

**MINUTES OF THE 926<sup>th</sup> MEETING**

**BOARD OF TRUSTEES  
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. June 20, 2024

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Craig Green	Placentia
VICE PRESIDENT:	Cecilia Hupp	Brea
SECRETARY:	Robert Ruesch	Mission Viejo

**TRUSTEES PRESENT:**

Aliso Viejo	Richard Hurt	Laguna Woods	Shari Horne
Anaheim	Carlos Leon	Lake Forest	Robert Pequeño
Brea	Cecilia Hupp	Mission Viejo	Robert Ruesch
Costa Mesa	Bill Turpit	Newport Beach	Erik Weigand
Cypress	Bonnie Peat	Orange	Jon Dumitru
Dana Point	John Gabbard	Placentia	Craig Green
Fountain Valley	Kim Constantine	Rancho Santa Margarita	April Josephson
Fullerton	Shana Charles	San Clemente	Steve Knoblock
Garden Grove	Stephanie Klopfenstein	San Juan Capistrano	John Taylor
Huntington Beach	Pat Burns	Santa Ana	Nelida Mendoza
La Habra	James Gomez	Seal Beach	Nathan Steele
La Palma	Debbie S. Baker	Stanton	Gary Taylor
Laguna Beach	Mark Orgill	Tustin	Rebecca Gomez
Laguna Hills	Erica Pezold	Villa Park	Crystal Miles
Laguna Niguel	Gene Johns	Yorba Linda	Peggy Huang
		County of Orange	Lisa Fernandez

**TRUSTEES ABSENT:**

Buena Park	Joyce Ahn	Los Alamitos	Tanya Doby
Irvine	Tammy Kim	Westminster	Amy Phan West

Trustees Ahn, Kim, and Doby had a notified absence.

**OTHERS PRESENT:**

Lora Young, District Manager  
Miquel Jacobs, Director of Communications  
Steve Shepherd, Director of Operations  
Amber Semrow, Director of Scientific Technical Services  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Alexandra Halfman, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** President Green called the meeting to order at 3:00 P.M.
2. **Pledge of Allegiance:** President Green asked Trustee Knoblock to lead the Pledge of Allegiance.
3. **Roll Call:** Thirty-one Trustees were present out of the current Board membership of 35.

**B. Public Comments: None****C. Presentations:** Staff gave a presentation entitled "Mosquito-borne Disease Response 2024"**D. OCMVCD Committee Reports to the Board of Trustees:**

1. **Legislative Committee:** Committee Chair Charles reported the committee discussed legislative meetings staff is having with local federal representatives to secure funding and to potentially hire a subcontractor to help write grants for potential funding. The proposed grant writer would be below the District Manager's \$30,000 spending cap. The committee will reconvene in September.
2. **Policy and Personnel Committee:** Committee Chair Pezold reported that the committee recommends approving agenda items E.9 and E.10.

**E. Consent Calendar: Items for Approval by General Consent:**

On motion from Trustee J. Gomez, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.10 Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hurt, Turpit, Orgill, Pequeño, and Mendoza).

Ayes: Trustees Hurt, Leon, Hupp, Turpit, Peat, Gabbard, Constantine, Charles, Klopfenstein, Burns, J. Gomez, Baker, Orgill, Pezold, Johns, Horne, Pequeño, Ruesch, Weigand, Dumitru, Green, Josephson, Knoblock, J. Taylor, Mendoza, Steele, G. Taylor, R. Gomez, Miles, and Huang, Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Ahn, Kim, Doby, and West.

1. **Approval of Minutes:** Approved, without reading, the minutes of 925<sup>th</sup> Meeting of the Board of Trustees held May 16, 2024.
2. **Approved Warrant Register for April 2024: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for April 2024: (Exhibit A)** Received and filed.
4. **Approved Purchase Order to Life Technologies for the Period July 1, 2024 to June 30, 2025: (Exhibit A)**
5. **Approved Purchase Order for Information Technology software Renewal and Hardware Replacement for the Period July 1, 2024 to June 30, 2025: (Exhibit A)**
6. **Approved Purchase Order for Boardroom Audio Visual Equipment Replacement System and Installation: (Exhibit A)**
7. **Approved Purchase Order to K'WEST for Outreach Material Printing to be Completed for the Period July 1, 2024 to June 30, 2025: (Exhibit A)**

8. **Approved Purchase Order for Vector Control Products for the Period July 1, 2024 to June 30, 2025: (Exhibit A)**
9. **Adopted Resolution No. 580 Approving the Update of the Fleet and Equipment Maintenance Coordinator Job Description to be Fleet, Building, and Equipment Maintenance Coordinator: (Exhibit A, B, C)**
10. **Adopted Resolution No. 581 Approving Changes to the Accounting Specialist Job Description: (Exhibit A, B, C)**

**F. Business Items:**

1. **Provided Further Director to Staff Pertaining to the District Office Relocation Plan:** After discussion, Trustee Miles put forth the motion to stay at the current property and put forth an RFP for architectural services for a phased construction of the current property. On motion from Trustee Miles, seconded by Trustee J. Taylor, and approved by majority vote, the Board of Trustees approved staying at the current location and putting forth an RFP for an architect for a phased construction of the current property.

Ayes: Trustees Hurt, Leon, Hupp, Turpit, Peat, Gabbard, Constantine, Klopfenstein, Burns, J. Gomez, Baker, Orgill, Pezold, Johns, Horne, Pequeño, Weigand, Dumitru, Green, Knoblock, J. Taylor, Mendoza, Steele, G. Taylor, R. Gomez, Miles, Huang, and Fernandez.

Noes: Trustees Ruesch and Josephson.

Abstained: None.

Absent: Trustees Ahn, Charles, Kim, Doby, and West.

2. **Approved Cancelling the July 18, 2024 Board of Trustees Meeting and Adjourning to August 15, 2024 Meeting: (Exhibit A)** On motion from Trustee Dumitru, seconded by Trustee J. Gomez, and approved by majority vote, the Board of Trustees approved cancelling the July 18, 2024 Board of Trustees meeting and adjourning to August 15, 2024.

Ayes: Trustees Hurt, Leon, Hupp, Turpit, Peat, Gabbard, Constantine, Klopfenstein, Burns, J. Gomez, Baker, Orgill, Pezold, Johns, Horne, Pequeño, Ruesch, Weigand, Dumitru, Green, Josephson, Knoblock, J. Taylor, Mendoza, Steele, G. Taylor, R. Gomez, Huang, and Fernandez.

Noes: Trustee Miles.

Abstained: None.

Absent: Trustees Ahn, Charles, Kim, Doby, and West.

**G. Informational Items Only (No Action Necessary):**

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update on vector activity in Orange County.
2. **Staff Presentation:** Director of Operations Shepherd gave an update on operations activity in Orange County.
3. **Staff Presentation:** Director of Communications Jacobs gave an update on communications activity in Orange County.

**H. President's Report and Trustee Comments:**

1. Trustee Leon asked for taking points to be provided for vector activity in each Trustee's city
2. Trustee Turpit requested larger tv screens in the Boardroom.

- I. **District Manager's Report:** District Manager Young reported:
  - 1. The Taxpayer Protection Act failed in the California Supreme Court and will not be on the 2024 ballot
  - 2. August is the District's anniversary so there will be Joe's Italian Ice before the Board meeting
- J. **District Counsel Report:** District Counsel Halfman reported:
  - 1. The District's area-wide warrant was renewed for one year
- K. **Correspondence:**
  - 1. Staff reports from meetings and conferences attended in May
- L. **Future Agenda Items: None**
- M. **Adjournment:**
  - 1. President Green adjourned the meeting at 4:07 P.M. to a regular meeting on Thursday, August 15, 2024.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held June 20, 2024.

Lora Young  
Lora B. Young, District Manager

Approved as written and/or corrected by the Board of Trustees at its 927<sup>th</sup>

NINE HUNDRED & TWENTY- meeting held AUGUST 15, 2024

ATTEST: Robert Ruesch  
Robert Ruesch, Secretary