	TYLER MEHRBRODT	04/25/2024	41.54
28424	MH AUTO	MARTIN'S AUTO UPHOLSTERY	04/25/2024	265.00
28425	MUDGE	William Mudge	04/25/2024	24.12
28426	RANGEL	DAISY RANGEL	04/25/2024	18.49
28427	ROTHER	ELIZABETH ROTH	04/25/2024	34.84
28428	SABA L	Lesly Saba	04/25/2024	13.40
28429	SCE	Southern Calif. Edison	04/25/2024	6,152.90
28430	SCIENTIF	Scientific Refrigeration	04/25/2024	1,143.56
28431	SHOE INC	SHOETERIA, INC	04/25/2024	109.89
28432	STAPLES	Staples Business Advantage	04/25/2024	276.12
28433	WOODRUFF	Woodruff & Smart	04/25/2024	1,950.00
28434	XEROX	Xerox Financial Services	04/25/2024	616.62
Total for 4/25/2024:				57,461.54
ACH	CalPERS1	CalPERS	04/26/2024	182.65
ACH	ICMA	MissionSquare Retirement (ICMA)	04/26/2024	10,170.00
ACH	CalPERS1	CalPERS	04/26/2024	44,984.94
ACH	EDD	Employment Development Dept.	04/26/2024	11,132.55
ACH	IRS	Internal Revenue Service	04/26/2024	35,039.79
ACH	NATION	Nationwide Retirement Solutions	04/26/2024	5,085.00
ACH	TASC	Total Administrative Services Corp.	04/26/2024	2,089.48
ACH	EEASSOC	OCVCD Employee Association	04/26/2024	690.00
ACH	ICMA	MissionSquare Retirement (ICMA)	04/26/2024	25,439.78
ACH	USB	PARS/U.S. Bank N.A. Minnesota	04/26/2024	191.02
ACH	EDD	Employment Development Dept.	04/26/2024	26.79
Total for 4/26/2024:				135,032.00
ACH	ARCO	ARCO Business Solutions	04/30/2024	8,493.17
Total for 4/30/2024:				8,493.17
Report Total (179 checks):				680,164.24



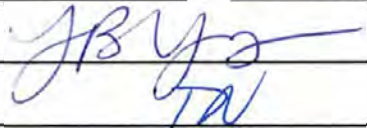
Warrant Request

Date: 5/22/2024
Vendor No. FM
Total \$ \$12,384.26
Prepared By: DM
Check No. ACH

Vendor Name: FM CARDMEMBER SERVICE
Address: PO BOX 790408
ST LOUIS, MO 63179-0408

Account #	Description	P.O. #	Invoice #	Amount
10.310.7011	SP AMSCOPE		AS0524	\$ 60.35
10.310.7010	HOBBY LOBBY		AS0524	\$ 80.27
10.350.7008	HEMOSTAT LABRATORIES		AS0524	\$ 143.04
10.310.7011	SP AMSCOPE		AS0524	\$ 108.73
10.350.7008	ANYCUBIC		AS0524	\$ 19.99
10.350.7008	ANYCUBIC		AS0524	\$ 39.99
10.310.7907	DELTA AIR LA TO/FROM ATLANTA		AS0524	\$ 298.20
10.310.7907	MARITZ AT&L ASM MICROB		AS0524	\$ 810.00
10.510.7004	5.11 INC		AS0524	\$ 31.14
10.350.7009	EZISF		AS0524	\$ 95.00
10.350.7008	FRGN TRANS FEE ANYCUBIC		AS0524	\$ 0.39
10.350.7008	FRGN TRANS FEE ANYCUBIC		AS0524	\$ 0.79
10.410.7001	AMZ MKYP		ER0424	\$ (130.49)
10.410.7016	PROPEST PRODUCTS INC - RETURN		ER0524	\$ (94.02)
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ 344.76
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ 1,589.27
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ 137.60
10.410.7906	FSP ENTOMOLOGICAL SOCI		ER0524	\$ 195.00
10.430.7401	SQ EDWIN VASQUEZ		ER0524	\$ 130.00
10.410.7001	WALMART.COM		ER0524	\$ 147.95
10.410.7001	WALMART.COM		ER0524	\$ 51.33
10.410.7016	PROPEST PRODUCTS INC		ER0524	\$ 113.52
10.510.7908	MICHAELS STORES		ER0524	\$ 43.01
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ 2,508.13
10.430.7401	SQ EDWIN VASQUEZ		ER0524	\$ 490.00
10.410.7001	WWW COSTCO COM		ER0524	\$ 434.89
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ 33.10
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ (344.76)
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ (1,589.27)
10.410.7017	WESTCOAST INDUSTRIES		ER0524	\$ (137.60)
	SEE ATTACHED FOR MORE			

APPROVAL: Dept Head/District Manager
 Deputy Director Finance



SPECIAL INSTRUCTIONS/COMMENTS: _____

FUND	DESC.	INVOICE #	TOTAL
10.410.7017	WESTCOAST INDUSTRIES	ER0524	\$ (2,508.13)
10.520.7024	ID AUTOMATION.COM	LN0524	\$ 278.00
10.520.7511	GOTOCOM GO TO CONNECT	LN0524	\$ 1,355.84
10.520.7001	YUBIO INC	LN0524	\$ 239.25
10.520.7024	APPLE.COM	LN0524	\$ 3.99
10.520.7511	ZOOM.US	LN0524	\$ 47.97
10.520.7024	APPLE.COM	LN0524	\$ 3.99
10.520.7511	ZENDESK - US	LN0524	\$ 1.36
10.410.7014	ADAPCO	LY0524	\$ 31,044.93
10.310.7012	STERICYCLE	LY0524	\$ 1,102.50
10.310.7012	LINDE GAS & EQUIPMENT	LY0524	\$ 650.36
10.210.7020	CC CSDA CAREER CENTER	LY0524	\$ 425.00
10.210.7001	IRON MOUNTAIN	LY0524	\$ 656.27
10.120.7110	VERIZON WRLSS	LY0524	\$ 5,919.65
10.410.7014	TARGET SPECIALTY	LY0524	\$ 9,959.49
10.410.7016	TARGET SPECIALTY	LY0524	\$ 319.64
10.120.7907	CALIFORNIA SPECIAL DIS	LY0524	\$ 775.00
10.440.7402	GRAINGER	LY0524	\$ 26.18
10.440.7402	GRAINGER	LY0524	\$ 125.10
10.510.7908	DT ONTARIO AIRPORT	LY0524	\$ 34,881.08
10.140.7403	QUADIENT LEASING	LY0524	\$ 597.86
60.600.7508	REPUBLIC SERVICES	LY0524	\$ 1,211.66
10.140.7410	REPUBLIC SERVICES	LY0524	\$ 753.58
10.310.7010	ULINE	LY0524	\$ 62.83
10.410.7014	ADAPCO	LY0524	\$ 5,275.44
10.310.7012	LINDE GAS & EQUIPMENT	LY0524	\$ 1,250.16
10.210.7020	NEOGOV	LY0524	\$ 3,917.60
10.140.7120	SPECTRUM	LY0524	\$ 1,494.00
10.120.7907	TARGET SPECIALTY	LY0524	\$ 17.97
10.210.7504	CLIFTON LARSON ALLEN	LY0524	\$ 11,570.00
10.140.7903	COSTCO MEMBERSHIP FEE	LY0524	\$ 120.00
10.410.7014	TARGET SPECIALTY	LY0524	\$ 1,323.24
10.350.7008	FEDEX	LY0524	\$ 180.99
10.410.7014	ADAPCO	LY0524	\$ (31,044.93)
10.310.7012	STERICYCLE	LY0524	\$ (1,102.50)
10.310.7012	LINDE GAS & EQUIPMENT	LY0524	\$ (650.36)
10.210.7001	IRON MOUNTAIN	LY0524	\$ (656.27)
10.120.7110	VERIZON WRLSS	LY0524	\$ (5,919.65)
10.410.7014	TARGET SPECIALTY	LY0524	\$ (9,959.49)
10.410.7016	TARGET SPECIALTY	LY0524	\$ (319.64)
10.440.7402	GRAINGER	LY0524	\$ (26.18)
10.440.7402	GRAINGER	LY0524	\$ (125.10)
10.510.7908	DT ONTARIO AIRPORT	LY0524	\$ (34,881.08)
10.140.7403	QUADIENT LEASING	LY0524	\$ (597.86)
60.600.7508	REPUBLIC SERVICES	LY0524	\$ (1,211.66)
10.140.7410	REPUBLIC SERVICES	LY0524	\$ (753.58)
10.310.7010	ULINE	LY0524	\$ (62.83)
10.410.7014	ADAPCO	LY0524	\$ (5,275.44)
10.310.7012	LINDE GAS & EQUIPMENT	LY0524	\$ (1,250.16)
10.210.7020	NEOGOV	LY0524	\$ (3,917.60)
10.140.7120	SPECTRUM	LY0524	\$ (1,494.00)
10.210.7504	CLIFTON LARSON ALLEN	LY0524	\$ (11,570.00)
10.140.7903	COSTCO MEMBERSHIP FEE	LY0524	\$ (120.00)

10.410.7014	TARGET SPECIALTY	LY0524	\$ (1,323.24)
10.350.7008	FEDEX	LY0524	\$ (180.99)
10.510.7022	TST CAROLINAS ITALIAN	MJ0524	\$ 576.04
10.120.7907	COSTCO WHSE	MJ0524	\$ 44.45
10.510.7023	HITT MARKING DEVICES	MJ0524	\$ 90.19
10.510.7023	SHEET LABELS INC	MJ0524	\$ 1,495.29
10.510.7603	FACEBK EEEW234YC2	MJ0524	\$ 40.00
10.510.7603	DISCOVERYCUBE.ORG	MJ0524	\$ 89.00
10.000.4300	POINTS REDEEMED	RC0524	\$ (625.00)
10.410.7907	SOUTHWEST ONTARIO TO/FROM DENVER	SS0524	\$ 409.97
10.140.8100	INTEGRITY NEWSPAPER	SS0524	\$ 113.30
10.120.7901	TARGET.COM - RETURN	SV0524	\$ (0.10)
10.120.7901	TARGET.COM - RETURN	SV0524	\$ (6.10)
10.120.7901	TARGET.COM - RETURN	SV0524	\$ (14.31)
10.210.7020	BRONX SANDWHICH	SV0524	\$ 81.29
10.210.7020	BRONX SANDWHICH	SV0524	\$ 84.51
10.120.7901	TARGET.COM	SV0524	\$ 20.79
10.210.7020	CSMFO	SV0524	\$ 400.00
10.120.7901	TARGET.COM	SV0524	\$ 21.22
10.210.7020	JOBS AVAILABLE	SV0524	\$ 200.00
10.210.7020	NEOGOV	SV0524	\$ 125.00
10.120.7901	CREAM PAN FV	SV0524	\$ 56.00
10.120.7901	PARTY CITY	SV0524	\$ 23.06
10.210.7020	MOES DELI	SV0524	\$ 143.49
10.120.7901	DD DOORDASH PORTOSBAK	SV0524	\$ 45.62
10.120.7901	THE HOME DEPOT	SV0524	\$ 290.34
10.120.7019	OC REGISTER SUBS	TP0524	\$ 14.00
10.120.7019	LA TIMES SUBSCRIPTION	TP0524	\$ 15.96
10.110.7001	LUNA GRILL	TP0524	\$ 136.45
10.120.7907	CALIFORNIA SPECIAL DIS	TP0524	\$ 1,550.00
10.120.7907	TLAQUEPAQUE RESTAURANT PLACENTIA	TP0524	\$ 90.02
10.110.7001	VONS	TP0524	\$ 14.08
10.120.7907	NATES KORNER DELI	TP0524	\$ 114.64
10.110.7001	VONS	TP0524	\$ 99.98
10.120.7019	OC REGISTER SUBS	TP0524	\$ 14.00
10.110.7001	LUNA GRILL	TP0524	\$ 380.53
			\$ 12,384.26



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.3

Prepared By: Tan Nguyen, Deputy Director of Finance
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Monthly Financial Report for April 2024

Recommended Action:

Receive and file.

Executive Summary:

Receive and file the Orange County Mosquito and Vector Control District Monthly Financial Report for April 2024.

Strategic Plan Compliance:

Complies with PRIORITY AREA 11: Fiscal Responsibility/Financial, GOAL 11.1: Conduct the Business and Operational Functions of the District in the most cost efficient and effective manner that prioritizes both fiscal and fiduciary responsibility to the residents of Orange County by ensuring a robust system of financial checks and balances are in place.

Fiscal Impact:

What Amount is being requested? N/A

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

Exhibits:


Exhibit A: Monthly Financial Report for April 2024

Orange County Mosquito and Vector Control District
Monthly Financial Report
Month Ending April 30, 2024

Fund No.	Fund	Cash Balance 3/31/2024	Revenue	Expenditures	Transfers	Accrual Adjustment	Cash Balance 4/30/2024	Cash Balance 4/30/2023
10	Operating	\$ 12,939,001	\$ 5,598,035	\$ 1,047,006	\$ (1,900,000)	\$ 17,036	\$ 15,607,066	\$ 14,211,459
20	Vehicle Replacement	623,756	44,236	-	-	-	667,992	612,647
30	Liability Reserve	377,156	-	-	-	-	377,156	370,439
40	Equipment Replacement	855,254	-	-	-	-	855,254	840,023
50	Emergency Vector Control	1,712,372	-	-	-	-	1,712,372	1,681,876
60	Facility Improvement	13,731,309	13,145	2,226	500,000	-	14,242,228	12,865,039
70	Habitat Remediation	100,002	-	-	-	-	100,002	100,002
90	Retiree Medical Insurance	(55,119)	2,708	118,379	600,000	-	429,210	(239,572)
95	Retirement Contingency	310,847	-	500,000	800,000	-	610,847	5,539
99	Payroll Clearing	192,878	-	-	-	(94,135)	98,743	459,553
		\$ 30,787,456	\$ 5,658,124	\$ 1,667,611	\$ -	\$ (77,099)	\$ 34,700,870	\$ 30,907,005

Cash & Investment Balances:		Monthly Yield
California LAIF	\$ 22,421,193	4.272%
O.C. Treasurer	1,830,995	4.468%
Stifel Brokerage account		
Cash sweep account	7,451	0.15%
Fixed income - Muni (par)	1,870,000	2.58%
Fixed income - other (par)	3,162,000	3.97%
Insured bank deposit program	394,318	5.00%
Unamortized premium/(discount) on investments	42,043	n/a
F&M Checking	4,499,486	n/a
Payroll Checking	463,378	n/a
F&M HBP	6	0.03%
Petty Cash - Checking	10,000	n/a
Total Cash and Investments	\$ 34,700,870	

Section 115 Irrevocable Trust Balances:		3-month return
PARS Post-Employment Benefits Trust	\$ 4,891,179	0.48%
PARS Pension Trust	3,503,507	0.64%
Total PARS Trust Balances	\$ 8,394,686	


 Lora Young
 District Manager


 Tan Nguyen
 Deputy Director of Finance

Monthly Cash Flow

Month	Revenue	Expenditures	Transfers	Accrual Adjustment	Monthly Cash Flow	Prior Year Comparison
July	\$ 32,297	\$ 1,387,051	\$ -	\$ 624,848	\$ (729,906)	\$ (622,621)
August	30,623	2,010,850	-	(583,632)	(2,563,859)	(1,889,267)
September	132,281	1,186,511	-	13,298	(1,040,932)	(1,507,550)
October	228,546	1,187,622	-	(15,056)	(974,132)	(796,117)
November	3,643,535	1,204,833	-	(83,849)	2,354,853	1,249,248
December	5,655,813	907,469	-	140,011	4,888,355	6,048,040
January	1,224,919	886,626	-	(32,992)	305,301	(49,352)
February	71,267	1,284,760	-	143,209	(1,070,284)	(1,066,827)
March	1,401,804	970,359	-	(65,333)	366,112	(226,582)
April	5,658,124	1,667,611	-	(77,099)	3,913,414	4,222,389
May					-	(34,011)
June					-	(1,621,046)
Total YTD	\$ 18,079,209	\$ 12,693,692	\$ -	\$ 63,405	\$ 5,448,922	\$ 3,706,304

Revenues: 83% of Fiscal Year

10-Operating Fund	Budget	Actual	Percentage
Property Taxes	\$ 7,498,000	\$ 7,531,220	100.4%
1996 Benefit Assessment	1,581,955	1,503,975	95.1%
2004 Benefit Assessment	7,636,420	7,267,257	95.2%
Interest and Concessions	65,000	444,851	684.4%
Miscellaneous	12,000	55,824	465.2%
Successor Agency Passthru/Residual	450,000	511,328	113.6%
Rent for Cell Sites	31,500	28,139	89.3%
VCJPA Pooled Services	20,000	167,494	837.5%
CDPH - CA State Grant	-	-	0.0%
Charges for Services	60,000	74,797	124.7%
Total Operating Fund Revenues	17,354,875	17,584,885	101.3%

The major distributions of property tax and benefit assessments occur in four installments: December, January, April, and May.

Note 1

Nov 2023 has \$44K of revenue for surplus items sold at auction. Monies come through the County and are unpredictable.

No.	Other Funds	Budget	Actual	Percentage
20	Vehicle Replacement	20,000	54,647	273.2%
30	Liability Reserve	4,000	6,295	157.4%
40	Equipment Replacement	6,500	14,276	219.6%
50	Emergency Vector Control	13,000	28,582	219.9%
60	Facility Improvement	275,000	361,540	131.5%
70	Habitat Remediation	-	-	0.0%
90	Retiree Medical Insurance	31,000	23,795	76.8%
95	Retirement Contingency	1,500	5,189	345.9%
	Total Other Funds	327,000	494,324	151.2%
	Total Revenue	\$ 17,705,875	\$ 18,079,209	102.1%

Note 1; Apr 2024 has \$44K of revenue for vehicle sales

Note 1

Note 1

Note 1

Note 1

Note 1: Throughout the fiscal year, interest receipts are recorded as revenue when cash payments are received. At year-end, any difference between the market and book value of investments is an unrealized gain or loss and is recorded as a component of interest revenue. Interest rates and market value have an inverse relationship whereby rising interest rates results in declining market value. Consequently, interest receipt trends do not predict the year-end interest revenue that will be reported in the annual financial statements. Each quarter, interest receipts are allocated to other funds based on each fund's balance in the District's pool. The majority of revenue in funds 20, 30, 40, 50 and 95 is interest earnings.

Expenditures: 83% of Fiscal Year

No.	10-Operating Fund	Budget	Actual	Percentage
110	Trustees	\$ 62,650	\$ 35,794	57.1%
120	District Manager	471,175	197,511	41.9%
130	Legal Services	120,000	69,573	58.0%
140	Non-Departmental	360,500	233,190	64.7%
	Executive	1,014,325	536,068	52.8%
210	Administrative Services	938,530	735,453	78.4%
220	Insurance	873,600	785,432	89.9%
	Administrative Services	1,812,130	1,520,885	83.9%
310	Technical Services	2,195,040	1,699,443	77.4%
350	SIT Program	204,735	172,337	84.2%
	Scientific Technical Services	2,399,775	1,871,780	78.0%
410	Field Operations	7,402,385	5,637,179	76.2%
430	Vehicle Maintenance	853,315	665,812	78.0%
440	Building Maintenance	289,410	226,993	78.4%
	Operations	8,545,110	6,529,984	76.4%
510	Public Information	780,300	495,257	63.5%
520	Information Technology	902,145	717,858	79.6%
530	Public Service	179,830	210,586	117.1%
	Public Information	1,862,275	1,423,701	76.4%
	Total Operating Fund Expenditures	15,633,615	11,882,418	76.0%

No.	Other Funds	Budget	Actual	Percentage
20	Vehicle Replacement	-	-	0.0%
30	Liability Reserve	-	-	0.0%
40	Equipment Replacement	-	-	0.0%
50	Emergency Vector Control	-	-	0.0%
60	Facility Improvement	440,000	26,461	6.0%
70	Habitat Remediation	-	-	0.0%
90	Retiree Medical Insurance	341,800	284,813	83.3%
95	Retirement Contingency	300,000	500,000	166.7%
	Total Other Funds	1,081,800	811,274	75.0%
	Total Expenditures	\$ 16,715,415	\$ 12,693,692	75.9%

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**ORANGE COUNTY MOSQUITO &
VECTOR CONTROL DISTRICT**
13001 GARDEN GROVE BLVD
GARDEN GROVE CA 92843-2102



Your Financial Advisor (LU04):

SANDRA HEDSTROM WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:

4460 BROAD STREET
SUITE 210
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

INVESTOR UPDATE

At December 31, 2023, Stifel, Nicolaus & Company, Incorporated had net capital of \$457,933,457 or \$435,886,365 in excess of the minimum requirement of \$22,047,092. The December 31, 2023 Statement of Financial Condition is available at no charge by calling (800) 488-0970 or logging onto www.stifel.com.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

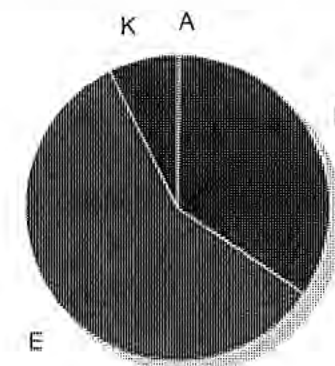
STIFEL ACCOUNT STATEMENT

PORTFOLIO SUMMARY	April 30	March 31
Net Cash Equivalents **	7,451.40	32,089.42
Net Portfolio Assets held at Stifel ⁴	5,285,237.16	5,263,979.36
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$5,292,688.56	\$5,296,068.78
YOUR CHANGE IN PORTFOLIO VALUE	April 30	March 31
Net Cash Flow (Inflows/Outflows) ²		
Securities Transferred In/Out		
Income and Distributions	11,820.10	17,415.79
Change in Securities Value	-15,200.32	250.46
Net Change in Portfolio Value	-\$3,380.22	\$17,666.25

- ** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.
- ² Does not include cost or proceeds for buy or sell transactions.
- ⁴ Includes balances which are FDIC insured bank deposits, not cash held in your Securities Account and not covered by SIPC.
You have securities maturing and/or options expiring.

YOUR ASSET SUMMARY

	Value on April 30, 2024 (\$)	Percentage of your account
A Net Cash Equivalents**	7,451.40	0.14%
D Fixed Income-Muni	1,811,195.00	34.22%
E Fixed Income-Other	3,079,724.46	58.19%
K Stifel Smart Rate ⁴	394,317.70	7.45%
Total Assets	\$5,292,688.56	100.00%



ASSET SUMMARY

	Value as of April 30, 2024				Gains/(-)Losses		
	At Stifel	Not at Stifel	Total	% of assets *	Unrealized	Realized	
						This Period	Year-to-date
Cash							
Cash Sweep**	7,451.40		7,451.40	0.14%			
Margin Balance							
A. Net Cash Equivalents	\$7,451.40		\$7,451.40	0.14%			
B. Equities							
C. Preferreds							
D. Fixed Income-Muni	1,811,195.00		1,811,195.00	34.22%	-90,189.58		-1,215.00
E. Fixed Income-Other	3,079,724.46		3,079,724.46	58.19%	-88,171.30		
F. Mutual Funds							
G. Unit Investment Trusts							
H. Insurance Products							
I. Alternative Investments							
J. Other Investments							
K. Stifel Smart Rate Program **	394,317.70		394,317.70	7.45%			
Net Portfolio Assets	\$5,285,237.16	\$0.00	\$5,285,237.16	99.86%	-\$178,360.88	\$0.00	-\$1,215.00
Net Portfolio Value	\$5,292,688.56	\$0.00	\$5,292,688.56	100.00%	-\$178,360.88	\$0.00	-\$1,215.00

INCOME & DISTRIBUTION SUMMARY

	Security Type	Year-to-date	This period
Dividends	Tax-Exempt		
	Taxable		
Interest	Tax-Exempt		
	Taxable	62,794.61	11,820.10
Capital Gain Distributions			
Return of Principal			
Other			
Total Income & Distributions		\$62,794.61	\$11,820.10

INFORMATION SUMMARY

	Security Type	Year-to-date	This period
Accrued Interest Paid	Tax-Exempt		
	Taxable	3,135.07	522.57
Accrued Interest Received	Tax-Exempt	641.67	
	Taxable		
Gross Proceeds		308,785.00	
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of assets" figures are shown gross of any amounts owed to Stifel and/or net short positions.

** Include balances which are FDIC insured bank deposits, not cash held in your Securities Account and not covered by SIPC.

ASSET DETAILS

This section shows the cash equivalents and/or securities in your account. Prices obtained from outside sources are considered reliable but are not guaranteed by Stifel. Actual prices may vary, and upon sale, you may receive more or less than your original purchase price. Contact your Financial Advisor for current price quotes. Gain/Loss is provided for informational purposes only. Cost basis may be adjusted for, but not limited to, amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. The Gain/Loss information should not be used for tax preparation without the assistance of your tax advisor. Lot detail quantity displayed is truncated to the one thousandth of a share.

NET CASH EQUIVALENTS

	Current value	Cost Basis	Estimated Annualized Income	Estimated Yield %
STIFEL FDIC INSURED	7,451.40	7,451.40	11.18	0.15%
Total Net Cash Equivalents	\$7,451.40	\$7,451.40	\$11.18	0.15%

STIFEL INSURED BANK DEPOSIT PROGRAM

Funds deposited through the Stifel Insured Bank Deposit Program (the "Program") may be deposited at multiple banks. The Program's Disclosure Statement is available at www.stifel.com/disclosures/account-agreement. The deposits are not covered by the Securities Investor Protection Corporation ("SIPC"). Deposits are insured by the FDIC within applicable limits.

Balances in the Program or in any money market fund offered as an available fund for Cash Investment Services at Stifel, subject to applicable limits, can be liquidated upon request and the proceeds returned to your securities account or can be distributed directly to you with the proper withdrawal form on file.

PORTFOLIO ASSETS - HELD AT STIFEL

Fixed Income-Muni	Symbol/ Bond Rating/ Type	Quantity	Current Price/ Current Value	Average Unit Cost/ Cost Basis	Accrued Income ⁶	Unrealized Gain/(-)Loss ¹⁰	Estimated Annualized Income	Estimated Yield %
CONNECTICUT ST SER A B/E TXBL CPN 1.998% DUE 07/01/24 DTD 06/11/20 FC 01/01/21 CUSIP: 20772KJW0 <i>Original Cost: 112,753.90</i>	S&P: AA- Moody: Aa3 Cash	110,000	99.4140 109,355.40	100.1076 110,118.33	732.60	-762.93	2,197.80	2.01%
KANSAS ST DEV FIN AUTH REV ATHLETIC FACS K ST SER B 2 B/E TXBL CPN 4.083% DUE 07/01/24 DTD 03/01/12 FC 07/01/12 CUSIP: 485429MF8 <i>Original Cost: 77,557.81</i>	S&P: A- Moody: A1 Cash	70,000	99.7460 69,822.20	100.5197 70,363.76	952.70	-541.56	2,858.10	4.09%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Muni	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
AMARILLO TX HOTEL OCCUP TAX REV AGM B/E TXBL CPN 3.070% DUE 08/15/24 DTD 03/15/16 FC 02/15/17 CUSIP: 023039AF7 <i>Original Cost: 80,422.25</i>	S&P: AA Cash	75,000	99.2350 74,426.25	100.6665 75,499.88	486.08	-1,073.63	2,302.50	3.09%
MIAMI DADE CNTY FL AVIATION REV RFDG SER B B/E TXBL CPN 2.504% DUE 10/01/24 DTD 08/25/16 FC 10/01/16 CUSIP: 59333PV39 <i>Original Cost: 208,207.00</i>	S&P: A+ Cash	200,000	98.7940 197,588.00	100.4372 200,874.39	417.33	-3,286.39	5,008.00	2.53%
SAN DIEGO CA CONVNTN CTR EXPANSION FING AUTH LSE REV RFDG B/E TXBL CPN 1.677% DUE 04/15/25 DTD 07/08/20 FC 10/15/20 CUSIP: 79727LBS7 <i>Original Cost: 173,029.30</i>	S&P: AA- Cash	170,000	96.3210 163,745.70	100.4061 170,690.29	126.71	-6,944.59	2,850.90	1.74%
SUFFOLK CNTY NY RFDG SER C AGM B/E TXBL CPN 1.607% DUE 06/15/25 DTD 11/18/20 FC 12/15/20 CUSIP: 86476PE20 <i>Original Cost: 252,280.00</i>	S&P: AA Cash	250,000	95.7500 239,375.00	100.2297 250,574.28	1,517.72	-11,199.28	4,017.50	1.68%
FLORIDA ST BRD ADMIN FIN CORP REV SER A B/E TXBL CPN 1.258% DUE 07/01/25 DTD 09/16/20 FC 01/01/21 CUSIP: 341271AD6 <i>Original Cost: 101,351.00</i>	S&P: AA Moody: Aa3 Cash	100,000	95.3640 95,364.00	100.4168 100,416.79	419.33	-5,052.79	1,258.00	1.32%
KENTUCKY HSG CORP REV SER B B/E TXBL CPN 3.312% DUE 07/01/25 DTD 12/01/16 FC 07/01/17 CUSIP: 49130TVJ2 <i>Original Cost: 216,995.00</i>	S&P: AAA Moody: Aaa Cash	200,000	97.7050 195,410.00	102.4357 204,871.35	2,208.00	-9,461.35	6,624.00	3.39%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Muni	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
CLEVELAND OH INCM TAX REV RFDG SUB LEIN SER A 1 B/E TXBL CPN 1.985% DUE 10/01/25 DTD 02/26/20 FC 10/01/20 CUSIP: 186387VE3 <i>Original Cost: 104,395.00</i>	S&P: AA Moody: Aa3 Cash	100,000	95.3850 95,385.00	101.2910 101,291.03	165.42	-5,906.03	1,985.00	2.08%
STEPHENSON CNTY IL SCH DIST 145 FREEPORT RFDG AGM B/E TXBL CPN 1.750% DUE 10/01/25 DTD 11/24/20 FC 04/01/21 CUSIP: 858892MD1 <i>Original Cost: 103,005.00</i>	S&P: AA Cash	100,000	94.9620 94,962.00	100.8958 100,895.80	145.83	-5,933.80	1,750.00	1.84%
BAY AREA TOLL AUTH CA TOLL BRDG REV SAN FRANCISO F 1 B/E TXBL CPN 2.425% DUE 04/01/26 DTD 09/26/19 FC 04/01/20 CUSIP: 072024WR9 <i>Original Cost: 133,472.85</i>	S&P: AA Moody: Aa3 Cash	125,000	95.0930 118,866.25	102.7128 128,391.05	252.60	-9,524.80	3,031.25	2.55%
UNIVERSITY CA REV RFDG GENL SER AS B/E TXBL CPN 2.587% DUE 05/15/26 DTD 04/20/16 FC 11/15/16 CUSIP: 91412GE27 <i>Original Cost: 161,363.00</i>	S&P: AA Moody: Aa2 Cash	150,000	95.0460 142,569.00	103.1468 154,720.25	1,789.34	-12,151.25	3,880.50	2.72%
MASSACHUSETTS EDL FING AUTH ED LN ISSUE L SR SER A REV B/E TXBL CPN 4.038% DUE 07/01/26 DTD 06/13/18 FC 01/01/19 CUSIP: 57563RPM5 <i>Original Cost: 248,805.20</i>	S&P: AA Cash	220,000	97.4210 214,326.20	105.7624 232,677.38	2,961.20	-18,351.18	8,883.60	4.14%
Total Fixed Income-Muni		1,870,000	\$1,811,195.00	\$1,901,384.58	\$12,174.86	-\$90,189.58	\$46,647.15	2.58%

Municipal Bonds held may or may not be tax free. Please consult with your tax advisor.



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
U S TREASURY NOTE CPN 2.500% DUE 05/15/24 DTD 05/15/14 FC 11/15/14 CUSIP: 912828WJ5 <i>Original Cost: 251,268.32</i>	Moody: Aaa Cash	250,000	99,8870 249,717.50	100.0103 250,025.68	2,884.62	-308.18	6,250.00	2.50%
U S TREASURY NOTE CPN 3.000% DUE 06/30/24 DTD 06/30/22 FC 12/31/22 CUSIP: 91282CEX5	Moody: Aaa Cash	100,000	99.5920 99,592.00	99.5147 99,514.72	1,005.49	77.28	3,000.00	3.01%
ROGERS MEM HOSP INC BOND CPN 2.383% DUE 07/01/24 DTD 08/28/19 FC 01/01/20 CUSIP: 775200AE8 <i>Original Cost: 104,880.00</i>	S&P: A Cash	100,000	99.4120 99,412.00	100.2178 100,217.81	794.33	-805.81	2,383.00	2.40%
WESTERN ASSET MTG CAP CORP SR CONV NOTE CPN 6.750% DUE 09/15/24 DTD 09/14/21 FC 03/15/22 CALL 07/26/24 @ 100.000 CUSIP: 95790DAD7	Cash	175,000	99.0020 173,253.50	99.7229 174,515.00	1,509.38	-1,261.50	11,812.50	6.82%
U S TREASURY NOTE CPN 2.250% DUE 10/31/24 DTD 10/31/17 FC 04/30/18 CUSIP: 9128283D0 <i>Original Cost: 103,230.00</i>	Moody: Aaa Cash	100,000	98.4810 98,481.00	100.5884 100,588.35	6.18	-2,107.35	2,250.00	2.28%
SOUTHERN CA EDISON CO 1ST & RFDG MTG BOND SER E CPN 3.700% DUE 08/01/25 DTD 08/02/18 FC 02/01/19 CALL 06/01/25 @ 100.000 CUSIP: 842400GN7 <i>Original Cost: 150,425.00</i>	S&P: A- Moody: A2 Cash	150,000	97.6050 146,407.50	100.1068 150,160.21	1,387.50	-3,752.71	5,550.00	3.79%
SOCIETE GENERALE UNSECD MEDIUM TERM NOTE STEP CPN 1.150% DUE 08/19/25 DTD 08/19/20 FC 02/19/21 CALL 05/19/24 @ 100.000 CUSIP: 83369MD25	S&P: A Moody: A1 Cash	50,000	93.6610 46,830.50	98.5100 49,255.00	115.00	-2,424.50	575.00	1.23%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
REALTY INCOME CORP NOTE CPN 4.625% DUE 11/01/25 DTD 11/01/21 FC 05/01/22 CALL 09/01/25 @ 100.000 CUSIP: 756109BE3	S&P: A- Moody: A3 Cash	200,000	98.5630 197,126.00	99.7385 199,477.00	4,625.00	-2,351.00	9,250.00	4.69%
BMO HARRIS BANK NA CHICAGO IL CD FDIC #16571 CLLB CPN 3.000% DUE 11/26/25 DTD 05/26/22 FC 08/26/22 CALL 05/26/24 @ 100.000 CUSIP: 05600XFJ4	Cash	145,000	96.9170" 140,529.65	100.0000 145,000.00	774.66	-4,470.35	4,350.00	3.10%
SIMON PPTY GRP LP NOTE CPN 3.300% DUE 01/15/26 DTD 01/13/16 FC 07/15/16 CALL 10/15/25 @ 100.000 CUSIP: 828807CW5 <i>Original Cost: 131,249.00</i>	S&P: A- Moody: A3 Cash	120,000	96.2630 115,515.60	103.3558 124,026.94	1,166.00	-8,511.34	3,960.00	3.43%
TWO HBRS INVT CORP SR NOTE CONV CPN 6.250% DUE 01/15/26 DTD 02/01/21 FC 07/15/21 CUSIP: 90187BAB7	Cash	35,000	95.0000 33,250.00	98.0143 34,305.00	644.10	-1,055.00	2,187.50	6.58%
MORGAN STANLEY SR NOTE CPN 3.875% DUE 01/27/26 DTD 01/27/16 FC 07/27/16 CUSIP: 61746BDZ6 <i>Original Cost: 100,291.00</i>	S&P: A- Moody: A1 Cash	100,000	97.1280 97,128.00	100.1548 100,154.82	1,011.81	-3,026.82	3,875.00	3.99%
LEGG MASON INC SR NOTE CPN 4.750% DUE 03/15/26 DTD 03/22/16 FC 09/15/16 CUSIP: 524901AV7 <i>Original Cost: 130,942.50</i>	S&P: A Moody: A2 Cash	125,000	98.7620 123,452.50	102.3988 127,998.53	758.68	-4,546.03	5,937.50	4.81%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
PENNYMAC CORP CONV SR NOTE CPN 5.500% DUE 03/15/26 DTD 03/05/21 FC 09/15/21 CUSIP: 70932AAF0	Cash	100,000	94.2500 94,250.00	96.7550 96,755.00	702.78	-2,505.00	5,500.00	5.84%
CUSTOMERS BANK PHOENIXVILLE PA CD FDIC #34444 CPN 5.000% DUE 03/31/26 DTD 03/31/23 FC 09/30/23 CUSIP: 23204HNV6	Cash	140,000	99.9670" 139,953.80	100.0000 140,000.00	594.52	-46.20	7,000.00	5.00%
BANK AMERICA CORP SR NOTE CPN 3.500% DUE 04/19/26 DTD 04/19/16 FC 10/19/16 CUSIP: 06051GFX2 <i>Original Cost: 105,286.00</i>	S&P: A- Moody: A1 Cash	100,000	96.4160 96,416.00	102.5811 102,581.08	116.67	-6,165.08	3,500.00	3.63%
FEDL HOME LOAN BANK BOND CPN 0.940% DUE 05/26/26 DTD 05/26/21 FC 11/26/21 CALL 11/26/21 @ 100.000 CUSIP: 3130AMH39	S&P: AA+ Moody: Aaa Cash	135,000	91.7360 123,843.60	100.0000 135,000.00	546.38	-11,156.40	1,269.00	1.02%
BROOKFIELD FIN INC GTD NOTE CPN 4.250% DUE 06/02/26 DTD 06/02/16 FC 12/02/16 CALL 03/02/26 @ 100.000 CUSIP: 11271LAA0	S&P: A- Moody: A3 Cash	115,000	97.3160 111,913.40	98.1793 112,906.25	2,022.88	-992.85	4,887.50	4.37%
FEDL FARM CREDIT BANK BOND CPN 0.900% DUE 06/15/26 DTD 06/15/21 FC 12/15/21 CALL 05/07/24 @ 100.000 CUSIP: 3133EMH21	S&P: AA+ Moody: Aaa Cash	50,000	91.4620 45,731.00	99.8897 49,944.87	170.00	-4,213.87	450.00	0.98%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
FEDL HOME LOAN BANK BOND CPN 5.125% DUE 01/11/27 DTD 01/11/24 FC 07/11/24 CALL 10/11/24 @ 100.000 CUSIP: 3130AYFY7 <i>Original Cost: 125,893.75</i>	S&P: AA+ Moody: Aaa Cash	125,000	99.6190 124,523.75	100.4220 125,527.47	1,957.47	-1,003.72	6,406.25	5.14%
U S TREASURY NOTE CPN 2.250% DUE 02/15/27 DTD 02/15/17 FC 08/15/17 CUSIP: 912828V98 <i>Original Cost: 101,787.19</i>	Moody: Aaa Cash	98,000	93.1410 91,278.18	102.1633 100,120.06	460.39	-8,841.88	2,205.00	2.42%
FEDL HOME LOAN BANK BOND CPN 2.010% DUE 02/25/27 DTD 02/25/22 FC 08/25/22 CALL 05/25/22 @ 100.000 CUSIP: 3130AQUD3	S&P: AA+ Moody: Aaa Cash	100,000	92.1120 92,112.00	98.7550 98,755.00	368.50	-6,643.00	2,010.00	2.18%
STATE BANK OF INDIA NEW YORK NY CD FDIC #33682 CPN 2.200% DUE 03/10/27 DTD 03/10/22 FC 09/10/22 CUSIP: 856285J36	Cash	59,000	93.0820 54,918.38	100.0000 59,000.00	184.92	-4,081.62	1,298.00	2.36%
FEDL HOME LOAN MTG CORP MEDIUM TERM NOTE CPN 5.270% DUE 06/30/27 DTD 11/27/23 FC 05/27/24 CALL 05/30/24 @ 100.000 CUSIP: 3134H1KS1 <i>Original Cost: 100,680.00</i>	S&P: AA+ Moody: Aaa Cash	100,000	99.7690 99,769.00	100.1122 100,112.18	2,254.39	-343.18	5,270.00	5.28%
CANADIAN IMPERIAL BANK SR GLBL MEDIUM TERM NOTE CPN 5.250% DUE 12/30/27 DTD 12/30/22 FC 06/30/23 CALL 12/30/24 @ 100.000 CUSIP: 13607XEB9 <i>Original Cost: 141,804.70</i>	S&P: A- Moody: A2 Cash	140,000	96.9590 135,742.60	100.5287 140,740.17	2,470.42	-4,997.57	7,350.00	5.41%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	Symbol/ Bond Rating/ Type	Quantity	Current Price/ Current Value	Average Unit Cost/ Cost Basis	Accrued Income ⁶	Unrealized Gain/(-)Loss ¹⁰	Estimated Annualized Income	Estimated Yield %
FEDL HOME LOAN BANK BOND CPN 5.625% DUE 11/27/28 DTD 11/30/23 FC 05/27/24 CALL 11/27/24 @ 100.000 CUSIP: 3130AXX37 <i>Original Cost: 151,497.50</i>	S&P: AA+ Moody: Aaa Cash	150,000	99.4460 149,169.00	100.5866 150,879.90	3,539.06	-1,710.90	8,437.50	5.66%
FEDL HOME LOAN MTG CORP MEDIUM TERM NOTE CPN 5.250% DUE 03/05/29 DTD 03/05/24 FC 09/05/24 CALL 09/05/24 @ 100.000 CUSIP: 3134H1VT7 <i>Original Cost: 100,482.00</i>	S&P: AA+ Moody: Aaa Cash	100,000	99.4080 99,408.00	100.3347 100,334.72	816.67	-926.72	5,250.00	5.28%
Total Fixed Income-Other		3,162,000	\$3,079,724.46	\$3,167,895.76	\$32,887.80	-\$88,171.30	\$122,213.75	3.97%
Principal Protected Notes are subject to the credit risk of the issuer. Principal Protected Market Linked CDs are subject to applicable limits.								
Stifel Smart Rate Program	Symbol/ Type	Quantity	Current Price/ Current Value	Average Unit Cost/ Cost Basis		Unrealized Gain/(-)Loss ¹⁰	Estimated Annualized Income	Estimated Yield %
STIFEL SMART RATE STIFEL BANK ID: 998606107 <i>Interest Option: Reinvest</i>	Cash	162,324.740	1.0000 162,324.74	1.0000 162,324.74		0.00	8,116.23	5.00%
STIFEL SMART RATE STIFEL BANK & TRUST ID: 998606305 <i>Interest Option: Reinvest</i>	Cash	231,992.960	1.0000 231,992.96	1.0000 231,992.96		0.00	11,599.64	5.00%
Total Stifel Smart Rate Program			\$394,317.70	\$394,317.70		\$0.00	\$19,715.87	5.00%
Stifel Smart Rate is a FDIC insured bank deposit held in Stifel's name for the benefit of clients, not cash held in your securities account and not covered by SIPC.								
Total Portfolio Assets - Held at Stifel			\$5,285,237.16	\$5,463,598.04		-\$178,360.88	\$188,576.77	3.57%
Total Net Portfolio Value			\$5,292,688.56	\$5,471,049.44		-\$178,360.88	\$188,587.95	3.56%

FOOTNOTE DEFINITIONS

- ⁶ **Accrued Income:** Accrued Income amounts are provided for informational purposes only and are not included as part of the Net Portfolio Value. Accrued Income represents the sum of accrued interest and accrued dividends on securities positions, but which Stifel has not yet received. Stifel cannot guarantee the accuracy of the Accrued Income, which may be subject to change. Accrued Income amounts are not covered by SIPC and should not be relied upon for making investment decisions.
- ¹⁰ Please note "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing. Unrealized gains or losses are provided for your information only and should not be used for tax purposes.

FOOTNOTE DEFINITIONS (continued)

- ¹⁵ There will be no secondary market for Stifel Fixed Yield time deposits. An early withdrawal penalty of the lessor of 90 days interest or half of the interest earned for the amount withdrawn will apply. For complete terms, please contact your Financial Advisor.
- " The price assigned to this instrument may have been provided by a national pricing service and is derived from a 'market-driven pricing model.' This price may not be the actual price you would receive in the event of a sale prior to the maturity of the C.D. Additional information is available upon request.



ACTIVITY SUMMARY				CASH EQUIVALENTS		
Type of Activity	Activity	Year-to-date	This period	Cash	Cash Sweep	Margin
	Opening Balance - Net Cash Equivalents		\$32,089.42	\$0.00	\$32,089.42	\$0.00
Buy and Sell Transactions	Assets Bought	-367,103.40	-36,458.12	-36,458.12		
	Assets Sold/Redeemed	309,426.67				
Deposits	Deposits Made To Your Account					
Withdrawals	Withdrawals From Your Account					
Income and Distributions	Income and Distributions	62,794.61	11,820.10	11,820.10		
Cash Sweep Activity	Cash Sweep Activity			24,638.02	-24,638.02	
Margin Interest	Margin Interest Charged					
Other	Other Transactions					
Cash Management Activity	Card Activity					
	ACH/ATM Activity					
Checkwriting Activity	Checks You Wrote					
	Closing Balance - Net Cash Equivalents		\$7,451.40	\$0.00	\$7,451.40	\$0.00
Securities Transferred	Securities Transferred In/Out					

ACTIVITY DETAILS						CASH EQUIVALENTS			
						This period	Cash	Cash Sweep	Margin
Opening Balance - Net Cash Equivalents						\$32,089.42	\$0.00	\$32,089.42	\$0.00
Assets Bought									
Date	Activity	Quantity	Price	Description	Total	Cash	Cash Sweep	Margin	
4/9/2024	Asset Bought	35,000.000	98.0000	TWO HBRS INVT CORP SR NOTE CONV CPN 6.250% DUE 01/15/26 DTD 02/01/21 FC 07/15/21 CUSIP: 90187BAB7	-34,827.57	-34,827.57			
4/26/2024	Interest Reinvest	671.230		STIFEL SMART RATE STIFEL BANK ID: 998606107 REINVEST AT 1.000	-671.23	-671.23			
	****note****								



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Assets Bought continued

Date	Activity	Quantity	Price	Description	Total	Cash	Cash Sweep	Margin
4/26/2024	Interest Reinvest	959.320		STIFEL SMART RATE STIFEL BANK & TRUST ID: 998606305	-959.32	-959.32		
	****note****			REINVEST AT 1.000				
Total Assets Bought					-\$36,458.12	-\$36,458.12		

Income and Distributions

Date	Activity	Quantity	Price	Description	Total	Cash	Cash Sweep	Margin
4/1/2024	Interest			BAY AREA TOLL AUTH CA TOLL BRDG REV SAN FRANCISO F 1 B/E TXBL CPN 2.425% DUE 04/01/26 DTD 09/26/19 FC 04/01/20 040124 125,000 CUSIP: 072024WR9	1,515.63	1,515.63		
4/1/2024	Interest			CLEVELAND OH INCM TAX REV RFDG SUB LEIN SER A 1 B/E TXBL CPN 1.985% DUE 10/01/25 DTD 02/26/20 FC 10/01/20 040124 100,000 CUSIP: 186387VE3	992.50	992.50		
4/1/2024	Interest			MIAMI DADE CNTY FL AVIATION REV RFDG SER B B/E TXBL CPN 2.504% DUE 10/01/24 DTD 08/25/16 FC 10/01/16 040124 200,000 CUSIP: 59333PV39	2,504.00	2,504.00		
4/1/2024	Interest			STEPHENSON CNTY IL SCH DIST 145 FREEPORT RFDG AGM B/E TXBL CPN 1.750% DUE 10/01/25 DTD 11/24/20 FC 04/01/21 040124 100,000 CUSIP: 858892MD1	875.00	875.00		

ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
4/15/2024	Interest		SAN DIEGO CA CONVNTN CTR EXPANSION FING AUTH LSE REV RFDG B/E TXBL CPN 1.677% DUE 04/15/25 DTD 07/08/20 FC 10/15/20 041524 170,000 CUSIP: 79727LBS7	1,425.45	1,425.45		
4/19/2024	Interest		BANK AMERICA CORP SR NOTE CPN 3.500% DUE 04/19/26 DTD 04/19/16 FC 10/19/16 041924 100,000 CUSIP: 06051GFX2	1,750.00	1,750.00		
4/26/2024	Interest		STIFEL SMART RATE STIFEL BANK 042524 161,653.51000 ID: 998606107	671.23	671.23		
4/26/2024	Interest		STIFEL SMART RATE STIFEL BANK & TRUST 042524 231,033.64000 ID: 998606305	959.32	959.32		
4/30/2024	Interest		STIFEL FDIC INSURED BANK DEPOSIT PROGRAM 043024 7,451 CUSIP: 099998644	1.97	1.97		
4/30/2024	Interest		U S TREASURY NOTE CPN 2.250% DUE 10/31/24 DTD 10/31/17 FC 04/30/18 043024 100,000 CUSIP: 9128283D0	1,125.00	1,125.00		
Total Income and Distributions				\$11,820.10	\$11,820.10		

Cash Sweep Activity

<i>Date</i>	<i>Activity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
4/2/2024	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-5,887.13	5,887.13	
4/11/2024	Sale	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		34,827.57	-34,827.57	



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Cash Sweep Activity continued

<i>Date</i>	<i>Activity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
4/15/2024	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-1,425.45	1,425.45	
4/19/2024	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-1,750.00	1,750.00	
4/30/2024	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-1.97	1.97	
4/30/2024	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-1,125.00	1,125.00	
Total Cash Sweep Activity			\$0.00	\$24,638.02	-\$24,638.02	

	<i>This period</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
Closing Balance - Net Cash Equivalents	\$7,451.40	\$0.00	\$7,451.40	\$0.00

Stifel Insured Bank Deposit Program

Amount(s) listed below include accrued interest in the amount of \$1.97. The rate at month-end was 0.15%.

Description	Location	Previous Month Value	Current Month Value
Stifel Trust Company NA	St. Louis, MO	\$32,089.42	\$7,451.40
Closing Balance - Stifel Insured Bank Deposit Program			\$7,451.40

Stifel Smart Rate Program

Amount(s) listed below include accrued interest in the amount of \$1,630.55.* The rate at month-end for the Stifel Smart Rate Program was 5.00%.

Description	Location	Previous Month Value	Current Month Value
Stifel Bank & Trust	St. Louis, MO	\$231,033.64	\$231,992.96
Stifel Bank	St. Louis, MO	\$161,653.51	\$162,324.74
Closing Balance - Stifel Smart Rate Program			\$394,317.70**

Your deposit balances at each Program Bank are eligible for insurance by the FDIC within applicable limits. The deposit balances are not insured by SIPC. Please refer to the Stifel Insured Bank Deposit Program Disclosure Statement and the Stifel Insured Bank Deposit Program for Retirement Accounts Disclosure Statement which are available at www.stifel.com/disclosures/account-agreement or from your Financial Advisor.

Stifel Smart Rate Program balances are bank deposits, which are eligible for insurance by the FDIC within applicable limits. Deposits in the Stifel Smart Rate Program with Stifel Bank, member FDIC, Stifel Bank & Trust, member FDIC, Stifel Trust Company, N.A., member FDIC, or Stifel Trust Company Delaware, N.A., member FDIC are reflected here for your convenience and are not cash held in your securities account(s). Stifel Smart Rate Program deposits are not insured by SIPC. For additional information and terms and conditions concerning these deposits, see the Stifel Smart Rate Program Disclosure which is available at www.stifel.com/disclosures or from your Financial Advisor.

* The interest accrual period for the Stifel Smart Rate Program is measured from the 26th of the previous month through the 25th of the current month. The accrued interest amount is based on this accrual period, not a calendar month.

** The closing balance reflects deposits and withdrawals before the applicable cutoff time on the last business day of the month, regardless of when the transaction settles.

STIFEL

Certain Definitions

“Stifel” means Stifel, Nicolaus & Company, Incorporated, Member SIPC and NYSE.

“Stifel Banks” means affiliated banks of Stifel, which may include Stifel Bank & Trust, Member Federal Deposit Insurance Corporation (“FDIC”); Stifel Bank, Member FDIC; Stifel Trust Company, National Association, Member FDIC; and Stifel Trust Company Delaware, National Association, Member FDIC. Unless otherwise specified, products purchased from or held by Stifel in a securities account are not insured by the FDIC, are not deposits or other obligations of the Stifel Banks, are not guaranteed by the Stifel Banks, and are subject to investment risk, including possible loss of the principal.

“Stifel Smart Rate Program” refers to a money market deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Smart Rate Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

“Stifel Fixed Yield Program” refers to a time deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Fixed Yield Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

Account Disclosures

Errors and Inquiries – You should review this statement carefully and notify the Manager of the Office servicing your account of anything you believe to be incorrect. Any verbal communications should be re-confirmed in writing to protect your rights, including rights under SIPA. All statements furnished to you shall be considered accurate, complete, and acknowledged by you unless you report any inaccuracies to the Manager. Instructions and inquiries should be directed to your Financial Advisor. When making inquiries, please mention your account number. Please notify us promptly of any change of address.

Investment Objective – All clients are requested to promptly notify us of any material change in their investment objective or financial situation in order to assist us in maintaining current background and financial information.

Pricing and Rating of Securities – The pricing of securities displayed on your statement is derived from various sources and, in some cases, may be higher or lower than the price you would actually receive in the market. If we cannot obtain a price, “N/A” appears. For securities listed on an exchange or trading continually in an active marketplace, the prices reflect market quotations at the close of your statement period. For securities trading less frequently, we rely on third-party pricing services or a computerized pricing model, which may not always reflect actual market values. Similarly, some insurance product values provided by outside carriers may be valued as of a date other than the statement date. Bond ratings of securities were obtained from various rating services. There is no guarantee with respect to their accuracy. For current price quotes, please contact your Financial Advisor.

Cost Basis Information – All information provided with respect to cost basis is derived from transactions in the account or information supplied by other sources. There is no guarantee as to the accuracy of cost basis information or the profit and loss information provided for tax lots designated as noncovered. Stifel uses the first-in, first-out method when calculating the realized gain or loss on sale transactions unless a specific identification is made prior to settlement date. The gain or loss provided on your statement is informational only and should not be used for tax reporting. A 1099 including the cost basis for sale proceeds from covered tax lots will be provided after year-end for tax reporting. Please inform your Financial Advisor if a cost basis is not accurate.

Transaction Dates – All securities transactions are reflected on a trade date basis. Effective May 28, 2024, the settlement cycle will be reduced to T+1 (trade date plus one business day) from T+2 (trade date plus two business days).

Custody of Securities – Securities held by Stifel, Nicolaus & Company, Incorporated for you, but which are not registered in your name, may be commingled with identical securities being held for other clients by our Correspondent, the Depository Trust Company, or in similar systems.

Assets Held Away – You may purchase certain assets through Stifel, which will be held at a custodial institution other than Stifel. Where available, we include information about these assets on your statement. The custodial institution is responsible, however, for providing year-end tax reporting information (Form 1099) and separate periodic statements, which may vary from the information included on your Stifel statement because of different reporting periods. Your Stifel statements may also reflect other assets “not held” at Stifel, in addition to those held by a custodial institution. The value and nature of these investments is generally provided by you. Stifel does not guarantee the accuracy of the information with respect to the value of these investments as reflected on your statement. Assets held away are not covered by Stifel SIPC.

Estimated Annual Income and Yields – Estimated annual income and yields are calculated by annualizing the most recent distribution and do not reflect historical experience or project future results. The yield information for the money market funds is based on historical performance; future yields will fluctuate. These figures have been obtained from sources believed to be reliable, but no assurance can be made as to accuracy. Before investing in any of these funds, carefully read the prospectus, which is available through your Financial Advisor.

Order Routing and Payment for Order Flow – In order to access a wide variety of execution venues, the firm does participate in the maker/taker model. Certain exchanges and other trading centers to which the firm routes equities and options orders have implemented fee structures under which broker-dealer participants may receive rebates on certain orders. Under these fee structures, participants are charged a fee for orders that take liquidity from the venue, and provided a rebate for orders that add liquidity to the venue. Rebates received by the firm from a venue during any time period may or may not exceed the fees paid by the firm to the venue during that time period. Fees and/or rebates from all venues are subject to change. Stifel will provide customers additional information regarding average net fees/rebates paid/received upon written request. For venues from which Stifel receives a rebate, Stifel is considered to be receiving payment for order flow.

Additional information will be provided upon written request, and certain order routing information is available online at www.stifel.com/disclosures/best-execution. On request of a customer and at no fee, Stifel will disclose to such customer the identity of the venue to which such customer’s orders were routed for execution in the six months prior to the request, whether the orders were directed orders or non-directed orders, and the time of the transactions, if any, that resulted from such orders. Orders may be routed and executed internally through Stifel’s trading desk. In such instances, Stifel stands to share in 100% of remuneration received (in the case of orders executed as agent) or profits or losses generated (in the case of orders executed as principal) as a result of internalizing such orders. Customers may mail their inquiries to: Stifel – Attn: Equity Trading Compliance, One South Street, Baltimore, Maryland 21202.

Tax Information – Although your statement may describe certain items as Federally tax-exempt, this is for information purposes only. When reporting your taxes, please rely exclusively on the substitute Form 1099 you will receive from us after year-end for your taxable accounts. (For Retirement Accounts, Form 1099R will report distributions from the account rather than income and dividends or proceeds from sales.)

SIPC Protection – Stifel is a member of the Securities Investor Protection Corporation (SIPC). SIPC coverage protects securities customers of its members up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org, or investors may contact SIPC at (202) 371-8300.

Stifel has purchased additional securities coverage of \$149,500,000 and cash coverage of \$900,000 for a total of \$150,000,000 of securities coverage and \$1,150,000 of cash coverage, subject to the terms and conditions of the policy, with an aggregate limit of \$300,000,000. (For more information, visit:

www.stifel.com/disclosures/asset-protection.) This coverage does not protect against market losses and does not cover securities not held by Stifel.

Margin Accounts – If you have a margin account, this is a combined statement of your margin account and special memorandum account (“SMA”) maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the (“SMA”) as required by Regulation T is available for your inspection upon request. If you have applied for margin privileges and have been approved, you may borrow money from Stifel in exchange for pledging assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on Regulation T, Stifel’s internal policies, and the value of securities in your margin account. Securities held in a margin account are identified by the word “margin” on your statement. Stifel reserves the right to limit margin purchases and short sales and to alter its margin requirements and due dates for house or other margin calls in accordance with the Firm’s guidelines, market conditions, and regulatory margin requirements.

STIFEL

Account Disclosures Continued

Margin Account Interest Charges – The margin interest period includes the second to last day of the prior statement period through the third day prior to the last day of the current statement period. The margin interest charge is computed by multiplying the rate of interest by the average net daily settled debit balance and a fraction, the numerator of which is the number of days the debit balance existed, and the denominator of which is three hundred sixty (360). The rate of interest is determined by the cost of borrowing money and is subject to change without notice. The average net daily settled debit balance includes any settled credit and settled debit balances in your cash and margin accounts during the period. Please review the “Statement of Credit Terms” you have already received for further information.

Fully Paid Lending Participants – Without waiving any rights given to you, it is understood and agreed that the provisions of the Securities Investor Protection Act of 1970 may not protect the lender with respect to loaned securities hereunder and that, therefore, the collateral held for you may constitute the only source of satisfaction of Stifel’s obligations in the event Stifel fails to return the loaned securities.

Late Charges – If transactions in your account result in a debit balance in your cash account and you do not make payment by the settlement date, you may be subject to interest charges.

Free Credit Balances – Customer Free Credit Balances may be used in this Firm’s business subject to the limitations of 17CFR Section 240, 15c3-3 under The Securities Exchange Act of 1934. You have the right to receive from us in the course of normal business operations, upon demand, the delivery of: a) any Free Credit Balances to which you are entitled, b) any Fully-Paid Securities to which you are entitled, c) any Securities purchased on margin upon full payment of any indebtedness to us. If you participate in Cash Management Accounts, the payment to you of a Free Credit Balance may be subject to the cancellation of any commitment made in respect to your account for the payment of checks, automated clearing house (ACH) payments, ATM Card or Point of Sale transaction charges, or other debit card transactions.

Option Accounts – 1) Commissions and other charges related to the execution of option transactions have been included on confirmations for such transactions, which have already been sent to you, and copies of confirmations are available upon request; 2) should you have any changes in your investment objective or current financial situation, you should advise your investment professional immediately; and 3) assignment notices for option contracts are allocated among client short positions pursuant to an automated procedure that randomly selects from all client short option positions those contracts that are subject to assignment, which includes positions established on the day of assignment. Additional information pertaining to the procedures used for random selection is available upon request.

Complaints – Complaints relating to your account(s) may be directed to Stifel, Legal Department, 501 North Broadway, St. Louis, Missouri 63102 or by phoning (800) 488-0970 or (314) 342-2000.

Lost Certificates – In the event your statement indicates that securities were delivered out of your account in certificate form and you have not received them, it is understood that you will notify Stifel immediately in writing. If written notification is received within 120 calendar days after the delivery date, as reflected on your statement, the certificate will be replaced free of charge. Thereafter, a fee for replacement may apply.

Dividend Reinvestment – (Optional) The dollar amount of Mutual Fund distributions, Money Market Fund income, or dividends on other securities shown on your statement may have been reinvested into additional shares. You will not receive confirmations for these reinvestment transactions. However, information pertaining to these transactions which would otherwise appear on confirmations will be furnished to you upon written request. In dividend reinvestment transactions, Stifel may act as your agent and receive payment for order flow. The source and nature of such payment will be furnished to you upon written request to Stifel or your introducing firm. If Stifel is currently a market maker in the eligible security, Stifel will purchase, as principal for you, additional shares at the opening market price.

Stifel Information – A Statement of Financial Condition of Stifel, Nicolaus & Company, Incorporated is available for your inspection at any of our offices, or a copy will be mailed to you upon request.

Investor Education and Protection – Under the Public Disclosure Program, the Financial Industry Regulatory Authority (“FINRA”) provides certain information regarding the disciplinary history of FINRA members and their associated persons via FINRA’s BrokerCheck Hotline (toll-free (800) 289-9999) or on the FINRA website at www.finra.org, including an investor brochure that includes information describing FINRA BrokerCheck. Stifel, Nicolaus & Company, Incorporated is registered with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board (“MSRB”). Additional information may be obtained from the MSRB website at www.msrb.org, including an investor brochure that is posted on the website describing the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

ERISA Section 408(b)(2) Notice – For Service Provider Fee Disclosures under ERISA 408(b)(2), please see www.stifel.com/disclosures/ERISA. Please direct any questions you may have to your Financial Advisor.

Notification of Change in Circumstances and Availability of Investment Advisory Disclosure Brochures – In the event that there are any material changes in your financial situation, investment objective(s), risk tolerance, or instructions regarding your account(s), please promptly report such changes to your Financial Advisor to ensure that your investment advisory accounts are being managed based on the most current information. You should review Stifel’s Form ADV Part 2A (Disclosure Brochure) for information and disclosures relating to Stifel’s investment advisory services (available at: www.stifel.com/disclosures/investment-advisory-services/program-disclosures), including (but not limited to) a discussion of the various conflicts of interest to which our firm may be subject in the provision of investment advisory services to you.



COUNTY OF ORANGE
OFFICE OF THE TREASURER-TAX COLLECTOR
 Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM
 P. O. BOX 4515
 SANTA ANA, CA 92702-4515



octreasurer.com/publicfunds

April 30, 2024

ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

Fund Number : [REDACTED]

APRIL 2024 STATEMENT

Transactions

<u>Transaction Date</u>	<u>Transaction Description</u>	<u>Authorized Signer</u>	<u>Amount</u>
04/01/2024	March 2024 Investment Admin Fee		\$ (31.13)
04/17/2024	January 2024 Interest Paid		\$ 6,701.78

Summary

Total Deposit:	\$	6,701.78	Beginning Balance:	\$	1,824,324.79
Total Withdrawal:	\$	(31.13)	Ending Balance:	\$	1,830,995.44



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.4

Prepared By: Amber Semrow, Director of Scientific Technical Services
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Purchase Order to Life Technologies for the period July 1, 2024 to June 30, 2025

Recommended Action:

Approve purchase order in the amount of \$70,248.70 for Fiscal Year 2024/25 beginning July 1, 2024, to Life Technologies for annual supplies of laboratory reagents, chemicals, and test kits for disease surveillance.

Executive Summary:

Life Technologies provides a majority of the District's laboratory supplies necessary to test for vector-borne diseases such as West Nile virus, St. Louis encephalitis virus, dengue, and dog heartworm.

Staff recommends that the Board authorize the issuance of a purchase order to Life Technologies in the amount of \$70,248.70 for these supplies.

This item is included in the FY 2024/25 Operating Budget.

Strategic Plan Compliance:

Complies with Priority Area 11: Fiscal Responsibility/Financial

GOAL 11.1.1: Conduct review of each departmental budget and forecast for future District operational needs (conduct annually).

Fiscal Impact:

What Amount is being requested? \$70,248.70

Is the Amount Requested Budgeted in the Current Fiscal Year? Yes

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

May 16, 2024 - Adoption of the FY 2024/25 Operating Budget

Exhibits:

Exhibit A: Product Price Sheet

Materials Quote --

	Qty	Life Technologies		Total
		Amount	Tax + SHH	
MagMax 96 Viral RNA Isolation Kit	6	\$ 1,935.88	\$ 100.00	\$ 11,715.28
PCR Systems	12	\$ 516.67	\$ -	\$ 6,200.04
5X Magmax 96 Viral 1 Kit	5	\$ 1,935.88	\$ 634.88	\$ 10,314.28
Taqman QSY Probes	16	\$ 304.94	\$ 363.80	\$ 5,242.84
DNA OLIGO, 50N	8	\$ 8.00	\$ 68.62	\$ 132.62
7500 FAST Real Time PCR Assurance (yearly)	1	\$ 7,585.56		\$ 7,585.56
FG, Microplate	2	\$ 111.89		\$ 223.78
FG, Optical Adhesive Covers	1	\$ 240.35	\$ 167.18	\$ 407.53
TOPO TA for SEQ RXN	1	\$ 225.00	\$ 85.81	\$ 310.81
MagMax Express Tip Comb	7	\$ 66.77	\$ 182.29	\$ 649.68
MagMax Express Plate 200	12	\$ 316.57	\$ 357.43	\$ 4,156.27
Prepman Ultra	10	\$ 168.00	\$ 184.43	\$ 1,864.43
FG, Microplate, LHS 96 Well	6	\$ 97.50	\$ 174.66	\$ 759.66
PATH-ID QPCR MM	8	\$ 846.24	\$ 186.01	\$ 6,955.93
Taqman Fast Virus 1-Step Mmix	4	\$ 2,943.50	\$ 625.89	\$ 12,399.89
FG, Carrier RNA (500L)	2	\$ 224.00	\$ 220.89	\$ 668.89
MagMax Lysis/Binding Soln.	1	\$ 202.88	\$ 95.50	\$ 298.38
GeneJet Gel Extraction Kit	3	\$ 89.11	\$ 95.50	\$ 362.83
Total			\$ 3,542.89	\$ 70,248.70



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

May 16, 2024

AGENDA REPORT

AGENDA ITEM E.5

Prepared By: Luan Ngo, Deputy Director of Information Technology
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Purchase Order for Information Technology Software Renewal and Hardware Replacement for the Period July 1, 2024 to June 30, 2025.

Recommended Action:

Approve purchase order to Insight Enterprises, Inc. in the amount of \$166,885 for annual software licensing renewals and data center backup storage device end of life replacement, \$30,000 to Samsara Inc for the District's vehicle GPS system, and \$30,000 to Nearmap for the District's Aerial mapping services for the Period July 1, 2024 to June 30, 2025.

Executive Summary:

To track and successfully manage the District's Information Technology functions, the Orange County Mosquito and Vector Control District contracts with Insight Enterprises, Inc., for a variety of software, hardware, and associated services. Insight is the preferred government provider of these services, and their products are competitively bid through state of California GSA contracts.

Staff recommends that the Board authorizes the issuance of purchase orders to Insight Enterprises, Inc. in the amount of \$166,885 for annual software renewals and the replacement of an end-of-life backup storage device.

A good portion of District's services are performed out in the field. To improve vehicle safety and efficiency, the district utilizes a vehicle GPS system called Samsara. This system allows the District to locate staff during an emergency as well as notify maintenance of system alerts and failures.

Staff recommends that the Board of Trustees authorize the issuance of the purchase order to Samsara Inc in the amount of \$30,000 for support and service license for the system.

The district leverages different innovative technologies to work effectively and efficiently. One such innovation is Nearmap, a cloud based aerial services, that provides clear aerial photo quality three times per year covering Orange County. This platform allows the District to be proactive in identifying potential problematic neglected green pools. It is also a powerful truthing tool when historical imagery is needed for comparison.

Staff recommends that the Board of Trustees authorize the issuance of the purchase order to Nearmap in the amount of \$30,000 for the license contract.

These items are included in the FY 2024-25 Operating Budget.

Strategic Plan Compliance:

Complies with PRIORITY AREA 11: Fiscal Responsibility/Financial, GOAL 11.1: Conduct the Business and Operational Functions of the District in the most cost efficient and effective manner that prioritizes both fiscal and fiduciary responsibility to the residents of Orange County by ensuring a robust system of financial checks and balances are in place.

Fiscal Impact:

What Amount is being requested? \$226,885

Is the Amount Requested Budgeted in the Current Fiscal Year? Yes

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

Approval of Fiscal Year 2024-25 Annual Budget

Exhibits:

Exhibit A: List of software renewals and infrastructure upgrades for Fiscal Year 2024-25

Insight Vendor Purchases for 2024-2025

10.520.7024 New Software & Licensing			
SD WAN License - Palo Alto		Renewed Annually	2,000
Microsoft SQL Server CALs (25 Licenses)		IWS/iForm/Database	
Meraki - MDM Licenses		35 Licenses \$35 per device annually	1,225
10.520.7511 Software Licensing & Maintenananc Renewals			
Adobe Acrobat Renewal Licensing	Feb		2,500
Adobe Renewal Licensing	Feb	11 Licenses	9,000
Airwatch	Aug	MDM	4,200
Exagrid Appliances 2 (1 Year)	Mar	Maint., Support, Extended Warranty	5,100
Meraki Licensing	Jun	13 APs	1,500
Microsoft Office 365 - 3YR Sub.	Sep	(81 E3, 19 E2, 4 E1 licenses)	24,000
Microsoft Office365 Adv Threat Protect	Sep	(100 licenses)	2,100
Microsoft Server 2016 Datacenter R2	Sep	3 Servers w/ 2 cores licenses	3,360
Microsoft SQL Cal SA HV-SQL-S1	Sep	SQL Database Server Year (125 lic.)	4,750
Microsoft SQL Server	Sep		350
Microsoft WinServer User CALs (100)	Sep	Not Due Until July 2025	
Palo Alto	Nov	Firewall (2 Licenses)	12,000
SentinelOne	Dec	Annual	8,000
Veeam Backup	Dec		2,300
Veeam Office365 Support	Dec		2,000
VMWare	Mar	3Yr ren. - Not Due until March 2026 \$12,000	
10.520.8100 Capital Outlay (Infrastructure)			
Backup Storage 3 Year Maintenance Standalone		Exagrid	82,500
		TOTAL	\$166,885

Samsara Vendor Purchases for 2024-2025

10.520.7511 Software Licensing & Maintenananc Renewals			
Samsara	Sep	Vehicle Tracking Software	30,000
		TOTAL	\$30,000

Nearmap Vendor Purchases for 2024-2025

10.520.7605 Digital Maps			
Nearmap	Feb	\$19,000 Browser Access	30,000
		10.520.7605 Digital Maps Total	\$30,000



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.6

Prepared By: Luan Ngo, Deputy Director of Information Technology
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Purchase Order for Boardroom Audio Visual Equipment Replacement System and Installation

Recommended Action:

The Board of Trustees approve the purchase order for the Boardroom Audio Visual system project.

Executive Summary:

The District has utilized the current audio visual (AV) system for over 12 years. In 2020, the system began to fail but staff was able to provide repairs and replacement parts. District staff made exhaustive attempts to repair the equipment and were able to extend the lifespan of the system for another three years. In April 2024, the AV system failed, and staff are no longer able to obtain replacement parts due to the system being discontinued. To address the AV system, the District opened a Request for Proposal (RFP) on April 10, 2024 requesting proposals for a replacement AV system.

Three vendors submitted bids to the RFP. After reviewing the submissions, staff selected Triton for the AV replacement project. Triton's proposal included established brand names like Shure wireless microphones and Crestron control unit. Triton also included video components like PTZ cameras and professional grade hybrid video solutions. District staff performed reference checks and spoke with the city of Irvine's Media Services Coordinator and the city of Santa Barbara's City TV Production Supervisor. Both spoke positively about Triton and their professional support as well as the reliability of the Shure product line.

The AV replacement project is budgeted in the Fiscal Year 2024-25 Capital Outlay budget. Staff recommends the Board of Trustees approve the purchase order for the AV replacement system and installation.

Strategic Plan Compliance:

Fiscal Impact:

What Amount is being requested? \$150,000

Is the Amount Requested Budgeted in the Current Fiscal Year? Yes

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

Approval of Fiscal Year 2024-25 Annual Budget

Exhibits:

Exhibit A: Triton's RFP bid



May 20, 2024

Orange County Mosquito and Vector Control District
Luan Ngo
13001 Garden Grove Blvd
Garden Grove, CA 92843

Dear Luan,

Thank you for the opportunity to provide you pricing on your Boardroom AV Upgrade Project. We have provided a proposal that is based on Request for Proposal (RFP) - Boardroom AV System with Hybrid Capability document. If the budget for this project needs to be reduced, we can collaborate with you to value engineer it. Value Engineering can only be completed if we have conversations directly with you because we need to be able to talk about how the scope of work and functionality requirements can be reduced as well as what is the most important requirements that must be met, what could potentially be added in the future and most importantly what the system can and cannot do because of the value engineering that is being applied.

As a licensed Low Voltage Contractor in the State of California, Triton Technology Solutions is qualified for this project as we have documented and installed many similar systems. Triton Technology provides full Systems Integration and equipment sales, with services including, but not limited to, consulting, design (system documentation), installation, proof of performance, and system engineering support. Triton is your one stop solutions provider. We feel our comprehensive services will fully address your project's needs based on our experience designing similar systems.

All our projects, regardless of size, follow our Project Process which includes detailed project design, engineering, and install/build/test phase criteria. Each set of project design phase deliverables builds upon the previous one, adding definition and detail. Within each Project Phase, we follow good engineering practices and standards and abide by all required local, state, and federal codes and laws. As part of our process, Triton produces a complete set of deliverables upon project completion. These deliverables include hard and electronic copies of all "as-built" CAD drawings, all technical documentation, all equipment and system manuals, and all warranty information.

Thank you for the consideration of our proposal. Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

Kristen Tetherton

Kristen Tetherton
President

Triton Technology Solutions, Inc 32234 Paseo Adelanto Suite E-1 San Juan Capistrano, CA 92675
949.388.3919 Office * 866.275.9175 Fax * www.TritonTechnologySolutions.com

This document is confidential between Triton and Orange County Mosquito and Vector Control District and cannot be shared with anyone outside of either organization without approval from either organization.

COMPANY INFORMATION

Purpose








To design and build state of the art broadcast, production, audio-visual, and content distribution systems. Triton Technology Solutions is committed to serving our clients as a technology partner.

Vision












Our vision is that every Triton client would be equipped with the facilities and tools necessary for successfully completing their goals and purpose.

Mission Statement

Our Mission is to turn a complex world of audio and video technology into a simple solution by:

-  Providing collaborative experience with our clients.
-  Partnering with our clients as their technical experts or engineering arm.
-  Providing the highest quality services and deliverables.
-  Always doing what is right for our clients.
-  Serving the Broadcast, Production, Sports, Corporate, House of Worship, Media/Entertainment, Education and Government Markets.
-  Executing and implementing our client's visions.
-  Providing support during and after project completion.

Licenses and Certifications

-  Triton holds a C7 Contractors License in the State of California. License # 951869
-  Triton is certified as a Woman Business Enterprise Certification #: WBE1802450
-  Triton is certified as a Small Business (Micro) Certification ID: 1409480
-  Various certifications held by Triton's staff:
 -  OSHA 10 & 30, CPR, First Aid
 -  Crestron DMC-T-4K, DMC-D|4K, DMC-E-4K, DM-NVX, DM-NVX,N
 -  Audinate DANTE LEVELS 1, 2, & 3
 -  Biamp Be2 Audio DSP Certification
 -  AVIXA CTS
 -  Zoom Room University Certifications 1-8 Partner Technical Training
 -  Newtek Sales, Live Production, and 3Play Certifications

KEY PERSONNEL

The executive in charge of this project with all engineering and management responsibilities is Brian Rose. Kristen Tetherton will be responsible for the project management and administration of the project.

The Key Personnel are:

- Kristen Tetherton, President
- Gus Allmann, Chief Technology Officer
- Brian Rose, Vice President of Engineering

Contact Information is as follows:

Kristen Tetherton	Email kristen@tritontech.tv	Phone (949) 388-3919
Gus Allmann	Email gus@tritontech.tv	Phone (619) 990-2409
Brian Rose	Email brian@tritontech.tv	Phone (760) 285-7759

Following are brief biographies of the Triton team which highlight their skills, experience, and quality certifications.

Kristen Tetherton is the President of Triton Technology Solutions, founding the company in 2010.

Kristen began her career in the broadcast and production industry in 1991 after graduating from San Diego State University with a BA in Mathematics. Her first roles were entry-level customer service positions with Ikegami Electronics and then Shoreline Video, an equipment dealer located in Hollywood, CA. Her ability to absorb complex information and her desire to learn about the industry's equipment, technology, operations, and workflows rapidly pushed her forward.

For five years she worked in the manufacturing and dealer sides of the business and was eventually promoted to Sales Engineer at Shoreline. In 1997 Shoreline closed, but Kristen quickly convinced Burst Communications, headquartered in Denver, to open an office in Newport Beach where it still operates to this day. During her time at both Shoreline and Burst, Kristen sold integration services and managed projects, including hiring freelance engineers to design, install and commission her systems. At Burst in particular, Kristen managed projects through the entire process, including closing the sale; coordinating the design between client and engineer; facilitating the ordering, purchasing, receiving and delivery of equipment to the project site; managing the technical team through installation, system testing and system training; and concluding with project close-out.

In 2002 Kristen joined the management team as the VP of Sales at TV Magic, a systems integrator in San Diego, where she managed sales staff, sold system integration, and excelled in business development. In 2008, after having her second daughter the year before, Kristen took a step back from management responsibilities at TV Magic and became an independent contractor. Over the next two years her entrepreneurial drive took hold, and soon Kristen decided to launch her own System

Integration business and Triton Technology was formed. Within a year, Kristen's future partners joined her in the new venture.

Since forming Triton Technology, some of Kristen's favorite projects include:

- Provide design and build services for California Baptist University's Event Center. This included a sport production system and audio-visual systems
- A/V, broadcast and production system design projects for the City of Irvine, City of Costa Mesa, City of Orange, City of Escondido, and City of Palm Springs.
- Providing design services for 4K production system for KLCS
- Television Production Studio and control room design and build, Orange Coast College, and Santa Margarita Catholic High School.
- Television and Radio Production studios and control room design for Saddleback College.

Kristen lives in Southern California with her husband and two daughters. She enjoys playing golf, running, and going to the beach.

Kristen enjoys working in this industry and has continued to learn and grow throughout her career **BECAUSE TECHNOLOGY NEVER ENDS.**

Gus Allmann has been actively involved in every aspect of television and related technologies since 1970. He has held many technical, operational and management positions within the industry from technician to Executive Vice President of Engineering, to presently Chief Technology Officer. He has operational experience as a camera operator, recording engineer, producer, director, and Vice President of Operations. His management expertise has been honed to a fine skill by leading diverse teams of varying skill level to obtain outstanding results in media services management, project, and program management. Gus's background gives him extensive and unique insight into all aspects of the television and media industry.

Gus's background includes 19 years with the federal government providing technical support and management of media services for 8 sites around the world. He has also technical, general and sales management of several southern California video integrators and dealerships. Gus has the business, management, and engineering expertise to provide a comprehensive understanding of any system requirements to meet a wide range of customer expectations.

In 1999, Gus founded system integrator TV Magic with Steve Rosen. Gus headed TV Magic's engineering efforts creating standards for design documentation, installation procedures and all project processes. Under Gus's direction in a few short years, TV Magic grew to be an industry leader in broadcast systems design and integration completing many high-profile projects and winning many industry kudos and awards. As Vice President of Engineering, Gus was responsible for the corporate level engineering standards, practices, and training for engineering personnel at offices in San Diego, Burbank, and New York/New Jersey. He provided critical design review of all engineers within the company including contract engineers and was the Responsible Managing Official (RMO) for the California Contractors C-7 license. While Gus supervised all engineering aspects of TV Magic projects, he maintained personal involvement as design engineer in several high-profile projects. Gus's design for Trinity Broadcasting Network's affiliate automated master control systems (160 channels across 32 affiliates) earned a prestigious Broadcast Engineering Magazine Excellence Award in 2007. Gus also completed the design and supervised integration of a state-of-the-art all digital tapeless news facility for the FOX Network affiliate in San Diego.

Gus brings an extremely high level of knowledge, experience, and confidence in television-related technologies to all of his projects. He has the foresight to "future proof" designs and to make cost effective use of available technology. Capable of "pushing the envelope," he ensures that technology is properly applied with the ergonomics of systems design and workflow patterns paramount to each project, ensuring that technical excellence does not outweigh human factors.

Gus maintains his technical expertise through direct contact with manufacturers, training programs, customers, and professional organizations such as the Society of Broadcast Engineers (SBE) and the Society of Motion Picture and Television Engineers (SMPTE), the National Systems Contractors Association (NSCA), and others. He has published articles on facility design in Broadcast Engineering and co-authored other articles for various TV Technology publications.

Brian Rose is Triton's Vice President of Engineering and has been in broadcast operations and engineering for more than twenty years. He began his broadcasting career at a three-station radio group in Susanville, CA. Upon moving to Las Vegas, NV, he worked as a broadcast engineer and was designated Chief Engineer for radio stations KNUU and KRLV.

Shortly after moving to Las Vegas, he was hired as MIS Manager for the Talk America Radio Networks and promoted to Director of Engineering. After Talk America was purchased by the IDT Corporation, Brian supervised moving the nationally syndicated network to Newark, NJ, including the transfer of programming and operations. In addition, Mr. Rose designed and managed the construction of a new digital studio complex. This state-of-the art facility was featured in multiple industry leading trade publications including Radio World and BE Radio.

While at IDT Corporation, Brian served as Vice President of Engineering & Operations for WMET in Washington DC (another network purchased by IDT). He supervised a 50-Kilowatt power upgrade at an AM transmitter site, designed and managed the construction of a new 8500 sq. ft digital studio complex containing two production rooms, a master control studio, talk studio, and a newsroom for the WMET network.

Brian relocated back to his home-state of California in the early 2000's, where he began working at TV Magic as a Project Engineer. He participated in various projects including worship center A/V and TV production, city council chambers A/V and TV production, community center A/V projects, and more.

He supervised the offsite and onsite work for HD upgrades at both the Saddleback Church in Lake Forest, CA and for Word of Life Christian Center in Las Vegas, NV. He served as Project Engineer for the David H. Koch Theater at Lincoln Center in New York City, designing, and supervising the installation of the broadcast center, in-house IPTV system and Media Asset Management systems.

Brian joined Triton Technology Solutions, Inc. in 2011 as a Project Engineer. Brian recently led the design teams on the City Council Chambers upgrades projects for the cities of Costa Mesa, Irvine, Santa Barbara, and Palm Springs, as well as new broadcast video and radio production facilities for Saddleback College. He oversees service work for all of Triton's service contracts providing continuity with these facilities and continues to be involved in expansions and changes at various facilities.

Certifications include: AVIXA CTS, Extron AV Associate, Biamp Be2, Crestron DMC-E-4K, Chief Certified Partner, Audinate DANTE II.

Additional training includes manufacturer training from Solid State Logic, AMX, Crestron, Evertz, Ross Video, Premier Mounts, and others.

REFERENCES

The following references use similar systems that are being proposed for your project. Please feel free to contact any of the following references and if you would like any additional references please let me know.

CITY OF IRVINE

Tom Macduff, Media Services Coordinator
Phone: (949) 724-6216
Email: tmacduff@ci.irvine.ca.us

CITY OF COSTA MESA

Jeff Trujillo, Production Coordinator
Phone: (714) 754-5171
Email: Jeff.Trujillo@costamesaca.gov

CITY OF SANTA BARBARA

Chris Bell, City TV Production Supervisor
Phone: (805) 564-5311
Email: CBell@SantaBarbaraCA.gov

COUNTY OF SANTA BARBARA

Jacquelyne Alexander, Chief Deputy Clerk of the Board
Phone: (805) 568-2240
Email: jralexander@countyofsb.org

CITY OF LAGUNA NIGUEL

Chris Cadenas, Production Operator
Phone: (949)813-2400
Email: chris@soctv.com

PROJECT BACKGROUND

Orange County Mosquito & Vector Control District are seeking proposals to design, install, and support an Audio-Visual (AV) system for their boardroom. The system should seamlessly support both in-person and remote participants, enabling hybrid meetings and presentations.

SCOPE OF WORK

This scope of work includes Triton performing all phases detailed below in our Project Process with the deliverables detailed in each phase.

1. Design and Installation:
 - a. Develop a comprehensive AV system design that meets our requirements.
 - b. Install and configure AV equipment, microphones, displays, and control systems. o Ensure compatibility with existing infrastructure.
 - c. Must have the capability to record audio from meetings.
 - d. The system must allow for removal and relocation of AV equipment should the District wish to relocate the boardroom.
2. Hybrid Capability:
 - a. Enable seamless integration of in-person and virtual participants.
 - b. Provide high-quality audio and video for remote attendees.
 - c. Support video conferencing platforms (e.g., Zoom, Microsoft Teams, YouTube Live).
3. User Experience:
 - a. Design an intuitive user interface for controlling AV equipment.
 - b. Train staff on system operation and troubleshooting.
4. Maintenance and Support:
 - a. Offer ongoing maintenance, updates, and technical support.
 - b. Address any issues promptly to minimize downtime.
5. Our proposed system will have the ability for users to connect to a local Owner Furnished laptop on the podium or bring their own laptop or Android/Apple device in for both display and conferencing capabilities. Their laptop would connect via USB-C, and they could use the room's audio system, camera, and displays. They could also connect wirelessly using a Barco Clickshare "button" wirelessly or directly using the Clickshare application. The audio would be automatically routed to the audio system and heard through the mic bases, by remote participants if applicable, and the new speakers.
6. Users will use the 10" dedicated Crestron touch panel to control system functions including speaker level, basic display control of the three existing displays, source selection, system power, and other functions determined in the design phase.

7. New speakers for participants to hear in the back who do not have mic bases or are using the wireless handheld or lavalier microphone.
8. There will be 42 wireless mic bases with 20-inch dual articulating gooseneck microphones and the same base with a shotgun style microphone for the podium.
9. A new wireless handheld microphone and lavalier microphone with headset will be added to the system. The system includes a “drop in” dock for the microphones to recharge and the batteries have a more than 11 hour run time.
10. A new HDMI distribution system will be installed sending the laptop signal to all displays in the room.
11. A new HD PTZ camera controlled by the touch panel will be available for conferencing use by any of the devices connected to the system.
12. A dedicated encoder for streaming content including meetings to YouTube will be installed. This will be controlled by the Crestron touch panel.
13. A USB or network audio recording system will allow meeting audio recordings to be saved to USB, SD Card, or a network drive. This will be controlled by the Crestron touch panel.
14. We will include 4 annual visits for either troubleshooting or maintenance for the first year and unlimited remote technical support via phone or remote desktop during normal business hours.

PROJECT PROCESS

This project includes our Project Process, which describes our approach and methodology to a design and build project. The entire process is made up of four phases in which each one is built upon the other.

The two phases, Program Phase and Design Phase, will require collaboration between us and the Orange County Mosquito & Vector Control District to define all the project requirements. Without collaboration, it is not possible to define the customer’s objectives and expectations, nor design a system that will meet them

Within both the Program and Design Phase, the client will be required to review and approve all deliverables before proceeding to the next phase. This allows the client to fully understand their systems specification, capabilities, budgets, timelines, etc. This review and approval process confirms that the design is meeting their objectives and expectations.

The Project Process includes value engineering throughout the entire process, which allows us to discuss alternative designs, products and/or processes that could be applied to the project with the benefit of saving the customer money.

Our Project Process is as follows:

- I. **PROGRAM PHASE:** The first phase of the process is to develop the conceptual design and define overall project goals. This phase allows the project team to brainstorm at a high level and determine the specific functionality for each system area and location of the project. The deliverables of this phase include block and flow diagrams, a Rough Order of Magnitude (ROM) estimate of proposed equipment, space layout drawings and preliminary functional description of the system.
 - a. Conduct and attend one onsite and one remote Meeting
 - b. Provide Needs Analysis
 - c. Review Existing Documentation – Facilities
 - d. Benchmark Comparable Facilities
 - e. Conduct Program Meeting – Management, Operator, Engineering
 - f. Program Report including:
 - i. Conceptual Design
 - ii. ROM estimate of proposed equipment
 - iii. Equipment Demonstrations
 - iv. Preliminary functional description of system
 - g. This phase is signed off as completed by the client before moving to Design Phase.

- II. **DESIGN PHASE:** The Design Phase refines the research and design findings from the Program Phase. This second phase takes the information from Program Phase and develops the design into detail. Once this phase is completed, the client will know everything that needs to be known about the project from a technical standpoint including how all equipment will be wired, where the equipment will be installed, what size technical furniture or number of racks will be required, as well as electrical and mechanical requirements. A final Bill of Material is prepared inclusive of specific line-item equipment lists. This phase includes the following:
 - a. Conduct and attend one remote Meeting
 - b. Research Benchmark Equipment
 - c. Develop System Design
 - d. Establish the Infrastructure
 - i. Concept
 - ii. Schematic, Design (Wire Diagrams)
 - e. Critical Design Review of Technical Systems
 - f. Final space planning, floor plans, equipment locations, etc.
 - g. Rack elevations and/or console and furniture layouts
 - h. Mounting Details (Projector, Monitors, Cameras, etc.)

- i. I/O Panel Design and Layout
- j. Identification of power, and conduit requirements. The customer will complete the implementation of power and conduit requirements.
- k. Deliverables and Approval
 - i. Provide 11X17 Drawings using Triton Title Blocks in both hard and soft copy. Soft copy is delivered in both AutoCAD and pdf formats. Drawings include single line drawings that document every cable and all the equipment that will be installed in this project. (Cables not documented include power, keyboard, and mice.) Depending on the project other drawings may include floor plans, reflected ceiling plan, console and rack elevations.
 - ii. Provide Bill of Material (BOM) in both hard and soft copy formats. Soft copy is provided in both Excel and pdf formats. It will be formatted with the following order: item #, quantity, manufacturer, equipment model #, description, price, and extended price. If there is Customer Furnished Equipment (CFE) that is required in this project, those items will be designated as CFE on the BOM with no price associated with it.
 - iii. Provide Cable Database in both hard and soft copy formats. Soft copy is provided in Excel format.
 - iv. Project cost quote for remaining phases.
 - v. Project Timeline for remaining phases.
- l. This phase is signed off as completed by the client before moving to Installation Phase.

III. INSTALLATION PHASE: Once the customer approves the design, the project moves to the installation phase. Deliverables and activities in this phase are as follows:

- a. Installation Coordination Meeting
- b. Create cable labels
- c. Prepare Submittals
 - i. Shop Drawings
 - ii. Sample Finishes
 - iii. Detailed Technical Drawings
- d. Customer to procure all equipment
- e. Prepare New Site for Installation
 - i. Rack
 - ii. Grounds
 - iii. Cable Trays
- f. Pre-Assembly and testing
- g. Assemble and test the Technical System
- h. Install Equipment
- i. Run Cables
- j. Label all cables and equipment
- k. Vendor Commissioning

- I. Deliverable
 - i. All Equipment Installed
 - ii. Wiring Complete
- m. This phase is signed off as completed by the client before moving to Commissioning Phase.

IV. COMMISSIONING PHASE: This is the system startup phase where the equipment and wiring are tested, operational parameters set, and configured to ensure complete functionality. Triton coordinates operational training provided by the equipment manufacturer. The working system is delivered to the client as a fully functional and operating system. This phase includes system acceptance by the customer, as-built engineering drawings delivery, and overall technical system review. Deliverables and activities in this phase include:

- a. Set equipment parameters
- b. Preliminary Tests
- c. Generate Punch List
- d. Inspect, Test, and Align System
- e. Up to 2 Hours of system and technical review for the CUSTOMER'S technical staff responsible for the maintenance and troubleshooting of the system is included at no cost.
- f. Deliverables
 - i. Final As-Built Engineering Drawings will be provided in both Hard and Soft Copy.
 - 1. One set of bound notebooks(s) will be provided to house the hard copy drawings printed on 11"X17" size paper.
 - 2. Two USB Drives with electronic copies of:
 - a. AutoCAD dwg files of the as-built drawings
 - b. Adobe pdf files of the as-built drawings
 - c. Microsoft Excel Wire List
 - ii. Items delivered to the customer that were included with any new equipment
 - 1. Operational Manuals (if provided by manufacturer)
 - 2. Manufacturer CD's containing the software versions and releases installed on the equipment (if applicable)
 - 3. Equipment accessories/options not needed during the installation
 - 4. Other technical information that may have been provided
- g. Project Sign Off from Client
- h. Service and Maintenance includes 4 annual visits for either troubleshooting or maintenance for the first year and unlimited remote technical support via phone or remote desktop during normal business hours.

PRICING





The total for this project is: **\$143,789.18**. Following the pricing and payment terms is the breakdown of the equipment, installation materials and labor prices.

PAYMENT TERMS

Payment terms for this project is as follows:

EQUIPMENT AND INSTALLATION MATERIALS - Equipment and Installation materials to be invoiced once shipped to your warehouse, or Triton's, whichever occurs first with payment due in Net 30 days.

LABOR – Labor to be invoiced with payment due in Net 30 days at the following milestones:

-  20% to be invoiced at time of kick off meeting.
-  20% to be invoiced when first drawing is delivered for review
-  50% to be invoiced the first day installation begins.
-  10% to be held in retention until project is signed off by client.

Orange County Mosquito & Vector
 CUSTOMER: Control District

13001 Garden Grove Blvd. Garden
 ADDRESS: Grove, CA 92843

CONTACT: Luan Ngo
 PHONE #: 714-971-2421

EMAIL: lngo@ocvector.org



32234 Paseo Adelanto Suite E-1 | San Juan Capistrano, CA 92675
 phone: 949.388.3919 | fax: 866.275.9175
www.TritonTechnologySolutions.com | contractor's license #951869

QUOTE DATE: May 20, 2024

Request for Proposal (RFP) -
 PROPOSAL #: Boardroom AV System with Hybrid
 Capability_V2.0

ITEM #	QTY	MANUFACTURER	MODEL #	DESCRIPTION	PRICE	EXTENDED PRICE
SYSTEM EQUIPMENT						
1	1	Shure	MXCWAPT-A	The MXCWAPT Access Point Transceiver manages audio routing, frequency coordination, and system control for up to 125 wireless conference units.	\$3,188.00	\$3,188.00
2	43	Shure	MXCW640	The MXCW640 Wireless Conference Unit combines a microphone, loudspeaker, and user controls in an integrated wireless unit that complements any meeting space	\$1,275.00	\$54,825.00
3	42	Shure	MXC420DF/C	MXC Dualflex Gooseneck Microphones have flexible sections at the top and bottom provide additional control in meetings and conferences. Industry-standard MX-series microphone cartridges deliver accurate voice capture, and CommShield® Technology rejects RF noise. An integrated bi-color LED indicates microphone status. 20 inch (50 cm) length.	\$177.00	\$7,434.00
4	1	Shure	MXC406/MS	The MXC406/MS Gooseneck Microphone with Mini-Shotgun provides added rejection of ambient noise than standard cardioid or supercardioid microphones. The short 6 inch (15 cm) gooseneck is ideal for rooms where streamlined appearance is critical. CommShield® Technology rejects RF noise, and an integrated bi-color LED indicates microphone status.	\$209.00	\$209.00
5	5	Shure	MXCWNCUS-US	The MXCWNCUS Networked Charging Station charges 10 SB930 batteries in 4 hours. LED indicators display charge status, and a RJ-45 Ethernet connection enables battery levels to be monitored remotely.	\$957.00	\$4,785.00
6	1	Shure	MXW1/O=-Z10	The MXW1 is a hybrid bodypack transmitter compatible with Microflex Wireless systems.	\$492.00	\$492.00
7	1	Shure	MX153B/O-TQG	The Shure MX153 Earset Headworn Microphone is a subminiature, low-profile single ear-loop microphone with high gain before feedback, rich detail, and clarity.	\$204.00	\$204.00
8	1	Shure	MXW2/VP68=-Z10	Coupled with the VP68 cartridge, the MXW2 is a handheld transmitter compatible with Microflex Wireless Systems.	\$571.00	\$571.00
9	1	Shure	MXWNCS2	Networked charging station allows handheld, bodypack, and boundary transmitters to charge in 1 port for each. Features include charge status indicators, charge status monitoring, transmitter linking, and overcharge protection to extend life cycles.	\$512.00	\$512.00
10	1	Shure	MXWAPT2=-Z10	The MXWAPT is a 2-channel wireless access point compatible with Microflex Wireless microphone systems.	\$1,149.00	\$1,149.00
11	1	Sonance	PS-S63T SPECIFY BLACK OR WHITE	Sonance Professional Series PS-S63T Surface-Mount Speaker features the Patented FastMount® bracket and front cable connection to speed up the installation process and provide a clean appearance. 1 PAIR REQUIRED - SOLD IN PAIRS	\$200.00	\$200.00
12	1	Muxlab	500553	MuxLab 500553 Dante 2-Channel 240 Watt Power Amplifier	\$697.00	\$697.00
13	1	Biamp	TesiraFORTÉ DAN CI	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 32 x 32 channels of Dante, and AEC technology (all 12 inputs).	\$2,957.00	\$2,957.00
14	1	Netgear	GSM4230PX-100NAS	M4250-26G4XF-PoE+ 24x1G PoE+ 480W 2x1G and 4xSFP+ Managed Switch	\$1,613.00	\$1,613.00
15	1	Crestron	CP4N	A rack-mountable control system with a powerful 4 Series™ control engine and numerous integrated control ports. Features an isolated control subnet that provides a Gigabit Ethernet LAN dedicated to Crestron devices.	\$1,925.00	\$1,925.00
16	1	Crestron	TS-1070-B-S	10.1 in. Tabletop Touch Screen, Black Smooth	\$2,043.00	\$2,043.00
17	1	Denon	DN-900R	Network SD/USB Audio Recorder with Dante 2 x 2 Interface	\$833.00	\$833.00
18	1	Magewell	531300000	The Ultra Encode AIO live media encoder from Magewell. Expanded features include HDMI and SDI input connectivity in a single unit, 4K encoding and streaming from the HDMI input, simultaneous multi-protocol streaming, higher streaming bit rates, and both SD card and external USB recording. This encoder is ideal for high-quality live streaming of content like sports, education, and live events as well as IP-based production and AV-over-IP.	\$784.00	\$784.00
19	1	Inogeni	Toggle Rooms	4K BYOD/BYOM: 2 PCs SWITCHER FOR USB 3.0/HDMI DEVICES. TOGGLE ROOMS provides a 4Kp60 pro-AV and unified communication system enabling users to seamlessly switch from a Room PC to laptop host, ensuring a user-friendly and efficient meeting experience.	\$1,018.00	\$1,018.00
20	1	Barco	R9861612USB1	Barco CX-20 Gen 2 Wireless Collaboration System with 1 Button	\$1,950.00	\$1,950.00

Orange County Mosquito & Vector
 CUSTOMER: Control District
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QUOTE DATE: May 20, 2024


Request for Proposal (RFP) -
 PROPOSAL #: Boardroom AV System with Hybrid
 Capability_V2.0


ITEM #	QTY	MANUFACTURER	MODEL #	DESCRIPTION	PRICE	EXTENDED PRICE						
21	1	BZBGear	BG-ADAMO-JRDA20X-B	1080P FHD AUTO TRACKING HDMI/3G-SDI/USB 2.0/USB 3.0 DANTE AV-H LIVE STREAMING PTZ CAMERA WITH TALLY LIGHTS	\$1,570.00	\$1,570.00						
22	1	BZBGear	BG-UHD-SC1X2	1X2 4K UHD HDMI SPLITTER/SCALER WITH ANALOG AUDIO EMBEDDER & DIGITAL AUDIO DE-EMBEDDER	\$99.00	\$99.00						
23	1	BZBGear	BG-UDA-E14	1X4 4K UHD HDMI HDBASET SPLITTER/DISTRIBUTION AMPLIFIER OVER CATEGORY CABLE (KIT, INCLUDES 4X RX)	\$1,199.00	\$1,199.00						
MATERIALS AND LABOR												
24	1	Triton	MATERIALS	Installation materials includes non-plenum cables, connectors, solder, rack screws, cable labels, tie wraps, and other consumables required for the installation of the above equipment.	\$2,990.00	\$2,990.00						
25	1	Triton	LABOR	Labor per scope of work.	\$40,920.00	\$40,920.00						
TERMS AND CONDITIONS: 1. This quotation is valid for 30 days from quote date. 2. Payment terms available upon credit approval. 3. Pricing is based on a cash discount, not the use of a credit card. Payments made by credit cards will incur a 4% increase to the total. 4. Ground freight is estimated and billed at the cost Triton incurs. 5. Labor quoted, is not a condition of the equipment being purchased from Triton. 6. This information is confidential between Triton and the named Customer above and cannot be shared with anyone outside of either organization without approval from either organization. 7. Freight is taxable when Triton receives the equipment then either delivers it or ships it to the customer. Freight is non taxable when Triton's supplier ships directly to the customer. 8. This equipment list and pricing is <i>confidential</i> and cannot be used to receive pricing from other vendors unless Triton approves of that use. Triton is entitled to be reimbursed for their time and effort to put this together as every project is unique.						SUBTOTAL:	\$134,167.00					
						GROUND FREIGHT ESTIMATE BILLED AT COST (DROP SHIP TO CLIENT NON-TAXABLE):						\$1,341.67
						TAX @:					8.75%	\$8,276.51
						CALIFORNIA E-WASTE RECYCLE FEE:						
						\$4.00/Monitor 4" - 14.99" \$5.00/Monitor 15"-34.99" \$6.00/Monitor 35" or larger						\$4.00
						TOTAL:						\$143,789.18


PROJECT ASSUMPTIONS AND EXCLUSIONS

- All existing equipment is in working order
- It is the Orange County Mosquito & Vector Control District responsibility to provide the network security design, and/or Active Directory Authentication to any network devices as part of the system. This includes the responsibility to warrant the security of any and all information provided for data and or network security provided for this project. For more information, Triton's Data and Network Security Liability Disclosure is available upon request.
- We will have access to the space for total of seven consecutive working days during normal business hours.
- The Orange County Mosquito & Vector Control District is to provide clear cable pathways utilizing conduit, ladder, or other methods. Triton will collaborate with the client to identify what is required.
- Triton does not perform any high voltage electrical as we do not have a C10 Contractor's license nor does Triton install any new conduit pathways for low voltage cabling. This is provided by the client or their electrician.
- All permits to be provided by owner
- All acoustic, high voltage electrical, mechanical, and civil engineering is provided by others.
- Scaffolding or lifts are not included as it is assumed all aspects of the installation can be completed using 10' ladders.
- Plenum Cabling is not a requirement of this project.
- Triton Technology Solutions assumes that Orange County Mosquito & Vector Control District staff who have input on the design will be available to answer questions during all phases of this project.
- Triton will inform the Orange County Mosquito & Vector Control District if there is any change in the scope of work and will provide a price for the change. The Orange County Mosquito & Vector Control District then can decide to accept or reject the change. If the change is accepted, then the Orange County Mosquito & Vector Control District will need to issue a revised PO or contract.
- This proposal is valid for 90 days from the date of submittal.
- These services are quoted to complete this project within 120 days. Delays by the customer or others which extend the timeline will affect Triton's cost and Triton will require a change order to cover the additional costs for the additional time required to provide these services over an extended period.
- The labor quoted is not a condition of equipment being purchased from Triton.
- This proposal does not include the cost of a bid, performance, or payment bond. If a bond is required for this project the cost will need to be added to this proposal.

TERMS AND CONDITIONS

 **LIMITATION OF LIABILITY:** Neither party shall be liable for loss of profits or any special, incidental, or consequential damages arising from this agreement, however caused, even if the other part has been advised of the possibility of such potential loss or damage. In no event shall either party's liability for actions arising from or related to the services provided under this agreement exceed the amount of fees payable for such services pursuant to this agreement.

 **TERMINATION:** Orange County Mosquito & Vector Control District may terminate this Agreement at any time upon written notice to Triton. Triton may terminate this Agreement upon thirty (30) days prior written notice to the Orange County Mosquito & Vector Control District only upon the occurrence of the material breach of any of the terms or conditions of this Agreement by the Orange County Mosquito & Vector Control District, including but not limited to any failure to make payment as required herein, and the breach is not cured within thirty (30) days after written notice thereof. In the event of termination of this Agreement as provided herein, Orange County Mosquito & Vector Control District shall remain responsible to pay Triton, in accordance with this Agreement, for any services provided by Triton to the Orange County Mosquito & Vector Control District in accordance with this Agreement through the date of termination, for which full payment has not been made. Subsequent to the date of termination, following notice, Triton shall have no further responsibility to perform any services for the Orange County Mosquito & Vector Control District.

 **CONFIDENTIALITY:** This proposal and all its content and any attached documents are proprietary and confidential and cannot be used for any purpose other than evaluating the proposal. It is not to be shared in whole or in part with anyone outside the Orange County Mosquito & Vector Control District.

WARRANTY STATEMENT

The warranty of systems designed and installed by Triton fall into two included categories:

- I. System Installation Warranty (Covered by Triton)
- II. Equipment Warranty (Covered by the Manufacturer, NOT Triton)

I. System Installation Warranty: Covered by Triton

The System Installation Warranty covers the INSTALLATION materials needed to connect the equipment within a system and is **covered by Triton**.

Triton warrants all **system installation components and workmanship** to be free from defects for a minimum period of one (1) year from the date of customer final acceptance and sign-off or Substantial Completion¹ whichever comes FIRST. This warranty includes all system installation components such as:

Cable, connectors, nuts, bolts, screws, cable support bars, terminal blocks, tie-raps, strain relief, mounting brackets, input/output panels, custom software, or custom equipment manufactured where no commercial product was available or was unsuitable. It is important to note this warranty covers installation materials of the system and NOT the equipment within the system unless Triton has manufactured the individual component. Triton will warranty any custom designed / built equipment or interfaces created by Triton for a period of (1) year.

Triton will correct or replace any of the above installation components that fail during the one (1) year warranty period at **NO CHARGE** to the customer.

If Triton provides **system design** services to the customer, Triton also warrants that the components selected or recommended, and the system configuration including system performance specifications is operational and appropriate for the intended use as agreed upon by the customer and shown in the single line documentation and equipment lists provided with the system for the same period of one (1) year. Triton will work diligently to ensure the system design meets or exceeds the expectations of the customer. It is the customer's responsibility to fully understand the capabilities and limitations of the system BEFORE signing off on the final single line documentation.

Triton will correct any system design configuration that fails to perform to specification or as diagramed after the single lines have been approved. If the system will not function as depicted on the single line diagrams, Triton will provide the engineering services for the re-design and subsequent changes to documentation, and any other design element affected by the change at **NO CHARGE** to the customer. The customer will be responsible for any equipment items needed to make the system functional.

Equally important to what is provided by the System Installation Warranty, is what is not covered.

NOT COVERED under the Triton System Installation Warranty:

1. **Manufactured Equipment that fails to operate DURING the installation period.** If during the system installation, a piece of equipment fails to operate properly, Triton will coordinate

with the manufacturer or vendor that provided the equipment to have it repaired or replaced as necessary only if the equipment is purchased from Triton.

1. If the equipment is not purchased from Triton the customer will need to coordinate the repair or replacement of the piece of equipment.
2. If the equipment is not purchased from Triton and this causes a delay of the installation, testing, commissioning or completion of the project, the customer will be charged for the time lost for any Triton employee not able to complete their work during that delay. If other work can be assigned to the employee then there will be no additional charge.

It will be the responsibility of the customer to provide the freight to/from the manufacturer as required by the manufacturer's warranty agreement. Triton will not be liable for missed deadlines or loss of business to the customer for equipment that does not function and is beyond the control of Triton.

2. **Manufactured Equipment fails AFTER system sign-off.** If an equipment item fails after the system is operational and signed-off by the customer. The customer will be responsible for getting the equipment item repaired or replaced according to the manufacturer's warranty. Triton is not responsible for the removal or reinstallation of the item. If the customer is not technically capable of removal/reinstallation of the item, Triton will provide those services at the prevailing rates.
3. **Legacy equipment** provided by the customer as part of a system installation that fails to operate will be the responsibility of the customer to have repaired and function to a level of specification in accordance with system in which it is placed. (i.e., the unit meets broadcast or manufacturers specifications if designed to be used in a broadcast system)
4. **System design modifications** affect the operational capability of the system after it has been installed, tested, and signed off. If the customer changes the design or re-wires the system and is not in accordance with the single line documents provided, Triton will NOT warranty the portion of the system that was changed or its effect on the remaining portions of the system. NOTE: a change in one area may affect another. If Triton must research and correct the problem that was a result of a customer design change after approval, the customer will be responsible for all charges at the Triton prevailing rates.
5. **Triton will not warrant software and computer configuration changes performed by the customer after system sign-off.** Computer-based equipment is extremely sensitive to configuration changes. When Triton completes an installation that includes software, ONLY those programs and configurations recommended or approved by the manufacturer or software provider should be placed on the computer. **If the customer adds, changes, updates, deletes, or otherwise changes the software or configuration of the computer, Triton will not warrant the computer-based system operation.** It is highly recommended that ANY of the computer-based systems be operated in strict accordance with the manufacturer's recommendations. The customer will be responsible for all expenses to either return the system to its original configuration or find the solution that enables the change to be functional.
6. **System design by consultants** or others is NOT warranted by Triton unless Triton has completed a thorough engineering review. Triton will not knowingly embark on a system

design or installation that is known to be flawed or in which the operational performance is questionable.

7. **Equipment modifications.** Modifications to equipment that is not approved by the manufacturer may not be warranted within a system. Generally, those will be limited to the specific item but may have a detrimental effect on other components of the system.
8. **Use of non-standard equipment, connectors, cables, or adapters.** If a customer uses non-standard items within the system that are not part of the Triton installation process, and approved by Triton, Triton will not warrant these items and related systems. It will be the customer's responsibility to ensure the compatibility of such items for their intended use within the system.
9. **Data and Network Security.** Triton Technology Solutions, Inc. shall make all efforts to maintain network and data security during the project. Triton will not guarantee or warrant the security of any information you provide for this project. Triton to be held harmless for any and all claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of classified information, alteration of electronic information, extortion, and network security. Triton is not liable for any breach response costs as well as regulatory fines and penalties nor credit monitoring expenses. Triton's Network Liability Clause is available for more information and detail to how we will make every effort to maintain data security during the project.
10. **Training.** Training is not included in the system warranty; however, it is available at an additional cost if required.

II. The Equipment Warranty: NOT Covered by Triton

The Equipment warranty covers the manufactured equipment items that make up the system such as Cameras, Projectors, Switchers, Editors, Monitors, Distribution Amplifiers, and other manufactured items. The warranties for these items are covered by the **MANUFACTURER** and may vary in length and level of coverage. Under our standard warranty, Triton does not cover these equipment items since they are covered by the manufacturer. Triton **MAY** provide various levels of equipment warranty services for an additional charge.

Definitions:

¹ Substantial Completion is defined as the customer having the first beneficial use of the system as it was intended or designed.



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.7

Prepared By: Miquel Jacobs, Director of Communications
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Purchase Order to K'WEST for Outreach Material Printing to be Completed for the Period July 1, 2024, to June 30, 2025

Recommended Action:

Approve purchase order in the amount of \$51,150 for FY 2024-25 beginning July 1, 2024, to K'WEST for outreach material printing.

Executive Summary:

The Orange County Mosquito and Vector Control District obtains bids for all large printing requests. K'WEST is an established local printer that provides the District's Communications Department with most of the printed outreach and education material that the District uses at events, during service requests, and annual campaigns.

Staff recommends that the Board of Trustees authorize the issuance of purchase orders to K'WEST in the amount of \$51,150 for annual printing of educational material.

This item is included in the FY 2024-25 Operating Budget.

Strategic Plan Compliance:

Complies with PRIORITY AREA 11: Fiscal Responsibility/Financial
GOAL 11.1.1: Conduct review of each departmental budget and forecast for future District operational needs (conduct annually).

Fiscal Impact:

What Amount is being requested? \$51,150

Is the Amount Requested Budgeted in the Current Fiscal Year? Yes

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

Adoption of the FY 2024-25 Operating Budget

Exhibits:

Exhibit A: List of printing material anticipated for FY 2024-25

List of printing material anticipated for Fiscal Year 2024-25.

Printing Estimates	Descriptions	Total Costs
Posters (WNV/Other)	3.00/poster (4,800 Posters) – (+4% paper increase)	\$15,000
Trifold Brochures	00.20/each (21,000 Brochures)	\$4,200
Budget Books	31.50/each book (12)	\$400
8 Page Brochures	.75/each	\$10,000
Staff Business Cards	40/person (15)	\$600
Door Hanger Revise	Yellow Notices for residents	\$3,000
Adulticide Door Hangers	10 H-Blocks (resident notification treatments)	\$10,000
Banners	2 large banners District HQ	\$1,200
Stickers	.59/each (2,500 stickers)	\$1,600
Campaign Printing	Truck Magnets (\$13 each)	\$5,150
	TOTAL	\$51,150



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.8

Prepared By: Steve Shepherd, Director of Operations
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Purchase Order for Vector Control Products for the Period July 1, 2024 to June 30, 2025

Recommended Action:

Approve purchase orders for the Fiscal Year 2024-25 beginning July 1, 2024, to ADAPCO in the amount of \$377,406 for mosquito control products; to CLARKE in the amount of \$193,934 for mosquito control products; to Target Specialty Products in the amount of \$172,897 for Red Imported Fire Ant and rodent control products; and to Vesperis in the amount of \$68,779 for mosquito control products.

Executive Summary:

Staff recommends that the Board authorize the issuance of purchase orders to ADAPCO, in the amount of \$377,406 for mosquito control products; to CLARKE in the amount of \$193,934 for mosquito control products; to Target Specialty Products in the amount of \$172,897 for Red Imported Fire Ant and rodent control products; and to Vesperis in the amount of \$68,779 for mosquito control products, for a total of \$813,016. The budget for FY 2024-25 is \$825,000. These figures were based on FY 2023-24 costs and are adequate to perform the primary functions of the District. In the event of a disease outbreak, these costs would likely increase. The products to purchase are proprietary and there are no alternative vendors. Subsequently, these are sole-sourced purchases.

This item is included in the FY 2024-25 Operating Budget.

Strategic Plan Compliance:

Complies with Priority Area 11: Fiscal Responsibility/Financial

GOAL 11.1.1: Conduct review of each departmental budget and forecast for future District operational needs (conduct annually).

Fiscal Impact:

What Amount is being requested? \$813,016

Is the Amount Requested Budgeted in the Current Fiscal Year? Yes

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

Adoption of the FY 2024-25 Operating Budget

Exhibits:

Exhibit A: List of vector control products



Date: January 16, 2024
 Quotation #: 011624-1
 Valid through: December 31, 2024 Prices may be subject to change at any time.
 Prepared by: Dennis Candito

ADAPCO, LLC d/b/a/ Azelis Agricultural & Environmental Solutions is pleased to provide the following quotation to:
 ORANGE COUNTY VCD
 GARDEN GROVE CA

Comments or special instructions:
 Prices quoted do not include sales tax. Applicable sales tax will be added to invoice.
 Prices quoted include CDPR Pesticide Mil Tax assessment.
 Additional Products, Formulations, & Package Sizes are available. Please contact me for any additional product information.

Item Description	Pkg Size	Unit Price/ Unit	Pkg Price/ Pkg
LARVICIDES & LARVICIDAL OIL			
BVA 2 LARVICIDE OIL (PRICE SUBJECT TO CHANGE) CALL	5 GL PL	\$ 21.46 GL	\$ 107.30 PL
BVA 2 LARVICIDE OIL (PRICE SUBJECT TO CHANGE) CALL	55 GL DR	\$ 19.72 GL	\$ 1,084.60 DR
BVA 2 LARVICIDE OIL (RR) (PRICE SUBJECT TO CHANGE) CALL	275 GL TT	\$ 18.61 GL	\$ 5,117.75 TT
BVA 2 LARVICIDE OIL (PRICE SUBJECT TO CHANGE) CALL	BULK	Call for quote	
METALARV S-PT	40 LB BG	\$ 30.60 LB	\$ 1,224.00 BG
METALARV S-PT	1000 LB BG	\$ 30.60 LB	\$ 36,720.00 BG
METALARV XRP	800/CS	\$ 2.43 WSP	\$ 1,944.00 CS
METALARV XRP	200/CS	\$ 2.50 WSP	\$ 500.00 CS
BACTIMOS PT (MIDGE CONTROL)	2X10 LB CS	\$ 24.75 LB	\$ 495.00 CS
VECTOBAC 12AS	2X2.5 GL	\$ 48.05 GL	\$ 240.25 CS
VECTOBAC 12AS	30 GL DR	\$ 47.95 GL	\$ 1,438.50 DR
VECTOBAC 12AS (RR)	264 GL TT	\$ 47.03 GL	\$ 12,415.92 TT
VECTOBAC WDG	24 X 1LB	\$ 45.13 LB	\$ 1,083.12 CS
VECTOBAC WDG	25 LB DR	\$ 43.78 LB	\$ 1,094.50 DR
VECTOBAC WDG	40 LB BG	\$ 42.39 LB	\$ 1,695.60 BG
VECTOBAC G 5/8	40 LB BG	\$ 3.06 LB	\$ 122.40 BG
VECTOBAC GS 10/14	40 LB BG	\$ 3.06 LB	\$ 122.40 BG
VECTOBAC GR 10/20	40 LB BG	\$ 3.26 LB	\$ 130.40 BG
VECTOLEX FG	40 LB BG	\$ 7.41 LB	\$ 296.40 BG

VECTOLEX WDG	1 -12 CS	24 X 1LB	\$ 62.27 LB	\$ 1,494.48 CS
VECTOLEX WDG	13+ CS	24 X 1LB	\$ 61.43 LB	\$ 1,474.32 CS
VECTOLEX WDG	1-11 DR	25 LB DR	\$ 61.39 LB	\$ 1,534.75 DR
VECTOLEX WDG	12+ DR	25 LB DR	\$ 60.19 LB	\$ 1,504.75 DR
VECTOLEX WSP	1-19 CS	800/CS	\$ 1.17 WSP	\$ 936.00 CS
VECTOLEX WSP	20+ CS	800/CS	\$ 1.12 WSP	\$ 896.00 CS
VECTOMAX FG		40 LB BG	\$ 9.70 LB	\$ 388.00 BG
VECTOMAX WSP	1-19 CS	800/CS	\$ 1.99 WSP	\$ 1,592.00 CS
VECTOMAX WSP	20+ CS	800/CS	\$ 1.94 WSP	\$ 1,552.00 CS
VECTOPRIME FG		40 LB BG	\$ 4.35 LB	\$ 174.00 BG

*(RR) = Returnable or Recyclable container. Some conditions may apply.

Payment Terms Net 30 days.
 Freight prepaid except as noted below.
 - Freight may be applied to Packaged BVA 2 orders of less than 50 gal. volume.
 - Freight will be quoted and charged on BVA 2 bulk orders.

Please visit our website at www.azelisaes-us.com to view Labels, request SDS, and get other product information.

Should you have any questions or immediate needs, please contact me at 877-875-6353.

Thank you for the opportunity to serve you.

Best regards,

Dennis Candito [electronic signature]

Dennis Candito
 Key Account Representative

Azelis Agricultural & Environmental Solutions

Email: Dennis.Candito@azelis.com

Direct: 877-875-6353

T 800 367 0659

Azelis Agricultural & Environmental Solutions

1324 N. Hearne Ave., Ste. 120,
 Shreveport, LA 71107

www.azelisaes-us.com

Wellmark International d.b.a.



EXHIBIT B

WELLMARK INTERNATIONAL AGENCY AGREEMENT
SALES PRICE; TERRITORY

2024 ALTOSID[®], DUPLEX[™]-G, STRIKE[®], ZENIVEX[®]
(End Use) Agency Agreement Price List

Effective January 1, 2024

PRODUCT #	PRODUCT DESCRIPTION	MAXIMUM PALLET CONFIGURATION	CASE/BAG PRICE
100508842	ALTOSID [®] XR Briquets cork shape 220/case	48 cases	\$842.60
100508841	ALTOSID [®] XR Briquet (Slim) Ingot 220/case	48 cases	\$842.60
100508846	ALTOSID [®] XR Briquet (Slim) Ingot NY Label 220/case	48 cases	\$842.60
37060F	ALTOSID [®] 30 Day Briquets 400/case	162 cases	\$536.00
37230F	ALTOSID [®] SR-20 2x2.5 gallon/case	33 cases	\$5,241.00
37240E	ALTOSID [®] A.L.L. SR-5 4x1 gallon/case	27 cases	\$1,178.00
37730D	ALTOSID [®] Pellets 2/22lb/case	36 cases	\$1,254.00
100526053	ALTOSID [®] Pellets 2,000lb tote	One	\$51,260.00
38540	ALTOSID [®] WSP Pellets 7.0-gram pouch (50 X 16) case	40 cases	\$792.00
100531822	ALTOSID [®] P35 40lb bag	35 bags	\$802.00
100531823	ALTOSID [®] P35 2,000lb tote	One	\$39,200.00
100548925	ALTOSID [®] P35 1,000lb bulk bag	1 bag	\$19,600.00
37330	ALTOSID [®] XR-G 40lb bag	50 bags	\$402.00
38880	ALTOSID [®] XR-G 1,000lb bulk bag	1 bag	\$9,950.00
100541067	ALTOSID [®] XR-G ULTRA 40lb bag	35 bags	\$514.00
100541068	ALTOSID [®] XR-G ULTRA 1,000lb bulk bag	1 bag	\$12,730.00
100518214	ALTOSID [®] SBG II 40lb bag	50 bags	\$145.20
100518222	ALTOSID [®] SBG II 1,000lb bag	1 bag	\$3,630.00
100528485	DUPLEX [™] -G 40lb bag	35 bags	\$640.00
100528486	DUPLEX [™] -G 2,000lb tote	One	\$31,400.00
100538054	STRIKE [®] Liquid (20%) 4x1 gallon/case	48 cases	\$5,343.00
37630	STRIKE [®] Ultra Liquid (33.6%) 4x1 liter/case	140 cases	\$1,713.00
37720B	STRIKE [®] Pellets 2x22lb case	36 cases	\$1,595.00

PRODUCT #	PRODUCT DESCRIPTION	MAXIMUM PALLET CONFIGURATION	CASE/BAG PRICE
100503887	ZENIVEX® E20% 2x2.5 gallon/case	33 cases	\$1,765.00
100502022	ZENIVEX® E20% 30 gallon drum	5 drums	\$10,374.00
100502023	ZENIVEX® E20% 275 gallon tote	One	\$89,430.00
100511617	ZENIVEX® E20% 120 gallon mini-tote	One	\$39,060.00
100503070	ZENIVEX® E4% 2x2.5 gallon/case	33 cases	\$490.70
100503072	ZENIVEX® E4% 30 gallon drum	5 drums	\$2,851.20
100503073	ZENIVEX® E4% 275 gallon tote	One	\$24,340.25
100525232	AQUA ZENIVEX® E20% 30 gallon drum	5 drums	\$10,374.00

1. All orders and product inquiries: Customer Service 1-800-528-8058
2. Freight prepaid and allowed on all direct ship orders to end-use customers when (\$7,500 and greater)
3. Freight prepaid and allowed on all consignment stock transfer orders to approved agent warehouse locations when (\$3,000 and Greater)
4. Central Life Sciences billing to Agent payment terms – Net 45 days for all direct ship orders
5. Central Life Sciences billing to Agent payment terms – Net 30 days for all consignment sales reporting
6. Returns require authorization approval from Central Life Sciences or subject to a 20% restocking charge

U.S. Price List: WELLMARK INTERNATIONAL RESERVES THE RIGHT TO CHANGE ABOVE PRICES AT ANY TIME WITHOUT NOTICE.

Territory: The United States of America – 50 States.

Terms: Agent billings to end-use customers -- Net 30 days

(Agent invoice terms on all sales to purchasers unless all suppliers are required to offer specific alternate terms).

Invoice

Commentary: ALL AGENT INVOICING TO PURCHASERS MUST INCLUDE THE FOLLOWING STATEMENT:

“Altosid” sold herein is under Agency Agreement and is for the Account of Wellmark. Agent is authorized to invoice and collect under the terms of Agency contract. Only upon written direction from Wellmark or Agent, are the amounts due under this invoice payable to Wellmark”.

Product Type	Item No	Clarke Prices 2024	Packaging	Price per selling unit (shipping included)
CLARKE LARVICIDES				
LARVICIDES	11900	CENSOR 40 LB BAG (non-OMRI)	40 lb bag	\$ 166.80
LARVICIDES	11901	CENSOR 1,000 LB BAG (non-OMRI)	1000 lb bag	\$ 3,830.00
LARVICIDES	11347	COCO BEAR 2x 2.5 GAL	5 gallon case	\$ 325.00
LARVICIDES	11349	COCOBEAR 55 GAL DRUM	55 gallon	\$ 3,025.00
LARVICIDES	11350	COCO BEAR 275 GAL TOTE	275 gallon	\$ 15,125.00
LARVICIDES	11814	NATULAR G 0.5% GRANULAR 40LB BAG OMRI	40 lb bag	\$ 396.00
LARVICIDES	11815	NATULAR G 1000LB SUPERSAC OMRI	1000 lb bag	\$ 9,500.00
LARVICIDES	11485	NATULAR G Calibration blanks	40 lb bag	\$ 100.00
LARVICIDES	11820	NATULAR G30 GRANULE 40LB BAG OMRI	40 lb bag	\$ 858.00
LARVICIDES	11823	NATULAR G30 GRANULE 1000 LB BAG OMRI	1000 lb bag	\$ 21,080.00
LARVICIDES	11820T	NATULAR G30 GRAN 1600 LB TOTE OMRI	1600 lb tote	\$ 33,008.00
LARVICIDES	11821	NATULAR G30 CALIBRATION BLANKS OMRI	40 lb bag	\$ 160.00
LARVICIDES	11840	NATULAR 30 DAY TABLET T30 400/case OMRI	case of 400	\$ 912.00
LARVICIDES	11850	NATULAR XRT 180 DAY TABLET, 200/case OMRI	case of 220	\$ 1,293.60
LARVICIDES	11860R	NATULAR DT TABLET RETAIL 12tabs/card, 50 cards/case (non OMRI)	case of 600 tablets	\$ 432.50
LARVICIDES	11860PK50	NATULAR DT TABLET 50 tabs/card, 50 cards per case (non-OMRI)	case of 2500 tablets	\$ 1,555.00
LARVICIDES	11820WSP	NATULAR G30 WSP, 10 bags of 50/bag, 10gm each OMRI	500 packs/case	\$ 601.60
LARVICIDES	11873-2.5	NATULAR SC 2.5 GALLON JUG OMRI	2.5 gallon	\$ 3,506.55
CLARKE ADULTICIDES				
ADULTICIDES	11599-2.5	ANVIL 2+2 ULV 2.5GAL	2.5 gallon	\$ 294.83
ADULTICIDES	11601	ANVIL 2+2 ULV 30GAL	30 gallon	\$ 3,381.00
ADULTICIDES	11602	ANVIL 2+2 ULV 55GAL	55 gallon	\$ 6,105.00
ADULTICIDES	11604-2.5	ANVIL 10+10 ULV 2.5GAL	2.5 gallon	\$ 869.58
ADULTICIDES	11605	ANVIL 10+10 ULV 30GAL	30 gallon	\$ 10,188.00
ADULTICIDES	11605A	ANVIL 10+10 ULV 55GAL	55 gallon	\$ 18,497.60
ADULTICIDES	11613	ANVIL 10+10 ULV MINI TOTE	275 gallon	\$ 91,784.00
ADULTICIDES	11746	AQUA DUET 2X2.5 GAL	2x2.5 gallon	\$ 1,577.65
ADULTICIDES	11747	AQUA DUET 30 GAL	30 gallon	\$ 8,455.50
ADULTICIDES	11742	AQUA DUET 55 GAL	55 gallon	\$ 14,795.55
ADULTICIDES	11706-2.5	AQUAHALT 2.5GAL	2.5 gallon	\$ 1,200.03
ADULTICIDES	11708	AQUAHALT 55 GAL	55 gallon	\$ 21,806.95
ADULTICIDES	11026-2.5	BIOMIST 4+12 ULV 2.5GAL	2.5 gallon	\$ 337.15
ADULTICIDES	11060	BIOMIST 4+12 ULV 30GAL	30 gallon	\$ 3,944.40
ADULTICIDES	11058	BIOMIST 4+12 ULV 55GAL	55 gallon	\$ 7,183.55
ADULTICIDES	11092-2.5	BIOMIST 4+4 ULV 2.5GAL	2.5 gallon	\$ 240.35
ADULTICIDES	11093	BIOMIST 4+4 ULV 30GAL	30 gallon	\$ 2,881.80
ADULTICIDES	11091	BIOMIST 4+4 ULV 55GAL	55 gallon	\$ 5,210.70
ADULTICIDES	11098	BIOMIST 4+4 ULV MINI TOTE	275 gallon	\$ 27,541.25
ADULTICIDES	11780-2.5	DUET 2.5GAL	2.5 gallon	\$ 687.50
ADULTICIDES	17781	DUET 30 GAL	30 gallon	\$ 7,986.00
ADULTICIDES	11782	DUET 55 GAL	55 gallon	\$ 14,014.55
ADULTICIDES	11783	DUET 275 GAL TOTE	275 gallon	\$ 69,734.50
ADULTICIDES	11731	DUET HD 2x2.5GAL (aerial use only)	5 gallon case	\$ 1,316.80
ADULTICIDES	11732	DUET HD 30 GAL (aerial use only)	30 gallon	\$ 7,552.20
ADULTICIDES	11733	DUET HD 55 GAL (aerial use only)	55 gallon	\$ 13,762.10
ADULTICIDES	11734	DUET HD MINI TOTE (aerial use only)	275 gallon	\$ 68,700.50
ADULTICIDES	11765-2.5	MERUS 3.0 2.5GAL OMRI	2.5 gallon	\$ 1,111.05
ADULTICIDES	11767	MERUS 3.0 55 GAL OMRI	55 gallon	\$ 22,596.75
ADULTICIDES	11768	MERUS 3.0 275 GAL TOTE	275 gallon	\$ 112,906.75

CENTRAL LIFE SCIENCES LARVICIDES				
LARVICIDES	100518214	ALTOSID SBG II 40 LBS BAG	40 lb bag	\$ 145.20
LARVICIDES	11010	ALTOSID BRIQUETS (30DAY) CASE	case of 400	\$ 536.00
LARVICIDES	11011	ALTOSID 4% PELLETS 44LB RESALE	2x22 lb case	\$ 1,254.00
LARVICIDES	11010-B	ALTOSID XR BRIQUETS cork shape	case of 220	\$ 842.60
LARVICIDES	11010-E	ALTOSID XR-G 40LB BAG	40 lb bag	\$ 402.00
LARVICIDES	11010-F	ALTOSID XR-G 1,000 LB BAG	1000 lb bag	\$ 9,950.00
LARVICIDES	100541067	ALTOSID XR-G ULTRA 40 LB BAG	40 lb bag	\$ 514.00
LARVICIDES	100541068	ALTOSID XR-G ULTRA 1,000 LB BAG	1000 lb bag	\$ 12,730.00
LARVICIDES	11010IS	ALTOSID XR INGOT XR SLIM	case of 220	\$ 842.60
LARVICIDES	11011WSP	ALTOSID Pellets WSP 7 gram pouch (50x16)case	case	\$ 792.00
LARVICIDES	11012	ALTOSID SR-20 GALS	2.x2.5 gal case	\$ 5,241.00
LARVICIDES	11012-A	ALTOSID A.L.L. SR-5 4X1 GAL/CS	4x1 gal case	\$ 1,178.00
LARVICIDES	11012B	ALTOSID P35 40 LB BAG	40 lb bag	\$ 802.00
LARVICIDES	100531823	ALTOSID P35 2000 LB tote	2000 lb tote	\$ 39,200.00
LARVICIDES	100548925	Altosid P35 1000 lb bag	1000 lb bag	\$ 19,600.00
LARVICIDES	100528485	DUPLEX-G 40 LB BAG	40 lb bag	\$ 640.00
LARVICIDES	100528486	DUPLEX-G 2000 LB TOTE	2000 lb tote	\$ 31,400.00
LARVICIDES	100514285	FOURSTAR 45 DAY BRIQUET, case of 200	case of 200	\$ 338.00
LARVICIDES	100514296	FOURSTAR 90 DAY BRIQUET, case of 200	case of 200	\$ 562.00
LARVICIDES	100514297	FOURSTAR 180 DAY BRIQUET, case of 200	case of 200	\$ 876.00
LARVICIDES	100514311	FOURSTAR CRG 35 LBS	35 lb bag	\$ 650.30
LARVICIDES	100519509	FOURSTAR CRG 1,000 LBS	1000 lb bag	\$ 19,310.00
LARVICIDES	100515259	FOURSTAR BTI CRG 35 LBS	35 lb bag	\$ 514.50
LARVICIDES	100516237	FOURSTAR BTI CRG 1,000 LBS	1000 lb bag	\$ 14,630.00
LARVICIDES	37340	STRIKE LIQUID 20% 4X1 GAL CASE	4x1 gal case	\$ 5,343.00
LARVICIDES	37630	STRIKE ULTRA LIQUID 4X1.0-LITER CASE	4x1 liter case	\$ 1,713.00
LARVICIDES	37720B	STRIKE PELLETS 2X22 LB CASE	2x22 lb case	\$ 1,595.00
CENTRAL LIFE SCIENCES ADULTICIDES				
ADULTICIDES	100525232	AQUA ZENIVEX E20% 30 GAL DRM	30 gallon	\$ 10,374.00
ADULTICIDES	100503887	ZENIVEX E20% 2X2.5 GAL CASE	2x2.5 gallon	\$ 1,765.00
ADULTICIDES	100502022	ZENIVEX E20% 30 GAL DRUM	30 gallon	\$ 10,374.00
ADULTICIDES	100511617	ZENIVEX E20% 120 GAL MINI TOTE	120 gallon tote	\$ 39,060.00
ADULTICIDES	100502023	ZENIVEX E20% 275 GAL TOTE	275 gallon tote	\$ 89,430.00
ADULTICIDES	100503070	ZENIVEX E4% 2X2.5 GAL CASE	2x2.5 gallon	\$ 490.70
ADULTICIDES	100503072	ZENIVEX E4% 30 GALLON DRUM	30 gallon	\$ 2,851.20
ADULTICIDES	100503073	ZENIVEX E4% 275 GALLON TOTE	275 gallon tote	\$ 24,340.00
ADULTICIDES		ALL PERM-X Formulations and sizes	various	call for price
ADULTICIDES		All Pyronyl formulations and sizes	various	call for price
MGK Adulticides				
ADULTICIDES	7067A	EVERGREEN ULV GROUND (5-25) 5 GAL	5 gallon case	call for price
ADULTICIDES	7067C	EVERGREEN ULV GROUND (5-25) 30 GAL	30 gallon	call for price
ADULTICIDES	7067B	EVERGREEN ULV GROUND (5-25) 55 GAL	55 gallon	call for price
ADULTICIDES	7067D	EVERGREEN ULV GROUND (5-25) 275 GAL	275 gallon tote	call for price
FLUSHING SOLVENTS AND DILUENTS				
SOLVENT	11520-2.5	ULV FLUSHING SOLVENT 2.5G	2.5 gallon	\$ 181.90
DILUENT	11575-2X 2.5	ENVIROTECH OIL 2X2.5 GAL Jugs	2x2.5 gallon	\$ 263.00
DILUENT	11575-55	ENVIROTECH OIL 55 GAL DRUM	55 gallon	\$ 1,529.00

	Manufacturer	TSP Item Number	Description	Configuration	Pallet Configuration	UOM	Price per UOM	Price per Gallon/Pound	Agency
Adulticides	Central Life Sciences	I501458	Aqua Perm-X UL 30-30	2x2.5gallon case	39	Case	\$684.97	\$136.99	GA No
	Central Life Sciences	I501375	Aqua Perm-X UL 30-30	55 gallon	4	Drum	\$7,534.66	\$136.99	GA No
	Envu	I511660	Aqua Reslin 20-20	2x2.5gallon case	36	Case	Envu end user pricing basic on estimated usage, call for details		
	Envu	I511661	Aqua-Reslin 20-20	30 gallon	5	Drum			
	Central Life Sciences	I512119	Aqua Zenivex E20%	30 gallon	5	Drum	\$10,374.00	\$345.80	GA YES
	Envu	I511662 / I500646	DeltaGard / Imperium Insecticide	2x2.5gallon case	36	Case	\$1,338.76	\$267.75	GA No
	Envu	I511663 / I500647	DeltaGard / Imperim Insecticide	30 gallon	5	Drum	\$7,830.00	\$261.00	GA No
	Envu	I511664 / I509718	DeltaGard / Imperium Insecticide	250 gallon		Tote	\$64,562.50	\$258.25	GA No
	MGK		Evergreen Mosquito Alduticide EC 60-6	5 gallon		Drum	\$1,924.79	\$384.96	GA No
	MGK		Evergreen Mosquito Alduticide EC 60-6	30 gallon	5	Drum	\$10,625.62	\$354.19	GA No
	MGK		Evergreen Mosquito Alduticide EC 60-6	55 gallon	4	Drum	\$17,582.81	\$319.69	GA No
	MGK		Evergreen ULV 12-60 Concentrate	5 gallon		Drum	\$2,921.25	\$584.25	GA No
	MGK		Evergreen ULV 12-60 Concentrate	30 gallon	5	Drum	\$16,265.06	\$542.17	GA No
	MGK		Evergreen ULV 12-60 Concentrate	55 gallon	4	Drum	\$27,193.83	\$494.43	GA No
	MGK	I511509	Evergreen ULV 5-25 Air	5 gallon		Drum	\$1,384.39	\$276.88	GA No
	MGK		Evergreen ULV 5-25 Air	30 gallon		Drum	\$7,898.50	\$263.28	GA No
	MGK		Evergreen ULV 5-25 Air	55 gallon		Drum	\$13,748.70	\$249.98	GA No
	MGK	I511506	Evergreen ULV 5-25 Air	275 gallon		Tote	\$66,224.12	\$240.81	GA No
	MGK	I511406	Evergreen ULV 5-25 Ground	5 gallon		Drum	\$1,193.02	\$238.60	GA No
	MGK		Evergreen ULV 5-25 Ground	30 gallon		Drum	\$7,055.21	\$235.17	GA No
	MGK		Evergreen ULV 5-25 Ground	55 gallon		Drum	\$12,208.59	\$221.97	GA No
	MGK	I512714	Evergreen ULV 5-25 Ground	275 gallon		Tote	\$60,061.35	\$218.40	GA No
	Envu	I511648	Permanone 30-30	5 gallon	36	Drum	Envu end user pricing basic on estimated usage, call for details		
	Envu	I511647	Permanone 30-30	30 gallon	5	Drum			
	Envu	I511644	Permanone 30-30	275 gallon		Tote			
	Envu	I511658	Permanone 31-66	4x1gallon	36	Case			
	Envu	I511659	Permanone 31-66	30 gallon	5	Drum			
	Envu	I511657	Permanone 31-66	275 gallon		Tote			
	Envu	I511656	Permanone 4-8 RTU	2x2.5gallon	36	Case			
	Envu	I511652	Permanone 4-8 RTU	30 gallon	5	Drum			
Envu	I511654	Permanone 4-8 RTU	275 gallon		Tote				
Envu	I511654	Permanone 4-8 RTU	275 gallon		Tote				
Central Life Sciences	I501381	Perm-X UL 30-30	2x2.5gallon case	39	Jug	\$247.36	\$98.94	GA No	
Central Life Sciences	I501376	Perm-X UL 30-30	30 gallon		Drum	\$2,834.36	\$94.48	GA No	
Central Life Sciences	I511942	Perm-X UL 30-30	275 gallon		Tote	\$25,981.60	\$94.48	GA No	

	Manufacturer	TSP Item Number	Description	Configuration	Pallet Configuration	UOM	Price per UOM	Price per Gallon/Pound	Agency	
Adulticides	Central Life Sciences	I501388	Perm-X UL 31-66	30 gallon		Drum	\$4,417.18	\$147.24	GA	No
	Central Life Sciences	I511548	Perm-X UL 31-66 Stainless Steel	275 gallon		Tote	\$40,490.80	\$147.24	GA	No
	Central Life Sciences	I501382	Perm-X UL 4-4	2x2.5gallon case		Jug	\$96.44	\$38.58	GA	No
	Central Life Sciences	I509725	Perm-X UL 4-4	55 gallon		Drum	\$1,619.63	\$29.45	GA	No
	Central Life Sciences	I511636	Perm-X UL 4-4	275 gallon		Tote	\$8,098.16	\$29.45	GA	No
	Central Life Sciences	I501459	Pyronyl Oil Concentrate #525	55 gallon	4	Drum	\$12,701.29	\$230.93	GA	No
	Central Life Sciences	I512276	Pyronyl Oil Concentrate #525	275 gallon		Tote	\$63,219.63	\$229.89	GA	No
	Central Life Sciences	I507929	Zenivex E20%	2x2.5gallon case		Case	\$1,765.00	\$353.00	GA	YES
	Central Life Sciences	I512275	Zenivex E20%	30 gallon		Drum	\$10,374.00	\$345.80	GA	YES
	Central Life Sciences	I514240	Zenivex E20%	275 gallon		Tote	\$89,430.00	\$325.20	GA	YES
	Central Life Sciences	I512798	Zenivex E20%	120 gallon		Tote	\$39,060.00	\$325.50	GA	YES
	Central Life Sciences	I511057	Zenivex E4%	2x2.5gallon case		Case	\$490.70	\$98.14	GA	YES
	Central Life Sciences	I507189	Zenivex E4%	30 gallon		Drum	\$2,851.20	\$95.04	GA	YES
	Central Life Sciences	I513967	Zenivex E4%	275 gallon		Tote	\$24,340.25	\$88.51	GA	YES
Larvicides	Central Life Sciences		Altosid 30 Day Briquets 400/case	400 case	162	Case	\$536.00	\$1.34	EA	YES
	Central Life Sciences		Altosid A.L.L. SR-5 4x1 gallon/case	4x1gallon case	27	Case	\$1,178.00	\$294.50	GA	YES
	Central Life Sciences		Altosid P35 2,000lb Tote	2,000 lb Tote		Tote	\$39,200.00	\$19.60	LB	YES
	Central Life Sciences		Altosid P35 1,000lb Bulk Bag	1,000 lb bag	35	Bag	\$19,600.00	\$19.60	LB	YES
	Central Life Sciences		Altosid P35 40lb bag	40 lb		Bag	\$802.00	\$20.05	LB	YES
	Central Life Sciences		Altosid Pellets 2,000lb Tote	2,000 lb Tote		Tote	\$51,260.00	\$25.63	LB	YES
	Central Life Sciences		Altosid Pellets 2/22lb case	2/22lb case	36	Case	\$1,254.00	\$28.50	LB	YES
	Central Life Sciences		Altosid SBG II 1,000lb Bag	1,000 lb bag		Bag	\$3,630.00	\$3.63	LB	YES
	Central Life Sciences		Altosid SBG II 40lb Bag	40 lb	50	Bag	\$145.20	\$3.63	LB	YES
	Central Life Sciences		Altosid SR-20 2x2.5 gallon/case	2x2.5gallon case	33	Case	\$5,241.00	\$1,048.20	GA	YES
	Central Life Sciences		Altosid WSP Pellets 7.0gram pouch (50x16) case	50x16 case	40	Case	\$792.00	\$0.99	EA	YES
	Central Life Sciences		Altosid XR Briquet (Slim) Ingot 220/case	220 case	48	Case	\$842.60	\$3.83	EA	YES
	Central Life Sciences		Altosid XR Briquets Cork Shape 220/case	220 case	48	Case	\$842.60	\$3.83	EA	YES
	Central Life Sciences		Altosid XR-G 1,000lb Bag	1,000 lb bag		Bag	\$9,950.00	\$9.95	LB	YES
	Central Life Sciences		Altosid XR-G 40lb Bag	40 lb	50	Bag	\$402.00	\$10.05	LB	YES
	Central Life Sciences		Altosid XR-G Ultra 1,000lb Bag	1,000 lb bag		Bag	\$12,730.00	\$12.73	LB	YES
	Central Life Sciences		Altosid XR-G Ultra 40lb Bag	40 lb	50	Bag	\$514.00	\$12.85	LB	YES
	Central Life Sciences		Duplex-G 2,000lb Tote	2,000 lb Tote		Tote	\$31,400.00	\$15.70	LB	YES
	Central Life Sciences		Duplex-G 40lb Bag	40 lb	35	Bag	\$640.00	\$16.00	LB	YES
	MGK			Sumilarv 0.5	10x1kg Bag	36	Bag	\$468.60	\$46.86	KG

	Manufacturer	TSP Item Number	Description	Configuration	Pallet Configuration	UOM	Price per UOM	Price per Gallon/Pound	Agency
Larvicides	MGK		Sumilarv 0.5	2x5kg Bag	20	Bag	\$466.40	\$46.64	KG No
	MGK		Sumilarv WSP	10x1kg Bag	36	Bag	\$646.10	\$1.62	EA No
	Becker Microbial	I502471	Aquabac XT 2x2.5gal	2x2.5gallon case	36	Jug	\$185.00	\$37.00	Gal No
	Becker Microbial	I502472	Aquabac XT 30 gal	30 gallon	5	Drum	\$1,110.00	\$37.00	Gal No
	Becker Microbial	I502473	Aquabac 200G 5/8 (40LB)	40 lb	40	Bag	\$84.00	\$2.10	LB No
	Becker Microbial	I502474	Aquabac 200G 10/14 (40lb)	40 lb	40	Bag	\$84.00	\$2.10	LB No
	Becker Microbial	I512441	Aquabac 200G 10/14 (1300lb)	1,300 lb bag		Bag	\$2,730.00	\$2.10	LB No
	Becker Microbial	I509830	Auqabac 400G 10/14 (40lb)	40 lb	40	Bag	\$168.00	\$4.20	LB No
	Advanced Microbials	I500206	Spheratax SPH 50G (40lb)	40 lb	40	Bag	\$190.00	\$4.75	LB No
	Advanced Microbials	I500207	Spheratax SPH WSP (800/cs)	40ea x 20bags	10	Case	\$775.00	\$0.97	EA No
Oils	BVA Oils	507006	BVA 13 ULV Diluent - Plastic Pail	5 gal		Drum	\$70.44	\$14.09	GA No
	BVA Oils	507003	BVA 13 ULV Diluent	50 gal	4	Drum	\$743.18	\$14.86	GA No
	BVA Oils	512704	BVA 13 ULV Diluent	240 gal		Tote	\$3,113.15	\$12.97	GA No
	BVA Oils	511695	BVA 13 ULV Diluent	250 gal		Tote	\$3,222.24	\$12.89	GA No
	BVA Oils	511992	BVA 13 ULV Diluent	275 gallon		Tote	\$3,502.79	\$12.74	GA No
	BVA Oils	507002	BVA 13 ULV Diluent	55 gallon	4	Drum	\$793.66	\$14.43	GA No
	BVA Oils	507004	BVA 2 Larvacide - Plastic Pail	5 gal		Drum	\$81.52	\$16.30	GA No
	BVA Oils	507001	BVA 2 Larvacide	55 gallon	4	Drum	\$976.26	\$17.75	GA No
	BVA Oils	509853	BVA 2 Larvacide	275 gallon		Tote	\$4,349.28	\$15.82	GA No
	BVA Oils	507007	BVA Max Flush	5 gal		Drum	\$59.05	\$11.81	GA No
	BVA Oils		BVA Max Flush	55 gallon	4	Drum	\$902.65	\$16.41	GA No
	Technology	LEAT	514089	LEAT PV40X UAS	Each			\$35,390.00	
LEAT		514094	LEAT PV 40X Ground Control Station	Each			\$3,800.00		
LEAT		514091	LEAT PV40X Annual Software License	Each			\$1,700.00		
LEAT		514093	LEAT PV40X Granular Payload System	Each			\$3,825.00		
LEAT		514095	LEAT PV40X Liquid Payload System	Each			\$3,025.00		
LEAT		514088	LEAT PV40X Adulticide Payload System	Each			\$3,990.00		
LEAT		514092	LEAT PV40X Battery Charger	Each			\$1,430.00		
LEAT		515234	LEAT PV40X Battery Set	Each			\$1,500.00		
LEAT		513292	LEAT Certificate of Authorization Submission	Each			\$1,995.00		
LEAT		513291	LEAT Aerial Application Course	Each			\$1,695.00		
LEAT		513661	LEAT PV35X UAS	Each			\$28,985.00		
LEAT		513289	LEAT PV35X Ground Control Station	Each			\$3,800.00		
LEAT		513290	LEAT PV35X Annual Software License	Each			\$1,700.00		



SALES QUOTE

Sales Quote Number: SQ500008286
 P.O. Number:
 Location: SANTAFE
 Page: 1

Sold Customer ID: 5004566
 To: Orange County Mosquito and Vector
 Control District
 Elizabeth Roth
 13001 Garden Grove Blvd
 Garden Grove, CA 92843

Ship Orange County Mosquito and Vector
 To: Control District
 13001 Garden Grove Blvd
 Garden Grove, CA 92843
 United States of America

Terms: Net 30 Days
 Due Date: 6/28/2024 12:00:00 AM
 Shipment Date: 5/29/2024
 Shipment Method: Our Truck

Sales Quote Date: 5/29/2024
 Sales Person: Natalee King
 Created By: Santa Fe Springs Will Call

Item No.	Description	HM	Unit	Order Qty	Unit Price	Discount	Total Price
1503565	Victor M200 Rat Snap Trap #M200 Metal Pedal 12 Traps/Case 165Case/Pllt	X	Case	1	20.83		20.83
1503560	Victor Snap Trap Rat M326 Expanded Trigger #M326 Pro M9 12 Traps/Case 165 CS/PLLT	X	Case	1	23.97		23.97
1508580	Esteem Ant Bait IGR (25lb) 80/pllt	X	Bag	1	221.58		221.58
1501439	Extinguish Pro (25lb) Fire Ant Bait #37970 Fire Ant Bait	X	Bag	1	255.83		255.83
1502326	Siesta Insecticide Fire Ant Bait (25lb) #59013791	X	Bag	1	405.59		405.59
1502342	Amdro Pro Fire Ant Bait (25lb) 50/pal #59021451 T&O	X	Bag	1	632.12		632.12
1511662	DeltaGard Insecticide (2.5gal) #81005699 2/Case Vector	X	Jug	1	669.38		669.38
1511663	DeltaGard Insecticide (30gal) #80911661 Vector	X	Drum	1	7,830.00		7,830.00
1511664	DeltaGard Insecticide (250gal) #85396579 Vector	X	Tote	1	64,562.50		64,562.50
1513297	SumiLarv WSP (40 x 25gm WSP) MCP Sell in Case Only 10 Bags/Case #29361-H10 (PLLT)	X	Bag	1	64.61		64.61

License Information

Type	No.	Name	Exp. Date	Locality	Bus. Type	Exemption
INST	EXEMPT PER STATE AGENCY		10/19/23		VECTOR	

In the event that full payment is not made within 30 days after invoicing, a finance charge will be added to the unpaid balance. If a finance charge appears on your statement, it was computed by a periodic rate of 1.5% per month which is an annual percentage rate of 18%, applied to your remaining balance net of credits appearing on the statement.

All returns are subject to a 15% restocking fee.

Programs offering early payment discounts are based on product subtotal, before sales tax, as sales tax is not discountable.

Amount Subject to Sales Tax	74686.41	Sales Tax Breakdown:	Subtotal:	74,686.41
Amount Exempt from Sales Tax	0.00	CALIFORNIA, STATE	Invoice Discount:	0.00
		GARDEN GROVE, CITY	Total Sales Tax:	6,535.09
		LOS ANGELES,		
		Other Taxes	Total:	81,221.50

Standard Terms and conditions can be viewed at this link - <https://www.target-specialty.com/terms-and-conditions>

Disclaimer required: **Keep pesticides locked up, read and follow label instructions. No recommendation has been made concerning the use of**

	Manufacturer	TSP Item Number	Description	Configuration	Pallet Configuration	UOM	Price per UOM	Price per Gallon/Pound	Agency
Technology	LEAT	513250	LEAT PV35X Liquid Payload System	Each			\$1,995.00		
	LEAT	513249	LEAT PV35X Granular Payload System	Each			\$4,495.00		
	LEAT	513251	LEAT PV35X Adulticide Payload System	Each			\$4,075.00		
	LEAT	513287	LEAT PV35X Battery Charger	Each			\$1,390.00		
	LEAT	515233	LEAT PV35X Battery Set	Each			\$800.00		
	LEAT	I515113	LEAT DropVision AG	Each			\$5,499.00		
	LEAT	I513246	LEAT DropVision Basic	Each			\$17,999.00		
	LEAT	I513247	LEAT DropVision Fluorescent	Each			\$30,999.00		
	LEAT	I513243	LEAT Spinning Impingers	Each			\$239.37		
	LEAT	I513242	LEAT 1in Teflon Slides (25 / bx)	Box			\$136.97		
	LEAT	I513244	LEAT 3mm Teflon Rods (20 / bx)	Box			\$125.67		

Prepared by:

Joe Camacho (916) 291-3173

joe.camacho@target-specialty.com



Special order items: pricing and freight will be submitted in a proposal for acceptance prior to purchase orders being issued.



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.9

Prepared By: Sandra Vera, Director of Human Resources
Submitted By: Lora Young, District Manager

Agenda Title:

Adopt Resolution No. 580 Approving the Update to the Fleet and Equipment Maintenance Coordinator Job Description to be Fleet, Building, and Equipment Maintenance Coordinator

Recommended Action:

Adopt Resolution No. 580 Approving the Update to the Fleet and Equipment Maintenance Coordinator Job Description to be Fleet, Building, and Equipment Maintenance Coordinator.

Executive Summary

Operations Staff recommend changes to the title, responsibilities, and qualifications of the Fleet and Equipment Maintenance Coordinator to a Fleet, Building, and Equipment Maintenance Coordinator position to align with current needs of the District. The Fleet, Building, and Equipment, Maintenance Coordinator will retain the responsibilities of fleet readiness while adding custodial and facilities maintenance oversight. Other vector control districts of similar size have comparable positions and salary range.

The Fleet, Building, and Equipment Maintenance Coordinator will supervise the Fleet Maintenance Technician, Facilities Maintenance Technician, and part time janitorial staff. In addition, the position will oversee building and facilities maintenance vendors, provide in-house mechanic and facilities maintenance services, and be responsible for tenant related maintenance requests.

Goals include streamlining the day to day needs of the District Fleet and Facilities maintenance needs and the development of a budgeted facilities preventative maintenance plan to ensure the District's campus and fleet are always ready to service the needs of the residents and staff in a cost-efficient manner.

Based on the needs of the District, the District Manager, Director of Operations, and the Director of Human Resources determined the change of this position would be required to assist with fleet, building, and equipment needs for the District. With the revised job description for the Fleet, Building, and Equipment Maintenance Coordinator, the District will ensure efficacy, business continuity, and institutional knowledge.

The coordinator will work with various stakeholder groups including staff, contractors, vendors, tenants, regulatory agencies, and other groups to provide a high-level of readiness to support the District's mission. The coordinator also ensures the District's compliance with environmental laws and regulations.

Staff has received support from the affected bargaining unit regarding the proposed change to the job description and will satisfy its meet and confer responsibilities under the Meyers-Milias-Brown Act prior to implementation.

The result of these changes in positions will be “Net Zero” in overall staffing numbers. Furthermore, the new classification will result in no additional cost in salary and benefits in FY24/25. The changes in the classification in the Operations Department will allow for a greater pool of candidates and business efficiency.

Staff recommends that the Board to revise the job description to Fleet, Building, and Equipment Maintenance Coordinator.

Strategic Plan Compliance:

PRIORITY AREA 9: Staffing - Assess and address staffing needs/deficiencies and evaluate options for full-time and part-time staffing models that consider current and future demand for services and growth in the county.

Fiscal Impact:

What Amount is being requested? None

Is the Amount Requested Budgeted in the Current Fiscal Year? N/A

If No, What Funds Are Requested? N/A

Previous Relevant Board Actions for This Item:

Exhibits:

Exhibit A: Fleet and Equipment Maintenance Coordinator job description Redlined Version

Exhibit B: Fleet, Building, and Equipment Maintenance Coordinator job description Clean Version

Exhibit C: Resolution No. 580



January 2019-June 2024
Class Code: A-55
FLSA: Non-Exempt

FLEET, BUILDING AND EQUIPMENT MAINTENANCE COORDINATOR

DEFINITION

Under direction, plans and provides for operation, maintenance, service and repair of District vehicles, special equipment, building facilities and grounds; routine to difficult maintenance and repair of the District's fleet of vehicles, heavy equipment, and pesticide application equipment; prepares and administers the section budget; develops, maintains, repairs, designs, and fabricates a variety of tools and equipment used for mosquito control and surveillance activities; oversees and coordinates work with outside vendors and contractors; oversees procurement of fleet vehicles and District equipment. provides technical assistance and training to lower-level staff; performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Director of Operations. Exercises technical and functional direction over and provides training to lower-level staff.

CLASS CHARACTERISTICS

This is the advanced-level classification in the Fleet, Building and Equipment Maintenance series responsible for performing the most complex work assigned to the series. Incumbents regularly work on tasks which are varied and complex, requiring considerable discretion and independent judgment. Positions in the classification rely on experience and judgment to perform assigned duties and ensure efficient and effective servicing function of the assigned program area. Incumbents are responsible for planning, organizing, supervising, reviewing, and evaluating work of staff and for providing technical support to management in a variety of areas. Assignments are given with general guidelines and incumbents are responsible for establishing objectives, timelines and methods to deliver services and complete assignments. Work is typically reviewed upon completion for soundness, appropriateness, and conformity to policy and requirements.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Job functions and performance are subject to provisions contained within the Personnel and Salary Resolution and Memorandum of Understanding applicable to the specified job classification. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Schedules and performs servicing, preventive maintenance, inspection, diagnostic troubleshooting, and repairs on a variety of District owned vehicles, ~~and equipment and facilities.~~
- Performs vehicle repairs including major tune-ups, minor engine overhauls, carburetor rebuilding and adjustment, and brake and tire repairs.
-
- ~~Performs vehicle repairs including major tune-ups, minor engine overhauls, carburetor rebuilding and adjustment, and tire repairs.~~

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- Conducts diagnostic troubleshooting of faulty ~~equipment:equipment~~, locates and corrects malfunction by disassembly, adjustment, repair and overhaul for replacement of defective systems.
- Makes emergency field repairs as required; determines need for and arranges repair work to be done by outside vendors when work in District facilities is not feasible.
- Modifies, develops, designs and fabricates specialized equipment for the District; performs light welding and fabrication of parts such as tanks, brackets, mountings, tubing and nozzles; modifies commercial spraying equipment to District requirements; calibrates air systems in accordance with existing regulations and safety standards; installs equipment on vehicles.
- Inspects and diagnoses more complex problems with vehicles and specialized spray equipment as reported by field and/or shop personnel; inspects work in progress and repair activities to assure completion and compliance with standard operating procedures and practices.
- Maintains service records, fuel and operational materials supply, parts, and shop equipment inventory; keeps records of supplies issued and received; requisitions items as required; receives, inspects and stores delivered materials; issues and controls pesticide inventory.
- Prepares summary reports of maintenance activities; submits equipment and maintenance supply requirements for annual fiscal year budget; develops and recommends specifications for equipment and facilities to meet District requirements.
- Provides work leadership to assigned staff; assigns tasks, provides on-the-job training and instructs in proper procedures and methods; reviews work for adequacy and completeness.
- Attends training courses offered by automotive vendors to learn new repair methods and maintenance procedures; presents information received at training classes, to assigned staff in maintenance shop.
- Coordinates with Director regarding special projects concerning facility upgrades or repairs
- Coordinates issuance and management of fuel cards for District staff and toll road transponders for select field employees/vehicles.
- Keeps tools, shop equipment, and facilities in an orderly and safe condition; properly handles and disposes of waste chemicals and motor oil.
- Plans, organizes, assigns, prioritizes, reviews, and participates in a variety of semi-skilled and skilled duties related to the operation, maintenance, and repair of pesticide application equipment, facilities, grounds, and other District equipment.
- Participates in annual budget preparation; identifies resource needs; prepares detailed cost estimates with appropriate justifications; monitors expenditures; estimates equipment and materials needed for repair projects and/or projects to be outsourced; procures materials, supplies, parts, equipment, and tools.
- Oversees the District's fleet management program including acquisition, utilization, outsourcing, repairs, servicing, and maintenance, and replacement of vehicles; reviews data; reviews costs of maintaining existing vehicles compared against the cost of purchasing new vehicles.
- Inspects and ensures compliance with facility maintenance performance goals and budget; inspects work in progress and reviews completed work for quantity and quality of workmanship of outside contractors.
- Develops requests for proposals for capital improvement projects, landscape maintenance services, janitorial services, HVAC service, building alarms, plumbing, electrical, facility improvements, fleet maintenance, and large vehicle purchases; prepares scope of work and any technical specifications; searches for potential vendors; evaluates proposals, checks references, and recommends award;

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oversees vendors and contractors for projects from inception to completion; administers contracts to ensure compliance with District specifications and service quality.

- Uses a variety of vehicles, tools, and equipment including trucks, forklifts, hand tools, and power tools; oversees and ensures the proper use, care, and maintenance of tools, supplies, and equipment; maintains inventory of equipment, materials, and supplies.
- Develops and maintains Standard Operating Procedures for fleet vehicle maintenance, building maintenance and custodial standards.
- Reads, interprets and works from manuals, diagrams and written instructions.
- Coordinates in maintenance and repair of District owned facilities.
- Observes and complies with all District and mandated safety rules, regulations, and protocols.
- Performs other duties as assigned.

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QUALIFICATIONS

Knowledge of:

- Principles of providing functional direction and training.
- Methods, techniques, parts, tools, and materials used in the overhaul, maintenance, and repair of ~~diesel and gasoline-powered~~, hybrid and electric vehicles, including automatic and manual transmissions, brakes, suspension and steering systems.
- Operational characteristics of a diverse range of systems and components in light and heavy vehicles and equipment.
- Methods and techniques of using specialized light and heavy vehicle and equipment diagnostic tools.
- Operation and maintenance of a wide variety of hand, power and shop tools, and equipment common to the field.
- Thorough knowledge of lubrication systems, including oils and greases used in servicing and maintaining vehicles and equipment.
- Methods, techniques, tools, and equipment used to adjust vehicles and equipment.
- Methods and techniques of safely handling chemicals and other hazardous materials used in District operations.
- Methods and techniques used to calibrate and/or repair small engines, blowers, pumping systems and chemical application equipment such as sprayers and other related items.
- Practices and procedures of shop and field welding including the operation of oxyacetylene and electric arc welding equipment; welding properties of various metals and alloys.
- Principles, methods, materials, tools, and equipment related to the routine maintenance, repair, inspection, and alternation of building facilities and related equipment.
- Principles of heating, ventilation, air conditioning, lighting, electrical, plumbing, security, grounds maintenance, and building systems.
- Construction principles, methods, materials, tools, and equipment in multiple trades areas such as carpentry, mechanical, electrical, and plumbing.
- District and OSHA mandated safety, rules, regulations, and protocols.
- ~~Shop mathematics.~~
- Applicable Federal, State, and local laws, rules, regulations, ordinances, and procedures relevant to assigned area of responsibility.
- Record-keeping principles and procedures.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and ~~District~~ district staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.

- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Plan, organize, and coordinate the work of assigned staff.
- Effectively provide staff leadership and work direction.
- Prepare and implement training programs.
- Independently diagnose and repair a wide range of complex mechanical problems in both light and heavy-duty vehicles.
- Operate and maintain a wide variety of hand, power and shop tools, and equipment used in the work.
- Estimate necessary materials and equipment to complete assignments.
- Prepare records and basic reports.
- Read and interpret manuals, specifications, and drawings.
- ~~➤ Use shop mathematics to make calculations.~~
- Fabricate and repair a wide variety of metal parts, equipment, and tools.
- Maintain logs and records.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to completion of the twelfth (12th) grade, supplemented by specialized training in automotive technology, automotive mechanics, or a related field and five (5) years of progressively responsible experience in the maintenance and repair of light and heavy vehicles and construction equipment. Two (2) years of supervisory experience is desirable. [Experience in facilities maintenance, construction principles and a general knowledge of plumbing, electrical, HVAC and other trades is also desirable.](#)

Licenses/Certifications:

- Possession of, ~~or ability to obtain~~, a valid California driver's license by time of appointment.
- Automotive Service Excellence (ASE) Master Certification in either Automotive or Heavy Truck repair is desirable.
- Automotive Service Excellence (ASE) certifications in the field for which the incumbent does not possess a Master Certification is desirable.
- ~~Automotive Painting certification is desirable.~~

PHYSICAL DEMANDS

Must possess mobility to work in a shop environment and in the field; strength, stamina, and mobility to perform medium to heavy physical work; to sit, stand, and walk on level, uneven, or slippery surfaces; frequently reach, twist, turn, kneel, bend, stoop, squat, crouch, grasp and make repetitive hand movement in the performance of daily duties; to climb and descend ladders, to operate varied hand and power tools and construction equipment, and to operate a motor vehicle; and vision to inspect and operate equipment. Finger dexterity is needed to operate and repair tools and equipment. Employees must possess the ability to lift, carry, push, and pull materials and objects averaging a weight of 70 pounds or heavier weights, in all cases with the use of proper equipment and/or assistance from other staff.

ENVIRONMENTAL CONDITIONS

Employees work in shop and field environments and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, chemicals, mechanical and/or electrical hazards, hazardous physical substances and fumes, dust and air contaminants. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



FLEET, BUILDING, AND EQUIPMENT MAINTENANCE COORDINATOR

DEFINITION

Under direction, plans and provides for operation, maintenance, service, and repair of District vehicles, special equipment, building facilities, and grounds; prepares and administers the section budget; develops, maintains, repairs, designs, and fabricates a variety of tools and equipment used for mosquito control and surveillance activities; oversees and coordinates work with outside vendors and contractors; oversees procurement of fleet vehicles and District equipment, provides technical assistance and training to lower-level staff; performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Director of Operations. Exercises technical and functional direction over and provides training to lower-level staff.

CLASS CHARACTERISTICS

This is the advanced-level classification in the Fleet, Building, and Equipment, Maintenance series responsible for performing the most complex work assigned to the series. Incumbents regularly work on tasks which are varied and complex, requiring considerable discretion and independent judgment. Positions in the classification rely on experience and judgment to perform assigned duties and ensure efficient and effective servicing function of the assigned program area. Incumbents are responsible for planning, organizing, supervising, reviewing, and evaluating the work of staff, and for providing technical support to management in a variety of areas. Work is typically reviewed upon completion for soundness, appropriateness, and conformity to policy and requirements.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Job functions and performance are subject to provisions contained within the Personnel and Salary Resolution and Memorandum of Understanding applicable to the specified job classification. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

1. Schedules and performs servicing, preventive maintenance, inspection, diagnostic troubleshooting, and repairs on a variety of District owned vehicles, equipment, and facilities.
2. Performs vehicle repairs including major tune-ups, minor engine overhauls, brake, and tire repairs.
3. Conducts diagnostic troubleshooting of faulty equipment, locates and corrects malfunction by disassembly, adjustment, repair and overhaul for replacement of defective systems.

4. Makes emergency field repairs as required; determines need for, and arranges repair work to be done by outside vendors when work in District facilities is not feasible.
5. Modifies, develops, designs, and fabricates specialized equipment for the District; performs light welding and fabrication of parts such as tanks, brackets, mountings, tubing and nozzles; modifies commercial spraying equipment to District requirements; calibrates air systems in accordance with existing regulations and safety standards; installs equipment on vehicles.
6. Inspects and diagnoses more complex problems with vehicles and specialized spray equipment as reported by field and/or shop personnel; inspects work in progress and repair activities to assure completion and compliance with standard operating procedures and practices.
7. Maintains service records, fuel and operational materials supply, parts, and shop equipment inventory; keeps records of supplies issued and received; requisitions items as required; receives, inspects and stores delivered materials; issues and controls pesticide inventory.
8. Prepares summary reports of maintenance activities; submits equipment and maintenance supply requirements for annual fiscal year budget; develops and recommends specifications for equipment and facilities to meet District requirements.
9. Provides work leadership to assigned staff; assigns tasks, provides on-the-job training, and instructs in proper procedures and methods; reviews work for adequacy and completeness.
10. Attends training courses offered by automotive vendors to learn new repair methods and maintenance procedures; presents information received at training classes, to assigned staff in maintenance shop.
11. Coordinates with Director regarding special projects concerning facility upgrades or repairs.
12. Coordinates issuance and management of fuel cards for District staff and toll road transponders for select field employees/vehicles.
13. Keeps tools, shop equipment, and facilities in an orderly and safe condition; properly handles and disposes of waste chemicals and motor oil.
14. Plans, organizes, assigns, prioritizes, reviews, and participates in a variety of semi-skilled and skilled duties related to the operation, maintenance, and repair of pesticide application equipment, facilities, grounds, and other District equipment.
15. Participates in annual budget preparation; identifies resource needs; prepares detailed cost estimates with appropriate justifications; monitors expenditures; estimates equipment and materials needed for repair projects and/or projects to be outsourced; procures materials, supplies, parts, equipment, and tools.
16. Oversees the District's fleet management program including acquisition, utilization, outsourcing repairs, servicing, and maintenance, and replacement of vehicles; reviews data; reviews costs of maintaining existing vehicles compared against the cost of purchasing new vehicles.
17. Inspects and ensures compliance with facility maintenance performance goals and budget; inspects work in progress and reviews completed work for quantity and quality of workmanship of outside contractors.
18. Develops requests for proposals for capital improvement projects, landscape maintenance services, janitorial services, HVAC service, building alarms, plumbing,

electrical, facility improvements, fleet maintenance, and large vehicle purchases; prepares scope of work and any technical specifications; searches for potential vendors; evaluates proposals, checks references, and recommends award; oversees vendors and contractors for projects from inception to completion; administers contracts to ensure compliance with District specifications and service quality.

19. Uses a variety of vehicles, tools, and equipment including trucks, forklifts, hand tools, and power tools; oversees and ensures the proper use, care, and maintenance of tools, supplies, and equipment; maintains inventory of equipment, materials, and supplies.
20. Develops and maintains Standard Operating Procedures for fleet vehicle maintenance, building maintenance and custodial standards.
21. Coordinates in maintenance and repair of District owned facilities.
22. Observes and complies with all District and mandated safety rules, regulations, and protocols.
23. Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles of providing functional direction and training.
- Methods, techniques, parts, tools, and materials used in the overhaul, maintenance, and repair of gasoline, hybrid and electric vehicles, including automatic and manual transmissions, brakes, suspension and steering systems.
- Operational characteristics of a diverse range of systems and components in light and heavy vehicles and equipment.
- Methods and techniques of using specialized light and heavy vehicles and equipment diagnostic tools.
- Operation and maintenance of a wide variety of hand, power and shop tools, and equipment common to the field.
- Thorough knowledge of lubrication systems, including oils and greases used in servicing and maintaining vehicles and equipment.
- Methods, techniques, tools, and equipment used to adjust vehicles and equipment.
- Methods and techniques of safely handling chemicals and other hazardous materials used in District operations.
- Methods and techniques used to calibrate and/or repair small engines, blowers, pumping systems and chemical application equipment such as sprayers and other related items.
- Practices and procedures of shop and field welding including the operation of oxyacetylene and electric arc welding equipment; welding properties of various metals and alloys.
- Principles, methods, materials, tools, and equipment related to the routine maintenance, repair, inspection, and alternation of building facilities and related equipment.
- Principles of heating, ventilation, air conditioning, lighting, electrical, plumbing, security, grounds maintenance, and building systems.
- Construction principles, methods, materials, tools, and equipment in multiple trades areas such as carpentry, mechanical, electrical, and plumbing.
- District and OSHA safety, rules, regulations, and protocols.

- Applicable Federal, State, and local laws, rules, regulations, ordinances, and procedures relevant to assigned area of responsibility.
- Record-keeping principles and procedures.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and district staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Plan, organize, and coordinate the work of assigned staff.
- Effectively provide staff leadership and work direction.
- Prepare and implement training programs.
- Independently diagnose and repair a wide range of complex mechanical problems in both light and heavy-duty vehicles.
- Operate and maintain a wide variety of hand, power and shop tools, and equipment used in the work.
- Estimate necessary materials and equipment to complete assignments.
- Prepare records and basic reports.
- Read and interpret manuals, specifications, and drawings.
- Fabricate and repair a wide variety of metal parts, equipment, and tools.
- Maintain logs and records.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to completion of the twelfth (12th) grade, supplemented by specialized training in automotive technology, automotive mechanics, or a related field and five (5) years of progressively responsible experience in the maintenance and repair of light and heavy vehicles and construction equipment. Two (2) years of supervisory experience is desirable. Experience in facilities maintenance, construction principles, and a general knowledge of plumbing, electrical, HVAC, and other trades is also desirable.

Licenses and Certifications:

- Possession of a valid California driver's license by time of appointment.
- Automotive Service Excellence (ASE) Master Certification in either Automotive or Heavy Truck repair is desirable.
- Automotive Service Excellence (ASE) certifications in the field for which the incumbent does not possess a Master Certification is desirable.

PHYSICAL DEMANDS

Must possess mobility to work in a shop environment and in the field; strength, stamina, and mobility to perform medium to heavy physical work; to sit, stand, and walk on level, uneven, or slippery surfaces; frequently reach, twist, turn, kneel, bend, stoop, squat, crouch, grasp and make repetitive hand movement in the performance of daily duties; to climb and descend ladders, to operate varied hand and power tools and construction equipment, and to operate a motor vehicle; and vision to inspect and operate equipment. Finger dexterity is needed to operate and repair tools and equipment. Employees must possess the ability to lift, carry, push, and pull materials and objects averaging a weight of 70 pounds or heavier weights, in all cases with the use of proper equipment and/or assistance from other staff.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

RESOLUTION NO. 580

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

APPROVE UPDATE TO THE FLEET, BUILDING, AND EQUIPMENT MAINTENANCE COORDINATOR JOB DESCRIPTION

WHEREAS, The Orange County Mosquito and Vector Control District's custodial and facility needs are currently managed by multiple positions; and

WHEREAS, The workload is evolving to streamline the day to day needs of the District Fleet and Facilities maintenance needs; and

WHEREAS, The revised Fleet, Building, and Equipment Maintenance Coordinator position will allow the District facility and Fleet needs to be managed; and

WHEREAS, The change of the position are in line with other special districts and agencies; and

NOW, THEREFORE, the Board of Trustees of the Orange County Mosquito and Vector Control District does hereby RESOLVE as follows:

SECTION 1. That the revised Job Description for the position The Fleet, Building, and Equipment Maintenance Coordinator be approved.

PASSED, APPROVED, and ADOPTED by the Board of Trustees of the Orange County Mosquito and Vector Control District at its regular meeting thereof held on the 20th day of June at 13001 Garden Grove Blvd., Garden Grove, California, 92843.

Craig Green, President

I hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Orange County Mosquito and Vector Control District at a regularly scheduled meeting, held on June 20, 2024:

APPROVED AS TO FORM:

Robert Ruesch, Secretary

Alexandra M. Halfman, District Counsel



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM E.10

Prepared By: Sandra Vera, Director of Human Resources

Submitted By: Lora Young, District Manager

Agenda Title

Adopt Resolution No. 581 Approving Changes to the Accounting Specialist Job Description

Recommended Action

Adopt Resolution No 581 approving changes to the Accounting Specialist Job Description.

Executive Summary

The Administrative-Finance functions are structured with two job classifications, the Accounting Specialist and the Deputy Director of Finance. The Accounting Specialist position has evolved with time and after the recent evaluation of the position, it has been determined that this should be a series classification. The change to the job description adds Accounting Specialist I and Accounting Specialist II. The level II position allows for the District to promote current employees that have developed experience or recruit at different experience levels if needed.

Based on the needs of the District, the District Manager, Deputy Director of Finance, and the Director of Human Resources determined the change of this position would be required to assist in continuing meeting the Finance needs of the District. With the revised job description for the Accounting Specialist Series, the District will ensure succession planning and longevity of incumbents with institutional knowledge.

Staff has received support from the affected bargaining unit regarding the proposed change the job description and will satisfy its meet and confer responsibilities under the Meyers-Milias-Brown Act prior to implementation.

The result of these changes in positions will be "Net Zero" in overall staffing numbers. Furthermore, the new classification will result in no additional cost in salary and benefits in FY2024/25 for the Accounting Specialist I position and will have an added cost of \$4,430 for the Accounting Specialist II position.

Strategic Plan Compliance:

PRIORITY AREA 9: Staffing - Assess and address staffing needs/deficiencies and evaluate options for full-time and part-time staffing models that consider current and future demand for services and growth in the county.

Fiscal Impact:

What Amount is being requested? \$4,430

Is the Amount Requested Budgeted in the Current Fiscal Year? Yes

If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item

Exhibits:

Exhibit A: Accounting Specialist Job Description Redline Version

Exhibit B: Accounting Specialist Job Description Clean Version

Exhibit C: Resolution No. 581



~~June 2024~~ ~~January 2019~~
Class Code: A-44; ~~A-46~~
FLSA: Non-Exempt

ACCOUNTING SPECIALIST SERIES

DEFINITION

Under general supervision, performs a variety of specialized, para-professional accounting work in connection with the preparation, review, and maintenance of financial and statistical records; verifies, posts and records a variety of financial transactions; generates reports; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from assigned management and supervisory staff. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

This is the fully qualified journey-level classification is responsible for performing the full range of duties as assigned, working independently, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Job functions and performance are subject to provisions contained within the Personnel and Salary Resolution and Memorandum of Understanding applicable to the specified job classification. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Audits, balances, and reconciles ledgers, journals, accounting records and reports with control figures, examines accounts, researches discrepancies and posts correcting entries; reconciles bank statements.
- Participates in a variety of accounting activities, including accounts payable, accounts receivable, payroll and the preparation of departmental reports, audit of bills and invoices, and preparation of deposits.
- Processes employee payroll; enters timesheet data into software programs; identifies problems or issues and resolves with employee or supervisor as necessary to ensure accurate payroll.
- Creates new vendor accounts; obtains necessary information and paperwork from vendors; prepares vendor invoice tracking; inputs vendor invoices and prints checks; totals and balances accounts.
- Tracks, maintains, and reviews capital outlay invoices, and donated assets, and creates journal entries as an investment to fixed assets.
- Prepares travel, safety boot, and tuition reimbursements.
- Maintains credit card accounts; processes receipts and reconciles to credit card statements.

- Verifies, posts and records a variety of financial transactions; prepares and maintains databases, records, and a variety of periodic and special financial, accounting and statistical reports; generates reports by computer and balances them appropriately.
- Enters and retrieves information and data using standard word processing and spreadsheet software, as well as accounting, financial, and other related electronic information systems.
- Generates and assists in the preparation of monthly, quarterly, and year-end financial, summary and technical reports.
- Assists customers, departments, and employees by providing answers and information regarding account information, discrepancies, and general accounting procedures; researches issues; and updates related files and departments on action items.
- Observes and complies with all District and mandated safety rules, regulations, and protocols.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

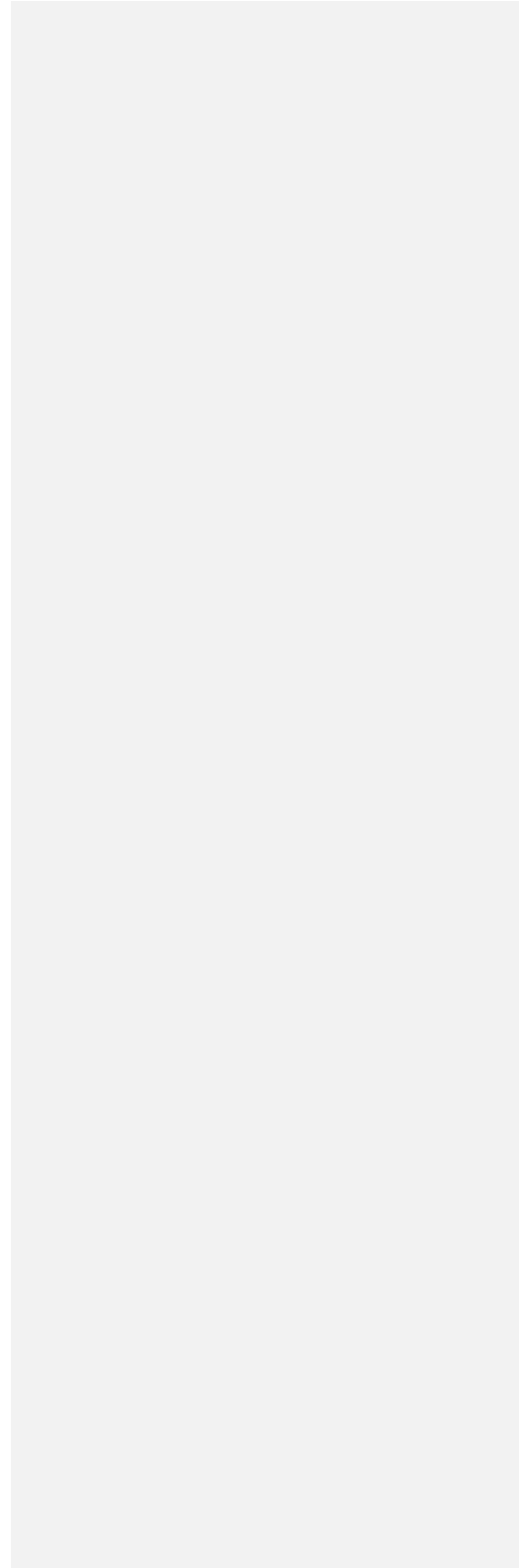
- Principles and practices of accounting including governmental accounting.
- Principles and practices of data collection and report preparation.
- Principles and procedures of financial record keeping and reporting.
- Methods and techniques of coding, verifying, balancing, and reconciling accounting records.
- Business arithmetic and basic financial and statistical techniques.
- Record-keeping principles and procedures.
- District and mandated safety rules, regulations, and protocols.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Prepare a variety of financial data and supporting reports.
- ~~Maintain~~ accurate and current financial records.
- Assist in the ~~preparation~~ preparation of clear and concise financial transaction documents.
- Make thorough and accurate arithmetic, financial, and statistical computations.
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand and follow oral and written instructions.
- Organize own work, set priorities, and meet critical time deadlines.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

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| Accounting Specialist [Series](#)
| Page 3 of 4



Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Accounting Specialist I: Equivalent to completion of the twelfth (12th) grade, supplemented by specialized bookkeeping or accounting training and two (2) years of para-professional accounting experience.
- Accounting Specialist II: Bachelor's degree in accounting, business administration or related field and two (2) years of increasingly responsible experience in government finance and (2) two years of experience processing payroll transactions.

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Licenses and Certifications:

- A valid Class C California State driver's license issued from the California Department of Motor Vehicles at the time of employment. None.

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PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



ACCOUNTING SPECIALIST SERIES

DEFINITION

Under general supervision, performs a variety of specialized, para-professional accounting work in connection with the preparation, review, and maintenance of financial and statistical records; verifies, posts and records a variety of financial transactions; generates reports; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from assigned management and supervisory staff. Exercises no direct supervision over staff.

CLASS CHARACTERISTICS

This is the fully qualified journey-level classification is responsible for performing the full range of duties as assigned, working independently, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Job functions and performance are subject to provisions contained within the Personnel and Salary Resolution and Memorandum of Understanding applicable to the specified job classification. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

1. Audits, balances, and reconciles ledgers, journals, accounting records and reports with control figures, examines accounts, researches discrepancies and posts correcting entries; reconciles bank statements.
2. Participates in a variety of accounting activities, including accounts payable, accounts receivable, payroll and the preparation of departmental reports, audit of bills and invoices, and preparation of deposits.
3. Processes employee payroll; enters timesheet data into software programs; identifies problems or issues and resolves with employee or supervisor as necessary to ensure accurate payroll.
4. Creates new vendor accounts; obtains necessary information and paperwork from vendors; prepares vendor invoice tracking; inputs vendor invoices and prints checks; totals and balances accounts.
5. Tracks, maintains, and reviews capital outlay invoices, and donated assets, and creates journal entries as an investment to fixed assets.
6. Prepares travel, safety boot, and tuition reimbursements.
7. Maintains credit card accounts; processes receipts; and reconciles credit card statements.

8. Verifies, posts, and records a variety of financial transactions; prepares and maintains databases, records, and a variety of periodic and special financial, accounting and statistical reports; generates reports by computer and balances them appropriately.
9. Enters and retrieves information and data using standard word processing and spreadsheet software, as well as accounting, financial, and other related electronic information systems.
10. Generates and assists in the preparation of monthly, quarterly, and year-end financial, summary and technical reports.
11. Assists customers, departments, and employees by providing answers and information regarding account information, discrepancies, and general accounting procedures; researches issues; and updates related files and departments on action items.
12. Observes and complies with all District and mandated safety rules, regulations, and protocols.
13. Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and practices of accounting including governmental accounting.
- Principles and practices of data collection and report preparation.
- Principles and procedures of financial record keeping and reporting.
- Methods and techniques of coding, verifying, balancing, and reconciling accounting records.
- Business arithmetic and basic financial and statistical techniques.
- Record-keeping principles and procedures.
- District and mandated safety rules, regulations, and protocols.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Prepare a variety of financial data and supporting reports.
- Maintain accurate and current financial records.
- Assist in the preparation of clear and concise financial transaction documents.
- Make thorough and accurate arithmetic, financial, and statistical computations.
- Enter and retrieve data from a computer with sufficient speed and accuracy to perform assigned work.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Understand and follow oral and written instructions.
- Organize own work, set priorities, and meet critical time deadlines.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.

- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

- Accounting Specialist I: Equivalent to completion of the twelfth (12th) grade, supplemented by specialized bookkeeping or accounting training and two (2) years of para-professional accounting experience.
- Accounting Specialist II: Bachelor’s degree in accounting, business administration, or related field and two (2) years of increasingly responsible experience in government finance and (2) two years of experience processing payroll transactions.

Licenses and Certifications:

- A valid Class C or Class 3 California State driver’s license issued from the California Department of Motor Vehicles.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

RESOLUTION NO. 581

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

APPROVE CHANGES TO THE ACCOUNTING SPECIALIST JOB DESCRIPTION TO CREATE A SERIES

WHEREAS, The Orange County Mosquito and Vector Control District's Finance Department workload has changed in the past three years; and

WHEREAS, The workload is evolving to require experienced staff; and

WHEREAS, The finance field is a competitive recruitment area and the District needs to be able to retain experienced staff; and

WHEREAS, The change of the Accounting Specialist job descriptions allows for succession planning and professional development; and

NOW, THEREFORE, the Board of Trustees of the Orange County Mosquito and Vector Control District does hereby RESOLVE as follows:

SECTION 1. That the revised Job Description for the position Accounting Specialist be approved.

PASSED, APPROVED, and ADOPTED by the Board of Trustees of the Orange County Mosquito and Vector Control District at its regular meeting thereof held on the 20th day of June at 13001 Garden Grove Blvd., Garden Grove, California, 92843.

Craig Green, President

I hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Orange County Mosquito and Vector Control District at a regularly scheduled meeting, held on June 20, 2024:

APPROVED AS TO FORM:

Robert Ruesch, Secretary

Alexandra M. Halfman, District Counsel



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM F.1

Prepared By: Lora Young, District Manager
Submitted By: Lora Young, District Manager

Agenda Title:

Provide Further Direction to Staff Pertaining to the District Office Relocation Plan

Recommended Action:

The Board of Trustees provide further direction to the District Manager pertaining to the long-term facility needs of the District.

Executive Summary:

Background:

The Orange County Mosquito and Vector Control District has occupied its present 3.24-acre site in Garden Grove since the District's formation in 1947. The District expanded its footprint in 2011 by acquiring the adjacent 1.95-acre Haster Business Park. The triangular sized site is landlocked, and the property is bordered by Garden Grove Blvd to the south, Haster Blvd to the west, and the Haster exit from westbound SR22 to the north. The total site comprises three separate parcels, encompassing 5.19 acres. Current District facilities are disjointed, aged, (some going back to pre-World War II), and will require significant infrastructure improvement in the next five years. Staff have been managing within the current facilities, however there are inefficiencies, challenges with the aging utilities, and increases in both minor and major repairs.

In early 2019, the Joint Budget and Finance and Building, Property, and Equipment Committees began meeting to discuss the District's facilities. In December 2019, the Board of Trustees reviewed two options for District facilities 1) Build new facilities on site and retain ownership of property or 2) Relocate to an existing building, not on the current site, and improve it to meet the needs of the District. After reviewing the options, the 2019 Board of Trustees provided staff with directions to look for property with an existing building to improve for District facilities.

In 2019, District staff worked with architectural firm LPA to conduct a space plan analysis of the District and its program needs. The space plan was updated in 2024 to reflect changes in programs. Once that plan was complete, it was presented to the Joint Committee for further evaluation and study. In 2020, the District began working with Kosmont Realty, a nationally recognized real estate, financial advisory, and economic development services firm, to locate potential new facilities within a specific area around the District's current facilities. In April 2023, the District entered into a formal brokerage agreement with Kosmont Realty to work with the joint committee in identifying properties. Kosmont staff used the space plan to identify potential properties that would meet the District's current and future facility needs.

The District currently has \$13.5M in the facility fund and can obtain another \$13M to \$17M for a facility project. In 2023 and 2024, the District reviewed two buildings for potential facilities. Both buildings had a purchase price that ranged between \$20M to \$30M and an additional \$50M was estimated for remodel costs to meet the District's needs. Staff worked with LPA to determine the cost of a remodel of a complete rebuild on the current property and it was estimated at approximately \$100M. Currently, the District does not have the ability to bond or borrow to purchase and remodel an alternate facility or a complete rebuilding on the current District site. Staff is currently working to identify alternate funding options to supplement the current facility fund.

Options:

At the April 2024 Board of Trustee meeting, the Board of Trustees took board action directing staff to develop an RFP for brokerage services. On April 29, 2024, the Joint Budget and Finance, and Building, Property, and Equipment Committee met and provided staff with direction to develop an RFP for phased construction on the current site. Because the current Board of Trustees action does not align with the joint committee action, Staff is requesting further clarification on what actions to take.

Staff is looking for direction from the full board on what actions to move forward with:

Option 1: Staff develop and issue an RFP for brokerage services for a District facility. A brokerage service agreement does not have a direct cost to the District unless a property is identified, and the Board of Trustees chooses to move forward with a purchase.

Option 2: Staff develop and issue an RFP for phased construction on the District's current site. The issuance of an RFP will have minimal financial impact, however engaging a vendor to develop a phased construction project will have a significant cost.

Summary:

Staff has spent considerable effort on this project, worked with the Joint Committee, and engaged the services of qualified outside consultants. Staff will still be working on avenues for alternate funding options to supplement the current facility fund. Based on the current facility status, Staff recommends that the Board of Trustees proceed with Option 2 and focus its direction on securing additional funding and working on a phased construction of the current property.

Strategic Plan Compliance:

PRIORITY AREA 4: Facility Enhancement/Rehabilitation Project (W)
GOAL 4.1: Identify long term facility needs.

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:



ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

June 20, 2024

AGENDA REPORT

AGENDA ITEM F.2

Prepared By: Lora Young, District Manager
Submitted By: Lora Young, District Manager

Agenda Title:

Approve Cancelling the July 18, 2024 Board of Trustee Meeting and Adjourn to August 15, 2024 Meeting

Recommended Action:

The Board of Trustees approves the cancellation of the July 18, 2024 Board of Trustee meeting and adjourns to the August 15, 2024 meeting.

Executive Summary:

District Manager Young and Board President Green discussed the current July agenda and found that the District had no business items and only routine consent items would be placed on the agenda. Routine consent items can be moved to the August agenda with no disruption to District operations.

Based on the current July agenda, President Green and District Manager Young believe that canceling the July Board of Trustees meeting would be respectful of staff and the Board of Trustees' time. In order to cancel the July 18, 2024 Board of Trustees meeting, the Board must pass a motion to cancel the meeting and adjourn to the August 15, 2024, meeting. The Brown Act requires that the attached exhibit be placed upon the door outside the Board room.

Strategic Plan Compliance:

None

Fiscal Impact:

What Amount is being requested?
Is the Amount Requested Budgeted in the Current Fiscal Year?
If No, What Funds Are Requested?

Previous Relevant Board Actions for This Item:

Exhibits:

Exhibit A: Notice of Cancellation of July 18, 2024 Board Meeting

Notice of Cancellation of July 18, 2024 regular meeting of the Orange County Mosquito and Vector Control District Board of Trustees Meeting and Adjournment to August 15, 2024.

NOTICE IS HEREBY GIVEN that the July 18, 2024, regular meeting of the Orange County Mosquito and Vector Control District was cancelled by action of the Board of Trustees on June 20, 2024, and adjourned to a regular meeting on August 15, 2024, at 3:00 PM at the District Headquarters at 13001 Garden Grove Blvd., Garden Grove, CA.

Posted on June 20, 2024 by Orange County Mosquito and Vector Control District Executive Assistant/Clerk of the Board.



Orange County Mosquito and Vector Control District

A Public Health Agency Serving Orange County Since 1947

Conference and Meeting Report

Staff of the Orange County Mosquito and Vector Control District and its Board of Directors attend a variety of educational seminars, conferences and symposia annually. This report provides a brief summary of the event attended, and the organizational value of that attendance to the District.

Staff Name and Title: Brian Brannon, Public Information Officer

Name of Conference/Event: California Public Information Officer Conference 2024

Date: May 14-16, 2024

Location: Renaissance Esmeralda Resort and Spa, Indian Wells

The CAPIO 2024 Conference allowed me to engage and network with Public Information Officers throughout California, including many from Orange County that I am working with to support National Mosquito Awareness Week and our efforts to educate and protect OC citizens from mosquitoes.

The breakout sessions were informative, engaging, and designed specifically for PIOs. They imparted a wealth of knowledge that I look forward to putting to use in my day-to-day work here at the District. For example:


- “What the X? Adjusting Your Social Media Strategy in an Ever-Changing Landscape” focused on the different algorithms that each social platform is currently using to choose which posts to highlight. The session also listed the most popular platforms for users’ of different age ranges, which led me to consider focusing on LinkedIn:
 - 18-29 year-olds:
 - Snapchat (41%)
 - TikTok (35%)
 - Instagram (32%)
 - 30-39 year-olds
 - LinkedIn (34%)
 - X (34%)
 - Snapchat (33%)
 - 40-49 year-olds
 - LinkedIn (25%)
 - Facebook (22%)
 - X (21%)

- 50-59 year-olds
 - Facebook (29%)
 - LinkedIn (24%)
 - Pinterest (24%)
- "Learning Lab I and II: Emergency Video Lab – Using Video from a Joint Information Center/Emergency Operations Center During a Disaster" discussed the power of live streams on Facebook and other platforms to engage large groups of citizens by providing key information during public health events, such as the need to treat for disease-carrying mosquitoes. Preparation, planning and having key pieces of equipment in place are important aspects of being ready in these cases.
- "Navigating Polarizing Issues: The City of Benecia's Journey Toward Effective Engagement" showed the importance of meeting people where they are, as well as the power of word-of-mouth communication. Specifically, the session focused on bringing community presentations to service clubs, senior centers, churches, city council meetings, etc., to broaden support and reinforce public messaging.
- "Aces in Their Places: A Case Study in Building an Effective Communications Plan" discussed how planning documents and preparation are the keys to effective communication campaigns. During the session, I received a copy of "A History of the Mojave Water Agency," which gave me the idea that we could possibly do something similar for the District.
- "Public Relations and the Ethical Triangle" was perhaps the most interesting sessions, especially due to the discussions involving the use of artificial intelligence. For better or for worse, AI will increasingly become something that communicators have to reckon with, regarding both the ethics of using it for their own work and for the issues associated with its use by bots on social media.
- Finally, by focusing on sessions that provided continuing education credits, I was able to knock out all three required courses and two of the four elective courses to earn the CAPIO J. Lindsey Wolf Certificate in Communications.

All in all, I came away from CAPIO 2024 feeling recharged, engaged, and ready to put the many things I learned there into motion. What's more, the connections I made and the professional relationships that I strengthened will serve the District well in working with PIOs in Orange County and throughout California during National Mosquito Week and beyond. I very much appreciate the opportunity to attend this conference and hope that I can do so again next year.

Date: 5/21/24

Signed: 

Dept Mgr Signature: 

Print Name: BRIAN BRANNON



Orange County Mosquito and Vector Control District

A Public Health Agency Serving Orange County Since 1947

Conference and Meeting Report

Staff of the Orange County Mosquito and Vector Control District and its Board of Directors attend a variety of educational seminars, conferences and symposia annually. This report provides a brief summary of the event attended, and the organizational value of that attendance to the District.

Staff Name and Title: Lora Young, District Manager

Name of Conference/Event: California Special District Annual Legislative Conference

Date: May 21-22, 2024

Location: Sacramento, California

I attended the 2024 Legislative Conference for CSDA. This is a two-day event in Sacramento that provides an opportunity to review current legislation, network with other special districts, and meet with state elected officials to discuss OCMVCD's programs, and how any pending legislation may impact the District.

The conference provided some valuable speakers, including a panel on the Tax Payer Initiative, and how that would impact local government. The current initiative is scheduled to be on the November 2024 ballot, and if passed, would be retroactive to 2022. How the current initiative is written, the limitations on local control of government recourses and the retroactive features will make this initiative devastating to local government funding. The presenter was the leading attorney on Prop. 218 and provided some background on the initiative as well as an overview of the current California Supreme Court hearing. It was a very beneficial session and provided a more comprehensive picture of why the initiative was started and where it might lead as we approach the 2024 election.

Additionally, during the legislative meetings I was able to meet with five of our Orange County state representatives' offices. This was a great opportunity to highlight the District's services and provide information on the upcoming challenges with new mosquitoes and emerging diseases within the County.

Overall, the conference was great in providing networking opportunities and new resources.

Date: May 30, 2024

Signed: *Lora Young*

Print Name: Lora Young

